

**AGENDA**  
**FOURTH SESSION**  
**APRIL 2, 2026**

10:30 AM    Call to Order  
              Pledge to Flag  
              Opening Prayer  
              Roll Call

              Accepting Minutes of March 5, 2026

              Public Comment Period

              Reports of Standing/Special Committees

**RESOLUTIONS:**

**Central Government Committee:**

No. 1            Resolution Proclaiming April as Donate Life Month in Hamilton County

**Health Committee:**

No. 2            Resolution to Contract for Rabies Vaccination Clinics – VetCor of Albany  
                    LLC d/b/a Glove Cities Veterinary Hospital

No. 3            Authorizing Chairman to Sign Contract for Evaluation and Service  
                    Provision with Adirondack Enrichment for Children Aged 3-5 Years

**Human Services Committee:**

No. 4            Authorization to Enter into Contracts with Northern Rivers for Preventative  
                    Respite

**Public Works Committee:**

No. 5            Authorizing Creation of Custodian Position – Building Division

No. 6            Authorizing Creation of Welder/Fabricator Position and Provisional  
                    Appointment – Public Works

No. 7            Authorizing Employee Promotion – Kenneth Walters – Public Works  
                    Department

No. 8            Authorizing Payment of Retainage to Rozell, Industries, Inc. for Work  
                    Performed

- No. 9 Acceptance of Bid for Ready Mix Concrete Delivered and Applied at Various Locations within Hamilton County 2026
- No. 10 Acceptance of Bids for Equipment Rental with and Without Operator for 2026
- No. 11 Award of Bids for Stone, Sand, and Gravel Items for 2026

**RESOLUTION NO.**

**RESOLUTION PROCLAIMING APRIL AS DONATE LIFE MONTH IN HAMILTON COUNTY**

**DATED: APRIL 2, 2026**

**BY**

WHEREAS, through their membership in New York State Association of Counties (NYSAC), New York Counties have come together to collectively support many important causes, and

WHEREAS, in New York, there are approximately 8,000 people waiting for an organ transplant, which represents the fourth highest need in the nation, and

WHEREAS, a single individual's donation of the heart, lungs, liver, pancreas and small intestine can save up to eight lives; donation of tissue can save and heal the lives of 75 others, and

WHEREAS, organ, eye, and tissue donation are life-giving and healing acts recognized worldwide as expressions of compassion to those in need, and

WHEREAS, New York State's County Governments play a key role in raising awareness of the need of these organ donations through the interactions that county officials have with the public and through local DMV offices that have championed this cause for years on how individuals can help their fellow New Yorkers by signing up as organ donors or donating financially, and

WHEREAS, counties across New York are proclaiming the month of April 2026 as "Donate Life Month" and engaging in various activities to promote awareness and increase the number of donors, and

WHEREAS, the Hamilton County Clerk's Office, through its Department of Motor Vehicles wishes to promote the month of April 2026 as "Donate Life Month" in Hamilton County,

THEREFORE, BE IT RESOLVED, the Hamilton County Board of Supervisors hereby proclaims the month of April 2026 "Donate Life Month" in Hamilton County and encourages all Hamilton County Departments and agencies to promote this life saving cause with the hopes of increasing the number of organ and tissue donations by enrolling in the New York State Donate Life Registry and to promote the awareness and need of these donations throughout all counties in New York State.

Seconded by

**RESOLUTION NO.**

**RESOLUTION TO CONTRACT FOR RABIES VACCINATION CLINICS – VETCOR  
OF ALBANY LLC d/b/a GLOVE CITIES VETERINARY HOSPITAL**

**DATED: APRIL 2, 2026**

**BY**

WHEREAS, in NYS it is the responsibility of the local health department to have a system in place for the control and suppression of rabies, and

WHEREAS, the Hamilton County Nursing Service (HCPHNS) holds quarterly rabies vaccination clinics throughout the County which provides for free vaccination of taxpayers dogs, cats and domestic ferrets, and

WHEREAS, the services of a licensed veterinarian is required to provide this service, and

WHEREAS, VetCor of Albany LLC d/b/a Glove Cities Veterinary Hospital, 35 Harrison Street, Gloversville, NY has agreed to provide veterinarian services for HCPHNS, and

WHEREAS, VetCor of Albany LLC d/b/a Glove Cities Veterinary Hospital has agreed to maintain membership in the American Veterinary Medical Association, making them eligible to maintain professional liability insurance at the required level, and

WHEREAS, one licensed veterinarian from the Glove Cities Veterinary Hospital will be reimbursed at a rate of \$100.00 per hour, to include travel time and clinic hours plus travel reimbursement at the prevailing county mileage rate, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with VetCor of Albany LLC d/b/a Glove Cities Veterinary Hospital, to provide veterinary services at HCPHNS rabies clinics, at a rate of \$100.00 per clinic hour, plus travel time and mileage reimbursement, as described above, to begin May 1, 2026 to April 30, 2027 upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT FOR EVALUATION AND SERVICE PROVISION WITH ADIRONDACK ENRICHMENT FOR CHILDREN AGED 3-5 YEARS**

**DATED: APRIL 2, 2026**

**BY**

WHEREAS, Hamilton County is required to provide for Comprehensive evaluations for children aged 3-5, who reside within Hamilton County and have a suspected developmental delay through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Hamilton County is required to provide for any combination of Center-Based itinerant or related professional services including: Special Education Itinerant (SEIT) Services; skilled Physical, Occupational, and Speech Therapy Related services; Counseling and/or one-on-one Aide services for children determined to have an eligible level of developmental delay and require center-based services to fully meet their needs; as defined through the CPSE Process, and

WHEREAS, pursuant to Section 4410 of the New York State Education Law, the County is required to maintain contracts with several providers for the provision of comprehensive Evaluation and specialized center-based services as described above; in order to provide parents with a choice for service provision, and

WHEREAS, reimbursement for comprehensive evaluation and subsequent center-based services is determined by the extent of the evaluation and results, and based on rates set in conjunction with the Rate Setting Unit of the New York State Education Department, and

WHEREAS, Comprehensive Evaluations may be requested at any time and/or professional related service provision may be requested at any time through the regular school year and/or the 30 day summer session, and

WHEREAS, the Hamilton County Public Health Nursing Service represents Hamilton County as administrator of this program, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign contracts, upon approval of the County Attorney, for Comprehensive Evaluation and Center-Based professional service provision for children residing within Hamilton County at rates set by the New York State Department of Education, for the period of May 1, 2026 through April 31, 2027 between the Hamilton County Public Health Nursing Service and, not limited to but including, the following center-based preschool service providers:

Adirondack Enrichment  
413 Bay Road  
Queensbury, NY 12804

Seconded by

**RESOLUTION NO.**

**AUTHORIZATION TO ENTER INTO CONTRACTS WITH NORTHERN RIVERS FOR  
PREVENTATIVE RESPITE**

**DATED: APRIL 2, 2026**

**BY**

WHEREAS, the Commissioner of Social Services may serve families with children that may be in need of respite services providing the opportunity to experience immediate relief from stressful family dynamics as part of a coordinated plan to maintain a child in their current living arrangement and/or restore family functioning, and

WHEREAS, these respite homes are certified by the New York State Office of Children and Family Services (OCFS), and

WHEREAS, maximum state reimbursable rates are established by OCFS, and

RESOLVED, the Chairman of the Board of Supervisors, upon review and approval of the County Attorney, is hereby authorized and directed to enter into agreements with said Certified Agency to provide respite services.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CREATION OF CUSTODIAN POSITION – BUILDINGS DIVISION**

**DATED: APRIL 2, 2026**

**BY**

WHEREAS, the Public Works Superintendent has identified a need for a Custodian position within the Buildings Division to support maintenance and operations of County facilities, and

WHEREAS, the Personnel Officer has established the necessary job specifications and classification for said position, and

WHEREAS, the Public Works Superintendent has met with the Public Works Committee to discuss the need for the position, and the Committee has reviewed and approved the creation of said position, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes the Personnel Officer to create the position of Custodian within the Buildings Division and to proceed with advertising and any necessary Civil Service actions for said position, be it further

RESOLVED, that the County Treasurer is hereby authorized to create Account No. A1620.0101 Buildings – Custodian, be it further

RESOLVED, that the sum of \$43,000 be transferred from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A1620.101 Buildings – Custodian, and be it further

RESOLVED, that the Public Works Superintendent, Personnel Officer, and County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CREATION OF WELDER/FABRICATOR POSITION AND  
PROVISIONAL APPOINTMENT – PUBLIC WORKS**

**DATED: APRIL 2, 2026**

**BY**

WHEREAS, the Public Works Superintendent has identified a need for a Welder/Fabricator position within the department to support equipment maintenance and fabrication needs, and

WHEREAS, the Personnel Officer has reviewed the proposed position and determined the appropriate classification, and

WHEREAS, the Public Works Superintendent has met with the Public Works Committee to discuss the need for the position and the provisional appointment of Donald Cunniff, and the Committee has reviewed and approved both the creation of the position and said provisional appointment, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes the Personnel Officer to create the position of Welder/Fabricator in the Public Works Department placing it on the Mechanics Grade and Step Scale at Grade 7, and be it further

RESOLVED, that Donald Cunniff be provisionally appointed to the position of Welder/Fabricator, Mechanics Grade and Step Scale at Grade 7, Step 3, at \$32.29 per hour effective April 5, 2026, and be it further

RESOLVED, that the Public Works Superintendent, Personnel Officer, and County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING EMPLOYEE PROMOTION – KENNETH WALTERS – PUBLIC  
WORKS DEPARTMENT**

**DATED: APRIL 2, 2026**

**BY**

WHEREAS, the Public Works Superintendent has requested the promotion of Kenneth Walters from Laborer to Motor Equipment Operator, and

WHEREAS, the Public Works Superintendent has met and discussed said promotion with the Public Works Committee and the Personnel officer and they have approved the request, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby approves the promotion of Kenneth Walters from Laborer to Motor Equipment Operator effective May 1, 2026 at Grade 11, Step 5 at \$26.17 per hour, and be it further

RESOLVED, that the Personnel Officer and County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PAYMENT OF RETAINAGE TO ROZELL INDUSTRIES, INC. FOR  
WORK PERFORMED**

**DATED: APRIL 2, 2026**

**BY**

WHEREAS, by Resolution No. 120-25, the Hamilton County Board of Supervisors awarded the Cold Storage Project to Rozell Industries, Inc., and

WHEREAS, Rozell Industries, Inc., 129 Park Road, Queensbury, New York 12804, has completed all work associated with said project, and

WHEREAS, final inspection has been completed and the work has been reviewed and approved by the Project Engineer and the Public Works Superintendent, and

WHEREAS, all contract requirements and project closeout documentation have been satisfied, thereby releasing the retainage held by the County, be it

RESOLVED, that the Hamilton County Treasurer is hereby authorized to pay Rozell Industries, Inc., 129 Park Road, Queensbury, NY 12804 the sum of \$23,250.00 representing the retainage amount from Account No. A1620.0415 Cold Storage Project, and be it further

RESOLVED, that the Clerk of the Board and the County DPW Superintendent be so notified.

Seconded by

**RESOLUTION NO.**

**ACCEPTANCE OF BID FOR READY MIX CONCRETE DELIVERED AND APPLIED  
AT VARIOUS LOCATIONS WITHIN HAMILTON COUNTY 2026**

**DATED: APRIL 2, 2026**

**BY**

WHEREAS, Hamilton County DPW heretofore solicited bids for the county's purchase of Ready-Mix Concrete delivered and applied, pursuant to invitation to bidders and in accordance with Specification No 5-2026, and

WHEREAS, one (1) bid was received in response to the said invitation to bidders, follows:

- (1) Miller's Ready-Mix Concrete  
PO Box 291  
Mayfield, NY 12117

Item No. 1 – New York State Standard Class “A” Mix Concrete

Total delivered price per cubic yard to the following towns:

Arietta	\$ 235.00	Lake Pleasant	\$ 235.00
Benson	\$ 190.00	Long Lake	\$ N/B
Hope	\$ 190.00	Morehouse	\$ 260.00
Indian Lake	\$ 260.00	Wells	\$ 205.00
Inlet	\$ N/B		

Item No. 2 – 4000 LBS Ready Mix Concrete (Non-DOT)

Total delivered price per cubic yard to the following towns:

Arietta	\$ 235.00	Lake Pleasant	\$ 235.00
Benson	\$ 190.00	Long Lake	\$ N/B
Hope	\$ 190.00	Morehouse	\$ 260.00
Indian Lake	\$ 260.00	Wells	\$ 205.00
Inlet	\$ N/B		

and

WHEREAS, the DPW Superintendent recommends awarding to the low bidder, therefore,  
be it

RESOLVED, that the bid be accepted and awarded to Miller's Ready-Mix Concrete, Mayfield, New York as specified above, and the County Treasurer and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**ACCEPTANCE OF BIDS FOR EQUIPMENT RENTAL WITH AND WITHOUT  
OPERATOR FOR 2026**

**DATED: APRIL 2, 2026**

**BY**

WHEREAS, the Hamilton County DPW has solicited bids for Rental of Equipment With and Without Operator pursuant to invitation to bidders and in accordance with Specification No. 4-2026, and

WHEREAS, five (5) bids were received in response to said invitation to bidders, as on file with the Clerk of the Board, and

WHEREAS, the intention of the bid proposal dated March 24, 2026, Spec. No. 5-2026, is to secure a tabulated list of Equipment Rental Rates With and Without Operator to be used by the Hamilton County DPW as necessary, be it

RESOLVED, that all bids be and hereby are listed and accepted and are to be tabulated and used as needed and available in order of rate beginning with the lowest in each category, and the Clerk of the Board and County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AWARD OF BIDS FOR STONE, SAND AND GRAVEL ITEMS FOR 2026**

**DATED: APRIL 2, 2026**

**BY**

WHEREAS, Hamilton County DPW solicited bids for purchase of Stone, Sand and Gravel Items for 2025, pursuant to invitation to bidders and in accordance with Specification No. 3-2026, dated March 24, 2026, and

WHEREAS, ten (10) bids were received in response to said invitation to bidders, be it

RESOLVED, that all bids for Stone, Sand and Gravel Items for 2026 be accepted and awards made wherever hauling and loading expense and quality of product is most advantageous to the Hamilton County DPW as determined by the County Highway Superintendent and the Clerk of the Board and County Treasurer be so notified.

Seconded by