



Hamilton County Personnel/Civil Service

Join Us This Summer!

College/University Intern

The Hamilton County Public Health Department is excited to welcome three (3) college/university interns for the 2026 summer season in Indian Lake, New York. This is a great opportunity for students to gain hands-on experience, learn more about public service, and build valuable workplace skills. The seasonal appointment will last approximately three months and pays \$24.00 per hour for up to 30 hours per week.

Why Apply?

- Gain real-world work experience in a professional public health setting.
- Build communication, research, and workplace skills you can use in future jobs opportunities.
- Learn from experienced staff and explore careers in public service.
- Earn money while contributing to projects that support your local community.

What You'll Do:

- Learn how to research topics connected to public health and community programs.
- Talk with staff, community members, and professionals to gather information for projects.
- Help collect information through phone calls, written communication, and online research.
- Assist with writing summaries or short reports on assigned projects.
- Attend meetings with a mentor to learn more about public service and workplace responsibilities.
- Support general office projects while gaining experience in a professional setting.

This position will be filled through a non-competitive appointment under the NY HELPS Program. No Civil Service examination is required.

Who Can Apply?

Enrolled undergraduates (junior/senior) in 2026–2027 with a GPA of 3.0 or higher, or graduate students who are Hamilton County residents.

Applications accepted until June 24, 2026.

Applications are available on the Personnel website or can be picked up in the Personnel Department. Questions? Call (518) 548-6375 or email personnel@hamiltoncountyny.gov.