

**HAMILTON COUNTY PERSONNEL/CIVIL SERVICE  
IS NOW ACCEPTING APPLICATIONS FOR:**

**Family-Centered Services Case Manager**

There is an immediate opening for a Family-Centered Services Case Manager in the Department of Social Services in Indian Lake, NY. This is a 35-hour per week position that has a competitive salary between \$24.05/hr. - \$28.07/hr. (commensurate with experience), is eligible for healthcare benefits and New York State Retirement Pension Plan with the opportunity for you to experience a whole new level of life balance in the heart of New York's Adirondack region.

The incumbent provides direct-service case management for families whose circumstances require specialized services to achieve financial stability and well-being. This case management includes, but is not limited to regular client contact, maintaining detailed case notes, making referrals for additional supports and programs, as well as goal setting and follow-up. The work is performed under direct supervision of the Commissioner of Social Services.

**Candidate chosen for the position will be given a provisional appointment until the title is approved into the NY HELPS Program.**

**MINIMUM QUALIFICATIONS:**

- A. Possession of a bachelor's degree in a human services field; OR
- B. Possession of an associate's degree in in a human services field; AND two (2) years of full-time professional experience providing direct services to clients in a human services setting.

**SPECIAL REQUIREMENT:** This class requires extensive travel. Incumbents will be required to possess a valid, appropriate level, New York State Motor Vehicle operator's license.

**NOTE:** Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education.

Download an application at: <https://www.hamiltoncounty.com/personnel>.

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**APPLICATIONS ACCEPTED UNTIL POSITION FILLED**