

**AGENDA**  
**SEVENTH SESSION**

**JULY 2, 2026**

10:30 AM Call to Order  
Pledge to Flag  
Opening Prayer  
Roll Call

Accepting Minutes of June 4, 2026

Public Comment Period

Reports of Standing/Special Committees

10:45 AM Caitlin Stewart, District Manager – HC Soil & Water Conservation District

**RESOLUTIONS:**

**Finance Committee:**

- No. 1 Authorization to Attend the 2026 NYSAC Fall Seminar
- No. 2 Appointment to Board of Directors of the Hamilton County Soil and Water Conservation District

**Emergency Preparedness/Emergency Response Committee:**

- No. 3 Approval for Tower Camera Purchase from Linstar – DHSES SI24-1016-E00
- No. 4 FY 2025 Emergency Management Performance Grant (EMPG) Application
- No. 5 FY 2025 State Homeland Security Program/State Law Enforcement Terrorism Prevention Program Grant (SHSP/SLETPP) Application
- No. 6 Award of Bid for the Hamilton County Local Multijurisdictional Hazard Mitigation Plan Update

**Health Committee:**

- No. 7 Authorizing Chairman to Sign Grant Amendment Agreement between Office for Aging and Public Health Nursing Service for Title III-E Funding

No. 8 Public Health Emergency Preparedness and Response Grant

No. 9 Increase Early Intervention Services Budget

**Central Government Committee:**

No. 10 Funding the State Education Department 250<sup>th</sup> Commemoration Commission Grant – Historian

**Public Works Committee:**

No. 11 Authorizing DPW to Change Hours of Full-Time Senior Account Clerk for 2026

No. 12 Amending Amount of 2026 Budget Appropriation for Capital Road Projects

No. 13 Authorizing the Change of Position from Heavy Equipment Operator – Tractor Trailer to Motor Equipment Operator in the Public Works Department

No. 14 Authorizing County Fleet Coordinator to Order Vehicle for Law Department

No. 15 Authorizing Payment for Tandem Axle Plow Truck - DPW

**RESOLUTION NO.**

**AUTHORIZATION TO ATTEND THE 2026 NYSAC FALL SEMINAR**

**DATED: JULY 2, 2026**

**BY**

WHEREAS, the New York State Association of Counties (NYSAC) will conduct the Fall Seminar in Syracuse, N.Y. September 28 – September 30, 2026, therefore, be it

RESOLVED, that all Supervisors and County Officials be granted permission to participate in the above mentioned Conference and that the actual and reasonable expenses of the officers attending such meeting shall be a County charge and be audited by this Board in the same manner as other County charges.

Seconded by

**RESOLUTION NO.**

**APPOINTMENT TO BOARD OF DIRECTORS OF THE HAMILTON COUNTY SOIL  
AND WATER CONSERVATION DISTRICT**

**DATED: JULY 2, 2026**

**BY**

WHEREAS, it is necessary to appoint two (2) Supervisors as representatives to the Board of Directors of the Hamilton County Soil and Water Conservation District, and

WHEREAS, Betsy A. Bain resigned from her office, therefore creating a vacancy on the Board of Directors of the Hamilton County Soil and Water Conservation District, and

WHEREAS, the Hamilton County Board of Supervisors wishes to appoint Meg Parascandola to fill the vacancy for a term of July 3, 2026 - December 31, 2026, be it

RESOLVED, that Meg Parascandola be appointed as Supervisor Representative for a term of July 3, 2026 and terminating December 31, 2026.

Seconded by

**RESOLUTION NO.**

**APPROVAL FOR TOWER CAMERA PURCHASE FROM LINSTAR – DHSES GRANT  
SI24-1016-E00**

**DATED: JULY 2, 2026**

**BY**

WHEREAS, Hamilton County has received a grant from New York State Department of Homeland Security and Emergency Services (DHSES) Grant Project SI24-1016-E00 in the amount of \$561,551.00 contract C197427, and

WHEREAS, funds within SICG 2024 are designated for the purchase of tower site security cameras, and

WHEREAS, the Hamilton County Information Technology (IT) Department has received a quote from Linstar to purchase seven (7) sets of security cameras for deployment at each of the Hamilton County tower sites under New York State Contract PT68825 and in the total amount of \$33,866.00 and thus at a cost of approximately \$4,838.00 for each site, and

WHEREAS, these seven (7) cameras will be installed by the Hamilton County IT Department at the following tower sites; East Mountain, Oak Mountain, Wells, Inlet, Long Lake, Spy Lake and Morehouse, therefore, be it

RESOLVED, that the Board of Supervisors authorizes the Sheriff's Office to purchase these seven (7) security cameras from Linstar in the amount of \$33,866.00 with funds coming from Account No. A3645.0434 – SI24-1016-E00, and be it further

RESOLVED, that the Hamilton County IT Department shall be notified of the approval to purchase these seven (7) cameras and upon receipt to install same at the seven (7) locations identified above.

Seconded by

**RESOLUTION NO.**

**FY 2025 EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG)  
APPLICATION**

**DATED: JULY 2, 2026**

**BY**

WHEREAS, the Sheriff recommends the County apply for the FY2025 Emergency Management Performance Grant (EMPG) Program for the Emergency Management Office in the amount of \$6,596, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby approves the Hamilton County Sheriff's Office to complete and submit said grant application by the deadline of July 7, 2026.

Seconded by

**RESOLUTION NO.**

**FY 2025 STATE HOMELAND SECURITY PROGRAM/STATE LAW ENFORCEMENT  
TERRORISM PREVENTION PROGRAM GRANT (SHSP/SLETPP) APPLICATION**

**DATED: JULY 2, 2026**

**BY**

WHEREAS, the Sheriff recommends the County apply for the FY2025 State Homeland Security Program/State Law Enforcement Terrorism Prevention Program Grant (SHSP/SLETPP) Program for the Sheriff's Office in the amount of \$26,790.00, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby approves the Hamilton County Sheriff's Office to complete and submit said grant application by the deadline of July 7, 2026.

Seconded by

**RESOLUTION NO.**

**AWARD OF BID FOR THE HAMILTON COUNTY LOCAL MULTIJURISDICTIONAL  
HAZARD MITIGATION PLAN UPDATE**

**DATED: JULY 2, 2026**

**BY**

WHEREAS, the Hamilton County Emergency Management Office heretofore solicited bids for the Hamilton County Local Multijurisdictional Hazard Mitigation Plan in accordance with Specification No. 2-2026, and

WHEREAS, four (4) bids were received in response to said invitation to bidders as on file with the Clerk of the Board, with Chloeta submitting the lowest responsible bid in the amount of \$49,996.00, LaBella submitting a bid in the amount of \$137,580.00, Tidal Basin submitting a bid in the amount of \$140,000, and Highland Planning submitting a bid in the amount of \$150,000, and

WHEREAS, the Emergency Preparedness Emergency Response Committee and the Hamilton County Hazard Mitigation Plan Steering Committee opened and reviewed received sealed bids on June 23, 2026, and recommends awarding the contract to Chloeta, noting the firm's preparedness to efficiently support MitigateNY data entry, development of a realistic plan maintenance process, thorough public outreach methods, and integration of authoritative datasets, spatial analysis, and hazard modeling to define exposure and vulnerability across the planning area, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby awards the bid for the Hamilton County Local Multijurisdictional Hazard Mitigation Plan Update to Chloeta in the amount of \$49,996.00, and be it further

RESOLVED, that the Chairman of the Board of Supervisors, the Hamilton County Emergency Services Manager, and Hamilton County Soil and Water Conservation District Manager be hereby authorized to execute a contract with Chloeta subject to the approval of the County Attorney.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN GRANT AMENDMENT AGREEMENT  
BETWEEN OFFICE FOR AGING AND PUBLIC HEALTH NURSING SERVICE FOR  
TITLE III-E FUNDING**

**DATED: JULY 2, 2026**

**BY**

WHEREAS, Warren/Hamilton Counties Office for the Aging has grant monies available to provide respite Home Health Aide Services under Title III-E for seniors who are patients of the Certified Home Health Agency and require these services to provide respite for caregivers, and

WHEREAS, the agreement for the period commencing January 1, 2026 – December 31, 2026 has been increased by \$20,000 for a total of \$30,000, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign the grant amendment agreement between the Office for the Aging and the Hamilton County Public Health Nursing Service upon approval of the County Attorney, and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**PUBLIC HEALTH EMERGENCY PREPAREDNESS AND RESPONSE GRANT**

**DATED: JULY 2, 2026**

**BY**

WHEREAS, the New York State Department of Health through Health Research, Inc. (HRI) has offered renewal of Contract No. 1611-19 with Hamilton County Public Health Nursing Service for Public Health Emergency Preparedness and Response for the period July 1, 2026 through June 30, 2027, and

WHEREAS, the grant year overlaps the 2026 and 2027 County Budgeted fiscal year, and

WHEREAS, the total grant contract is for \$52,099, and

WHEREAS, the necessary funds have been appropriated in the 2026 Municipal Budget and the remainder will be proposed for the 2027 Municipal Budget, be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign the Contract with the NYS Department of Health through Health Research Inc., pending approval by the County Attorney and the County Treasurer be so advised.

Seconded by

**RESOLUTION NO.**  
**INCREASE EARLY INTERVENTION SERVICES BUDGET**

**DATED: JULY 2, 2026**

**BY**

WHEREAS, \$10,000.00 was budgeted for Early Intervention program services in the 2026 budget, and

WHEREAS, there has been an increase in the Early Intervention caseload causing a budget shortage, be it

RESOLVED, that Account No. A4059.0401 be increased by \$5,000.00 to be totally offset by increasing Revenue Account No. A1621 by \$5,000.00 and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**FUNDING THE STATE EDUCATION DEPARTMENT 250<sup>TH</sup> COMMEMORATION  
COMMISSION GRANT – HISTORIAN**

**DATED: JULY 2, 2026**

**BY**

WHEREAS, the County Historian has been awarded the State Education Department 250<sup>th</sup> Commemoration Commission Grant in the amount of \$15,000, and

WHEREAS, the Hamilton County 2026 Budget funded \$8,820 for a Part Time Assistant Historian to help with the planning of the Hamilton County 250<sup>th</sup> Summer of Celebration, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to create Account No. A7510.0406 250<sup>th</sup> Celebration and to fund said account in the amount of \$6,180 to be totally offset by creating and funding Revenue Account No. A3889.0000 State Aid-Other Culture and Rec.-250<sup>th</sup> Celebration in the amount of \$6,180 and the County Historian be so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING DPW TO CHANGE HOURS OF FULL-TIME SENIOR ACCOUNT  
CLERK FOR 2026**

**DATED: JULY 2, 2026**

**BY**

WHEREAS, Resolution No. 450-25 authorized the change of hours to 30 hours per week for the DPW Full-Time Senior Account Clerk for personal reasons, and

WHEREAS, the DPW Superintendent met with the Public Works Committee to recommend increasing the said employee's hours from 30 to 32 hours per week, be it

RESOLVED, that hereby the DPW Superintendent is authorized to adjust the hours per week from 30 to 32 effective July 6, 2026, and be it further

RESOLVED, that \$1,450.00 be transferred from the Unappropriated County Road Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. D5010.0106 Sr. Account Clerk and the DPW Superintendent, Personnel Officer, and County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AMENDING AMOUNT OF 2026 BUDGET APPROPRIATION FOR CAPITAL ROAD PROJECTS**

**DATED: JULY 2, 2026**

**BY**

WHEREAS, the budget appropriation amount for Capital Road Projects for 2026 was set and adopted for \$1,350,000.00 for Account No. 5112.0202 Capital Projects, and

WHEREAS, this amount is estimated by the County Highway Superintendent in September of the previous year based on previous allocations of State CHIPS funding for highway projects and the actual amount is set after the State Budget is adopted, and

WHEREAS, the actual adopted State Budget for 2026 – 2027 for Hamilton County from the state CHIPS, Pave NY, Extreme Weather Recovery (EWR) and Pave Our Potholes (POP) funds for the State fiscal year 2026 - 2027 is set at \$1,612,768.02 including rollover funds, and

WHEREAS, the County Highway Superintendent recommends that the County Board of Supervisors amend the 2026 appropriation for capital projects from \$1,350,000.00 to \$1,612,768.02 for 2026 County Highway Projects, be it

RESOLVED, that the 2026 budget appropriation for Capital Road Projects Account No. 5112.0202 be amended from \$1,350,000.00 to \$1,612,768.02 and also increase Revenue Account No. D3501.0000 Consolidated Highway Aid from \$1,350,000.00 to \$1,612,768.02 and the County Treasurer be so authorized and Clerk of the Board and County DPW Superintendent be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING THE CHANGE OF POSITION FROM HEAVY EQUIPMENT OPERATOR – TRACTOR TRAILER TO MOTOR EQUIPMENT OPERATOR IN THE PUBLIC WORKS DEPARTMENT**

**DATED: JULY 2, 2026**

**BY**

WHEREAS, the DPW Superintendent has recommended that an existing Heavy Equipment Operator – Tractor Trailer (HEO-T) position be changed to a Motor Equipment Operator (MEO) position, and

WHEREAS, the Public Works Committee has reviewed the recommendation and has determined that a Motor Equipment Operator position will better meet the operational needs of the Department at this time, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes the existing Heavy Equipment Operator – Tractor Trailer position within the Department of Public Works to be changed to a Motor Equipment Operator position, effective immediately and the DPW Superintendent and the Personnel Officer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING COUNTY FLEET COORDINATOR TO ORDER VEHICLE FOR LAW DEPARTMENT**

**DATED: JULY 2, 2026**

**BY**

WHEREAS, the Public Works and Central Government Committees have determined that the Law Department has need of an assigned county automobile to support the performance of official County business, and

WHEREAS, 2026 Nissan Altima Sedans are available from Romeo Nissan LLC under NYS Contract OGS 23166-OAG-2026-100SC at a cost of \$24,041.54 each, including delivery, and

WHEREAS, because the Law Department has not previously owned an automobile, it is necessary to create and fund Account No. A1420.0201, Law Department Automobile, for the purchase of the vehicle and Account No. A1420.0404, Law Department Automobile Expense, for fuel, maintenance, and operating expenses, therefore, be it

RESOLVED, that the Fleet Coordinator is hereby authorized to order one (1) 2026 Nissan Altima Sedan as specified herein, and be it further

RESOLVED, that the County Treasurer is hereby authorized to create Account No. A1420.0201, Law Department Automobile, and transfer \$24,041.54 from the Unappropriated General Fund Balance, in accordance with Section 366, Subdivision 1 of the County Law, to said account for the purchase of the automobile, and be it further

RESOLVED, that the County Treasurer is hereby authorized to create Account No. A1420.0404, Law Department Automobile Expense, and transfer \$3,500.00 from the Unappropriated General Fund Balance, in accordance with Section 366, Subdivision 1 of the County Law, to said account for fuel, maintenance, and other operating expenses associated with the automobile, and the County Treasurer, Fleet Coordinator, Clerk of the Board, and County Attorney be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PAYMENT FOR TANDEM AXLE PLOW TRUCK – DPW**

**DATED: JULY 2, 2026**

**BY**

WHEREAS, in March of 2023 the Board of Supervisors authorized the fleet coordinator to give H.L. Gage an Intent to Purchase to purchase one (1) 2024 International HX 520 tandem axle truck with Viking Cives dump body and plow equipment under Onondaga County contract in the amount of \$291,982.00, and

WHEREAS, the said truck was delivered in early May 2026 and it is a 2025 model year truck and the County Fleet Coordinator has inspected the said truck and confirms it is accepted and meets specifications and recommends payment for said truck, be it

RESOLVED, the County Treasurer is hereby authorized to make payment to Navistar, Inc., C/O Bank of America, DRAWER CS 198-381, Atlanta, GA 30384 in the amount of \$291,982.00 and the funds to be taken out of Account No. D5110.0202 Capital Projects and the Fleet Coordinator and the Clerk of the Board be so notified.

Seconded by