

## **ORGANIZATION MEETING**

**JANUARY 7, 2026**

**2:00 P.M.**

**Lake Pleasant, New York**

Pursuant to call regularly made by the Clerk of the Board of Supervisors of the County of Hamilton, said Board convened in the Chambers at the County Court House at 2 P.M. The Clerk of the Board, Laura A. Abrams, opened the session by leading the members of the Board of Supervisors in the Pledge of Allegiance to the Flag, an opening prayer and roll call with the following Supervisors present:

|               |                     |
|---------------|---------------------|
| Arietta       | Chris D. Rhodes     |
| Benson        | Phillip C. Snyder   |
| Hope          | Steven M. Tomlinson |
| Indian Lake   | Brian E. Wells      |
| Inlet         | John Frey           |
| Lake Pleasant | ABSENT              |
| Long Lake     | Clay J. Arsenault   |
| Morehouse     | Anthony Fernandez   |
| Wells         | Beth Hunt           |

Also present: County Attorney (Zoom), Sheriff Abrams, Carole Ruiz-Personnel Officer, Lisa Johnson-Deputy Highway Superintendent

The Clerk of the Board announced the first order of business is the selection of a Temporary Chairman.

Mr. Snyder nominated Mr. Fernandez as Temporary Chairman. All in favor.

Mr. Fernandez opened the floor for nominations for Chairman. Mr. Tomlinson nominated Mr. Clay Arsenault, seconded by Mr. Frey. All in favor.

Mr. Arsenault proceeded as Chairman.

The Chairman stated the next item of business is the appointment of a Deputy Chairman.

### **RESOLUTION NO. 1-26**

#### **APPOINTMENT OF DEPUTY CHAIRMAN**

**DATED: JANUARY 7, 2026**

**BY MR. SNYDER:**

BE IT RESOLVED, that Supervisor Steven M. Tomlinson is hereby appointed Deputy Chairman for the year 2026.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

A motion was made to accept the minutes of December 18, 2025 by Ms. Hunt, seconded by Mr. Fernandez. Carried.

Public Comment: No one present

Reports of Standing/Special Committees:

Mr. Rhodes: The DANC project was discussed in the EP/ER Committee meeting this morning. We did receive a subgrant award under the Hazard Mitigation Grant Program, that is to update the Hamilton County Multijurisdictional Hazard Mitigation Plan. He read that Essex County, one of only two counties (Hamilton County being the other one) within the Adirondack Park, is struggling with ambulance service. At their December meeting they decided to use the new revenue stream from Short Term Rentals to pay the local ambulance costs. The Board discussed how towns fund ambulance services. It was decided to schedule a Finance Committee meeting to discuss further.

Ms. Hunt: She received an email today from Mr. Baker regarding the tax bills. He expects them to be out on Friday. NYS has a new system and they used Hamilton County to test it, and it didn't go as well as they had hoped. People have also been asking if they will get an extended date to pay because it was mailed late. The answer is no; there is not an extension.

Mr. Fernandez: Mr. Delizo, Public Health Director, will be attending a Committee Meeting on the 27<sup>th</sup> to discuss emergency building use.

Mr. Tomlinson: Thanked Mr. Arsenault for taking on the role of Chairman. It is a lot of work and stressful.

State of the County:

Chairman Arsenault stated that when he was asked to consider running for Chairperson, he needed some time to think about it. He knew there would be a lot of challenges, hardships, hard work, hours, and tough decisions. His entire life he has always challenged himself; this challenge certainly didn't disappoint. As Chairman of the Hamilton County Board of Supervisors, he is proud to share that our state of the County is strong, and not just strong on paper, but is strong because of the people who live and work here every single day. We are strong in spirit of community and strong in the way we continue to work together for the good of our residents. This kind of teamwork is what makes small town government actually work, most days. First off, he would like to start off with some well-deserved thanks. To my fellow Supervisors; your dedication, teamwork,

judgement, hard work, and patience continue to guide this county in the right direction. Your ideas and patience with some of our long meetings, we may not always agree, but somehow, we always end up pulling in the same direction and that says a lot about this group. To our Department Heads and County Employees, you are the heart of this operation. Day in and day out, you keep things running smoothly, and serve the people of Hamilton County with pride and professionalism. This year we took a big step forward with the creation of our new IT Department. In a world that changes fast, this department is already proving to be a smart and necessary investment, helping to modernize our systems, strengthen our cyber security, and support every other department that depends on technology to serve the public. We should all be proud of this progress. Across the board our departments continue to rise to the occasion, from Public Health and Community Services, to Emergency Management, Law Enforcement, Human Services, Central Government, Social Services, along with many others, each one plays an important role in making sure Hamilton County remains safe, caring, and as efficient a place to live and work as possible. We should be very proud of all of our Department Heads and their strong leadership. We also need to keep in mind that not all of our departments do work that can be seen. Financially we remain in a strong position. This Board has worked hard to craft budgets that take care of our employees while also trying to be mindful of our taxpayers. It is a fine line and it is never easy but this Board continues to handle it with pride, balance, and responsibility. We have invested wisely in infrastructure, people, and technology all with the same goal, to make county government more effective and better prepared for the future. Of course, we still face many challenges; costs continue to rise, our workforce is spread thin and we must keep finding creative ways to do more with less. Hamilton County has never been a place that shies away from hard work; we roll up our sleeves, we collaborate and we get shit done. We work together across towns, departments, and communities. He is proud of where we are and optimistic of where we are going. With the strong leadership of this Board, the dedication of our employees, and the spirit of our residents, Hamilton County will continue to be a place we can all be proud to call home. At the end of the day, all of our success comes down to modesty; the modesty to accept reality and to recognize that none of us can do this alone. The strength of Hamilton County doesn't come from any one person, it comes from the people around us, our co-workers, our partners, our employees, and our community; they are what makes this progress possible. We have to respect them because without them we are nothing. He is honored to serve as Chairman and even more honored to call you all his friends and Hamilton County home. With this Board of Supervisors, who show up for every meeting, working together to solve problems and to serve with heart. Thank you all for what you do; your commitment, your cooperation, and your care for this county. Together we will keep Hamilton County strong, steady, and moving forward. We owe one another respect, because without this team none of what we accomplished would be possible. As we face the challenges ahead let's remember, the real enemy isn't failure, the real enemy is fear. Let us face the future boldly; with respect for each other, a willingness to learn, and the courage to act because fear is the only obstacle. If you ever start to think that local government doesn't move fast enough just remember at least we don't charge for overtime when our meetings run long. Thank you all very much.

Sheriff Abrams left at this time.

2:15 PM - The Chairman called for a motion to open the Public Hearing on Proposed Local No. 1 of 2026 A Local Law to Provide Increases in the Compensation of Certain County Officers. Motion by Mr. Rhodes, seconded by Ms. Hunt. Carried.

No public present.

RESOLUTIONS:

**RESOLUTION NO. 2-26**

**RULES OF ORDER**

**DATED: JANUARY 7, 2026**

**BY MS. HUNT:**

WHEREAS, the Hamilton County Board of Supervisors pursuant to Section 153 subdivision 8 of the County Law is required to adopt the Rules of its Proceedings,

NOW, THEREFORE, BE IT

RESOLVED, that the Hamilton County Board of Supervisors does hereby adopt the Rules of Order of the Board of Supervisors of Hamilton County 2026-2027, and be it further

RESOLVED, that the aforesaid rules shall be applicable to the proceedings of the Hamilton County Board of Supervisors for the years 2026 and 2027.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 3-26**

**RESOLUTION TO NAME CLERK OF THE BOARD**

**DATED: JANUARY 7, 2026**

**BY MR. RHODES:**

BE IT RESOLVED, that Laura A. Abrams be and hereby is named Clerk of the Hamilton County Board of Supervisors for a term of two years commencing January 1, 2026 ending December 31, 2027 and the County Treasurer and Personnel Officer be so advised.

Seconded by ALL and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 4-26**

**APPOINTMENT OF COUNTY ATTORNEY**

**DATED: JANUARY 7, 2026**

**BY MS. HUNT:**

WHEREAS, Section 500 of Article 11 of the County Law of the State of New York provides that the Board of Supervisors of each County shall appoint a County Attorney, be it hereby

RESOLVED, that the Board of Supervisors of the County of Hamilton, State of New York, hereby appoints Attorney Charles R. Getty, Jr. of the Town of Lake Pleasant, County of Hamilton, as County Attorney of the County of Hamilton, as provided by Section 500, Subdivision 1 of the County Law for a term of office commencing January 1, 2026 ending December 31, 2027, and be it further

RESOLVED, that the salary of the County Attorney be paid from County Attorney Account No. A1420.0101 Personal Services \$106,445.56 per annum in bi-weekly installments and the County Treasurer and Personnel Officer be so advised.

Seconded by Mr. Frey and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 5-26**

**APPOINTMENT OF BUDGET OFFICER**

**DATED: JANUARY 7, 2026**

**BY MS. HUNT:**

BE IT RESOLVED, that Barry Baker is hereby appointed Budget Officer for a term of January 1, 2026 ending December 31, 2026.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 6-26**

**INVESTMENT POLICY FOR THE COUNTY OF HAMILTON**

**DATED: JANUARY 7, 2026**

**BY MS. HUNT:**

WHEREAS, the Investment Policy for the County of Hamilton is to be renewed on an annual basis, and

WHEREAS, the County Treasurer recommends the banks where monies are deposited and the maximum amount as follows:

NBT: \$10,000,000.00 (Ten Million)  
Community Bank: \$2,000,000.00 (Two Million)  
Key Banc: \$5,000,000.00 (Five Million)  
JP Morgan: \$1,000,000.00 (One Million)  
Bank of America: \$5,000,000.00 (Five Million)  
T.D. Bank: \$1,000,000.00 (One Million)  
The Bank of New York Mellon: \$10,000,000.00 (Ten Million)  
Modern Bank, NA: \$10,000,000.00 (Ten Million)

be it

RESOLVED, that the above listed amendments be adopted and the County Treasurer be so advised.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

After the following resolution was placed on the floor, the Chairman stated that this is a great service our county offers to the towns, and thanked the County Treasurer's Office for providing this service for so many years.

**RESOLUTION NO. 7-26**

**RESOLUTION AUTHORIZING TOWNS OF BENSON, HOPE, LAKE PLEASANT AND  
MOREHOUSE SHARED SERVICES CONTRACTS FOR ACCOUNTING IN 2026**

**DATED: JANUARY 7, 2026**

**BY MR. SNYDER:**

WHEREAS, the Hamilton County Board of Supervisors set the agenda for developing a Shared Services Plan with all the Towns, Villages, and School Districts within Hamilton County, and

WHEREAS, the Hamilton County Treasurer's Office has been providing Back Office functions, including but not limited to Accounting and Payroll, and

WHEREAS, Hamilton County Treasurer's Office would like to continue these functions, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into agreements with the Towns of Benson, Hope, Lake Pleasant and Morehouse to provide Bookkeeping Services for the year 2026, with the approval of the County Attorney, and be it further

RESOLVED, that the Contracts will be in the following amounts:

|               |              |
|---------------|--------------|
| Benson        | \$ 10,000.00 |
| Hope          | \$ 11,000.00 |
| Lake Pleasant | \$ 15,000.00 |
| Morehouse     | \$ 10,000.00 |

and be it also

RESOLVED, that the County Treasurer be so authorized, and the Clerk of the Board be so notified.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 8-26**

**APPROVAL OF PAYMENT – 2026 WORKERS COMPENSATION**

**DATED: JANUARY 7, 2026**

**BY MS. HUNT:**

WHEREAS, the Hamilton County Board of Supervisors awarded the County Workers Compensation package to PERMA for 2026, and

WHEREAS, the County has determined that taking advantage of the three-year contract rate discount, with a guaranteed cost (excluding NYS Assessments) for year two and a loss ratio rate based on year two for year three, are all benefits to Hamilton County, and

WHEREAS, the County is in receipt of the year three annual premium for 2026 from PERMA for Workers Compensation in the amount of \$98,167.00, be it

RESOLVED, that the 2026 premium be paid in the amount of \$98,167.00 from the 2026 Budget charging the several accounts so noted for Employee Benefits Workers Compensation and the County Treasurer be so authorized.

Seconded by Mr. Fernandez and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 9-26**

**APPROVAL OF PAYMENT – 2026 COUNTY INSURANCE PACKAGE AND CYBER  
INSURANCE**

**DATED: JANUARY 7, 2026**

**BY MS. HUNT:**



WHEREAS, the Board of Supervisors awarded the County Insurance Package to NFP with NYMIR Insurance as the carrier, and

WHEREAS, the current premiums are due and payable at this time, be it

RESOLVED, that payment due in the amount of \$250,638.85 for the period January 1, 2026 – January 1, 2027 for the County Insurance Package and \$17,948.75 for Cyber Insurance be hereby approved, and be it further

RESOLVED, that the County Treasurer is authorized to make payment at this time by issuing a check to NFP, in the amount of \$250,638.85 for Invoice No. 917005 and \$17,948.75 for Invoice No. 918604 from the several accounts for insurance.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

#### **RESOLUTION NO. 10-26**

#### **AUTHORIZING TRANSFER OF 2025 FUNDS - EMPLOYEE BENEFITS, RETIREES OVER 65 INSURANCE**

**DATED: JANUARY 7, 2026**

**BY MR. RHODES:**

WHEREAS, the 2025 Budget lacks sufficient funds to cover the 2025 expenditures for the Employee Benefits, Retirees over 65 Insurance Account No. A9060.0802, be it

RESOLVED, that \$13,640.00 be transferred from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A9060.0802, Employee Benefits Retirees over 65 Insurance, and the Treasurer be so authorized and the Clerk of the Board and the Personnel Officer be so notified.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 11-26**

**SETTING RATE FOR TRAVEL ALLOWANCE – 2026**

**DATED: JANUARY 7, 2026**

**BY MS. HUNT:**

RESOLVED, that Hamilton County will, effective January 1, 2026, compensate auto mileage incurred by employees on behalf of the County at the rate of \$ .725 per mile and the County Treasurer be so authorized.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 12-26**

**AUTHORIZING CHAIRMAN TO EXECUTE AGREEMENT WITH THE  
ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD – 2026**

**DATED: JANUARY 7, 2026**

**BY MR. FERNANDEZ:**

BE IT RESOLVED, that the Chairman is hereby authorized to execute an Agreement with the Adirondack Park Local Government Review Board for the 2026 appropriation in the amount of Three Thousand Dollars (\$3,000.00), charging Account No. A6326.0403, and is hereby approved for payment and the County Treasurer be so advised.

Seconded by Mr. Wells and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 13-26**

**AGREEMENT WITH CORNELL COOPERATIVE EXTENSION ASSOCIATION OF  
HAMILTON COUNTY**

**DATED: JANUARY 7, 2026**

**BY MR. SNYDER:**

WHEREAS, the Hamilton County Board of Supervisors has appropriated the sum of Fifty-eight Thousand Four Hundred Eighty-five Dollars (\$58,485.00) for the support and maintenance of the Cornell Cooperative Extension Association of Hamilton County,

NOW, THEREFORE, BE IT

RESOLVED, that pursuant to Subdivision 8 of Section 224 of the County Law, the Hamilton County Board of Supervisors does hereby authorize the Chairman of the Board of Supervisors to enter into a memorandum agreement with the Cornell Cooperative Extension Association of Hamilton County for the fiscal year of January 1, 2026 through December 31, 2026 in the amount of Fifty-eight Thousand Four Hundred Eighty-five Dollars (\$58,485.00), and be it further

RESOLVED, the Hamilton County Board of Supervisors does hereby authorize payment of Fifty-eight Thousand Four Hundred Eighty-five Dollars (\$58,485.00) to the Cornell Cooperative Extension Association of Hamilton County in one payment, on or about February 5, 2026 and said amount shall be paid from Account No. A8750.0401, and the Hamilton County Treasurer be so advised.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 14-26**

**APPROVAL OF CONTRACT WITH THE HAMILTON COUNTY FEDERATION OF  
SPORTSMEN'S CLUBS, INC.**

**DATED: JANUARY 7, 2026**

**BY MS. HUNT:**

WHEREAS, this Board desires to enter into a contract with the Hamilton County Federation of Sportsmen's Clubs, Inc., for the year 2026, and

WHEREAS, the "Federation" has an established program, for promotion and education with respect to wildlife and environmental conservation, and

WHEREAS, the "Federation" through the relationships they have established with the local Fish & Game or Rod & Gun Clubs has an ability to provide a needed service to the County, and

WHEREAS, such service is anticipated to be promotion and education surrounding wildlife, fishing, and environmental conservation, and

WHEREAS, there are opportunities to provide these services through existing camps, kids fishing derbies, etc.,

NOW, THEREFORE, BE IT

RESOLVED, that the County Attorney be authorized to prepare a contract to pay One Thousand Five Hundred Dollars (\$1,500.00) to the Hamilton County Federation of Sportsmen's Clubs, Inc., giving them authority to carry on a program including conservation education, and be it further

RESOLVED, that the Chairman be authorized to execute such contract and that One Thousand Five Hundred Dollars (\$1,500.00) be paid on or about March 5, 2026 from Fish and Game Account No. A8720.0402 Federal Fish and Game, and that the Fish & Game Account No. A8720.0402 be charged for any and all other expenses authorized herein, and be it also

RESOLVED, that Hamilton County would provide funding for up to 8 local Hamilton County Fish & Game or Rod & Gun Clubs at up to \$500.00 per club for promotional or educational programs as above defined approved by the Committee of the Hamilton County Federation of Sportsmen's Clubs, Inc. and also be covered by this contract, and be it further

RESOLVED, that all expenses under Fish and Game Account No. A8720.0402 Fish & Game will be reimbursements to the Federation for expenses already paid under the \$500.00 per club formula, and the County Treasurer be so authorized.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 15-26**

**APPOINTMENTS TO THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL  
PLANNING BOARD**

**DATED: JANUARY 7, 2026**

**BY MS. HUNT:**

WHEREAS, the by-laws of the Lake Champlain – Lake George Regional Planning Board state that each member-county shall appoint six directors to the Board with the Chairperson of the Board of Supervisors, the Chief Financial Officer and the Highway Superintendent of each member county being Ex-Officio members and three additional directors shall be appointed by the Chairperson of the Board of Supervisors of each member county, and

WHEREAS, the tenure of Ex-Officio Officers shall be consistent with their terms of office and the additional three (3) members shall be appointed to terms of three (3) years and staggered so that one director term shall expire each year, be it

RESOLVED, that the following appointments be made to the Lake Champlain-Lake George Regional Planning Board:

Chairman of the Board of Supervisors  
County Treasurer  
Highway Superintendent

Beth Hunt – Term of January 1, 2024 – December 31, 2026  
Christy Wilt – Term January 1, 2025 – December 31, 2027  
Anthony Fernandez – Term of January 1, 2026 – December 31, 2028

Seconded by Mr. Fernandez and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 16-26**

**2025 TRANSFER OF FUNDS – COMMUNITY COLLEGE**

**DATED: JANUARY 7, 2026**

**BY MR. SNYDER:**

WHEREAS, there is a shortage of funds in the 2025 Community College Account, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$44,000.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A2490.0401 Community College.

Seconded by Mr. Frey and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

#### **RESOLUTION NO. 17-26**

#### **2025 TRANSFER OF FUNDS – COMPUTER MAINTENANCE**

**DATED: JANUARY 7, 2026**

**BY MS. HUNT:**

WHEREAS, Hamilton County established an IT Department in 2025, and

WHEREAS, due to the transition period from a contract to a County Department there is a shortage of funds in the 2025 Computer Maintenance Account, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$21,000.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A1040.0410 Computer Maintenance.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

#### **RESOLUTION NO. 18-26**

#### **2026 -AUTHORIZING PAYMENT FOR IT CONTRACT – C&L ENTERPRISES**

**DATED: JANUARY 7, 2026**

**BY MS. HUNT:**

WHEREAS, the payment for the January 2026 base hours for the IT contract with C&L Enterprises is now due, be it

RESOLVED, that the County Treasurer is hereby authorized to pay C&L Enterprises \$2,000.00 for Invoice # 6790.

Seconded by Mr. Fernandez and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 19-26**

**APPOINTMENT TO BOARD OF ETHICS**

**DATED: JANUARY 7, 2026**

**BY MR. WELLS:**

WHEREAS, the term of office of John (Jack) Fitterer, member of the Hamilton County Board of Ethics terminates December 31, 2025, and

WHEREAS, it is the desire of the Board of Supervisors that John (Jack) Fitterer continue as a member of the Board of Ethics, be it

RESOLVED, that John (Jack) Fitterer be appointed to the Hamilton County Board of Ethics for a term commencing January 1, 2026 terminating December 31, 2030.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 20-26**

**APPOINTMENT OF COUNTY HISTORIAN**

**DATED: JANUARY 7, 2026**

**BY MR. SNYDER:**

WHEREAS, the Education Law, Section 148, of the State of New York provides that the Board of Supervisors of each County shall appoint a County Historian, be it hereby

RESOLVED, that the Board of Supervisors of the County of Hamilton, State of New York, hereby appoints Ernest D. Virgil of Lake Pleasant, NY as County Historian for a term of two years commencing January 1, 2026 and ending on December 31, 2027, at an annual salary of \$15,025.28 paid from Account No. A7510.0101 in bi-weekly installments and the County Treasurer and Personnel Officer be so advised.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 21-26**

**APPOINTMENT OF WEIGHTS & MEASURES DIRECTOR**

**DATED: JANUARY 7, 2026**

**BY MR. SNYDER:**

BE IT RESOLVED, that Herbert W. Schmid is hereby appointed Weights & Measures Director for a term January 1, 2026 ending December 31, 2027 at annual salary of \$20,868.62 paid from Account No. A6610.0101 and the County Treasurer and Personnel Officer be so advised.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN



**RESOLUTION NO. 22-26**

**AUTHORIZATION TO HIRE FIVE BOAT PATROLMEN TO SERVE IN SHERIFF'S  
OFFICE**

**DATED: JANUARY 7, 2026**

**BY MR. RHODES:**

WHEREAS, the Sheriff has reported to this Board there is a need for five boat patrolmen to patrol lakes in Hamilton County during the 2026 Summer Season (June through September), therefore, be it

RESOLVED, that the Sheriff be authorized to hire five boat patrolmen for the 2026 Summer Season beginning June 19<sup>th</sup> with any advance required training authorized, and be it further

RESOLVED, that the County Treasurer be authorized to prepare proper contracts to submit to the State of New York to meet the requirements of the State for reimbursement.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 23-26**

**AUTHORIZING RENEWAL AGREEMENT WITH HAMILTON COUNTY  
EMERGENCY MEDICAL SERVICES COUNCIL, INC.**

**DATED: JANUARY 7, 2026**

**BY MR. RHODES:**

WHEREAS, Hamilton County EMS Council, Inc. places significant emphasis on training ambulance personnel, and

WHEREAS, the Emergency Management Division has observed the training and the necessity regarding the need to contract with Hamilton County EMS Council, Inc. for training, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes an agreement with Hamilton County EMS Council, Inc. to provide training for 2026 in the amount of \$5,000.00, and be it further

RESOLVED, that the Hamilton County Treasurer is hereby authorized to issue a check to the Hamilton County Emergency Medical Services Council, Inc. for \$5,000.00, from Account No. A3640.0403 EMS Training.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 24-26**

**AUTHORIZING CHAIRMAN TO ENTER INTO RENEWAL OF INTER-MUNICIPAL  
AGREEMENT WITH ESSEX COUNTY FOR E911 SERVICE**

**DATED: JANUARY 7, 2026**

**BY MR. RHODES:**

WHEREAS, the Hamilton County Board of Supervisors adopted Resolution No. 145-04 on June 3, 2004 supporting the Town of Long Lake in participation in the Essex County E911 system, and

WHEREAS, by Resolution No. 131-05 adopted on June 2, 2005 the Hamilton County Board of Supervisors authorized the Chairman to enter into an inter-municipal agreement with Essex County for 911 service for the Town of Long Lake, and

WHEREAS, the Town of Long Lake has requested the County authorize renewal of the Essex County 911 agreement for 2026, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign a renewal of the inter-municipal agreement on behalf of Hamilton County for the provision of E911 service to the Town of Long Lake through Essex County, upon the approval of the County Attorney.

Seconded by Mr. Fernandez and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 25-26**

**ESTABLISHING GRADE FOR EMERGENCY SERVICES MANAGER**

**DATED: JANUARY 7, 2026**

**BY MR. RHODES:**

WHEREAS, it has been determined that the Emergency Services Manager will be a full-time position in 2026 and should be placed on the Grade and Step scale, and

WHEREAS, the Sheriff and Personnel Officer have discussed the placement of the title, and agree that it is most appropriate for the title to be a Grade 7 on the Sheriff's Grade and Step scales, therefore, be it

RESOLVED, that the Personnel Officer is approved to add the title Emergency Services Manager to the Sheriff's Grade and Step scales at Grade 7, and be it further

RESOLVED, that the Sheriff and Personnel Officer be so notified.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 26-26**

**MEDICAID AND MEDICARE COST REPORTS**

**DATED: JANUARY 7, 2026**

**BY MR. FERNANDEZ:**

WHEREAS, the Hamilton County Public Health Nursing Service is required to submit the following Cost Reports annually for all services provided by the Nursing Service:

Certified Home Health Agency Medicare Cost Report

Certified Home Health Agency Medicaid Cost Report  
Diagnostic and Clinic Services (AHCF) Medicaid Cost Report

and

WHEREAS, the current contracted provider of accounting services for the Nursing service is McCarthy and Conlon, LLP, and

WHEREAS, Michael McCarthy, CPA will complete the reports within appropriate timeframes and review results with the Public Health Nursing Service, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign the Medicaid and Medicare Cost Reports for Year 2025.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 27-26**

**AUTHORIZING CHAIRMAN TO SIGN AGREEMENT FOR PROVIDER SERVICES  
WITH ADIRONDACK HEALTH INSTITUTE ON BEHALF OF PUBLIC HEALTH  
NURSING SERVICE**

**DATED: JANUARY 7, 2026**

**BY MR. FERNANDEZ:**

WHEREAS, the Hamilton County Public Health Nursing Service is required to perform periodic full and updated Community Health Assessments (CHA), and

WHEREAS, the Hamilton County Public Health Nursing Service supported and participated in development and implementation of a regional community health assessment, through grant funding obtained by the Adirondack Health Institute, for completion of the Community Health Assessment, and

WHEREAS, the cost share for the Hamilton County Public Health Nursing Service to remain a part of this valuable regional process is \$5,000.00, which has been proposed in the 2026 Municipal Budget and is reimbursable through the State Aid process at 100%, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into an agreement on behalf of the Public Health Nursing Service with the Adirondack Health Institute, not to exceed \$5,000.00, for the period January 1, 2026 through December 31, 2026 upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 28-26**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH BEE BRIGHT THERAPY,  
SLP, PLLC TO PROVIDE SERVICES FOR THE PRESCHOOL SPECIAL  
EDUCATION PROGRAM**

**DATED: JANUARY 7, 2026**

**BY MR. FERNANDEZ:**

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for special education and related services for children aged 3 – 5 who reside in Hamilton County and have a developmental delay as defined through a comprehensive evaluation through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Bee Bright Therapy, SLP, PLLC, 375 Commack Road, Suite 211, Deer Park, NY 11729-5515 is an approved provider of speech therapy through the New York State Department of Education, and

WHEREAS, the frequency and duration of services for each child is based on the findings of the comprehensive evaluation and rules applying to section 4410 of the New York State Education Law, as determined by the CPSE committee in preparing an Individualized Education Plan (IEP), and

WHEREAS, the compensation for special education and related services are set at rates in conjunction with the Rate Setting Unit of the NYS Department of Education, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into contract with said provider to provide the aforesaid services for the period of January 1, 2026 through December 31, 2026 pursuant to an aforesaid IEP for each eligible child, with compensation for each eligible child, with compensation for services rendered at the current

approved rates set forth for Hamilton County by the Rate Setting Unit of the NYS Education Department, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 29-26**

**AUTHORIZING CHAIRMAN TO SIGN “CERTIFICATION STATEMENT FOR  
PROVIDER UTILIZING ELECTRONIC BILLING”**

**DATED: JANUARY 7, 2026**

**BY MR. FERNANDEZ:**

WHEREAS, the Hamilton County Public Health Nursing Service submits electronic claims to the State’s Medicaid Fiscal Agent, and

WHEREAS, the agency maintains 3 programs for which one or more “Certification Statement for Provider Utilizing Electronic Billing” forms is required as follows:

Preschool Special Education Program:

ETIN: 6N8 – Medicaid Provider Number 03085178 - Expires May.

ETIN: BE56 – Medicaid Provider Number 03085178 – Expires December.

Early Intervention Program:

ETIN: NY7 – Medicaid Provider Number 02960992, NPI 1528197894 – Early Intervention Service Coordination. Expires October.

ETIN: 00E8 – Medicaid Provider Number 02960992, NPI 1528197894 – Hamilton County Public Health Early Intervention Service Coordination. Expires May.

Hamilton County Public Health Nursing Service (CHHA):

ETIN: NY7 – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires October.

ETIN: OZ7 – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires February.

ETIN: J5T (BlackTree) – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires October.

ETIN: CLHF – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires July.

be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign each “Certification Statement for Provider Utilizing Electronic Billing” for the Hamilton County Public Health Nursing Service, as needed, for the period January 1, 2026 through December 31, 2026.

Seconded by Mr. Frey and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 30-26**

**CONTRACT WITH LAURA DAVIS, PHARMACEUTICAL CONSULTANT FOR THE  
YEAR 2026**

**DATED: JANUARY 7, 2026**

**BY MR. FERNANDEZ:**

WHEREAS, the Hamilton County Public Health Nursing Service is required to have a Pharmaceutical Consultant to ensure compliance with all federal and state regulations relative to the storage of pharmaceuticals within the Agency, and

WHEREAS, providers qualified to perform these services are limited within Hamilton County, and

WHEREAS, Laura Davis, 212 Meriline Avenue, Scotia, NY 12302 has agreed to perform the services for the Hamilton County Public Health Nursing Service at a charge of Two Hundred Fifty Dollars (\$250.00) per visit to the County plus mileage at the prevailing county rate, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into contract with Laura Davis, upon approval of the County Attorney, to perform Pharmaceutical Consultant Services for the Hamilton County Public Health Nursing Service pursuant to 10NYCRR Section 752.5, as delineated above for the period of January 1, 2026 through December 31, 2026 and the County Treasurer be so notified.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 31-26**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH WHISPERING PINES  
PRESCHOOL TO PROVIDE SERVICES FOR THE PRESCHOOL SPECIAL  
EDUCATION PROGRAM**

**DATED: JANUARY 7, 2026**

**BY MR. FERNANDEZ:**

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for special education and related services for children aged 3 – 5 who reside in Hamilton County and have a developmental delay as defined through a comprehensive evaluation through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Whispering Pines Preschool is an approved provider of special education and related services through the New York State Department of Education, and

WHEREAS, the frequency and duration of services for each child is based on the findings of the comprehensive evaluation and rules applying to section 4410 of the New York State Education Law, as determined by the CPSE committee in preparing an Individualized Education Plan (IEP), and

WHEREAS, the compensation for special education and related services are set at rates in conjunction with the Rate Setting Unit of the NYS Department of Education, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into contract with said provider to provide the aforesaid services for the period of January 1, 2026 through December 31, 2026 pursuant to an aforesaid IEP for each eligible child, with compensation for each eligible child, with compensation for services rendered at the current



approved rates set forth for Hamilton County by the Rate Setting Unit of the NYS Education Department, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 32-26**

**APPOINTMENTS TO THE CONTINUING QUALITY IMPROVEMENT COMMITTEE**

**DATED: JANUARY 7, 2026**

**BY MR. FERNANDEZ:**

WHEREAS, the Public Health Nursing Service/Home Health Agency's certification requires Hamilton County Board of Supervisors to appoint members from the Professional Advisory Committee to the Quality Improvement Committee, and

WHEREAS, the Public Health Service/Home Health Agency's Professional Advisory Committee has named the following members for appointment:

Russell Rider, MD  
Medical Director

Leila Lewis  
Community Member

Ellen Kleppang  
Community Member

Gail Ludin  
Community Member

RESOLVED, that said members be appointed to the Continuing Quality Improvement Committee for the two-year period of 2025 and 2026, and be it further

RESOLVED, that the Medical Director, Director of Public Health, and Director of Patient Services will serve during tenure of their employment to Hamilton County Public Health Nursing Service.

Seconded by Mr. Wells and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 33-26**

**APPOINTMENTS TO PROFESSIONAL ADVISORY COMMITTEE**

**DATED: JANUARY 7, 2026**

**BY MR. FERNANDEZ:**

WHEREAS, the Public Health Nursing Service/Certified Home Health Agency's certification requires Hamilton County Board of Supervisors to appoint members to the Professional Advisory Committee (PAC), and

WHEREAS, the Public Health Nursing Service/Home Health Agency's Professional Advisory Committee has named the following members for appointment:

Abigail Eichler  
Department of Social Services

Deanna Park  
Office for the Aging

Deborah Ameden  
Community Action

Gail Ludin  
Community Member

Russell Rider, MD  
Medical Director

Leila Lewis  
Community Member

Kathy Hutchins  
Community Member

Robert Kleppang

Community Member

Ellen Kleppang  
Community Member

Jamila Page  
Cornell Cooperative Extension

Lynette Greene  
Department of Community Services

Kristen Sayers  
NYSDOH Regional Environmental Health

Ben Strader  
Blue Mt. Center/Hamilton Helps

be it

RESOLVED, that said members be appointed to the Professional Advisory Committee for the two-year period of 2025 and 2026, and be it further

RESOLVED, that terms will include: (1) Chairman of the Health Committee of the Hamilton County Board of Supervisors, and be it further

RESOLVED, that the Medical Director, Director of Public Health, and Director of Patient Services will serve during tenure of their employment to Hamilton County Public Health Nursing Service.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 34-26**

**AUTHORIZING THE 2025 CHILD & FAMILY SERVICES PLAN ANNUAL UPDATE**

**DATED: JANUARY 7, 2026**

**BY MR. SNYDER:**

WHEREAS, Resolution No. 355-24 adopted November 15, 2024 authorized the November 1, 2024 - October 31, 2029 Child & Family Services Plan, and

WHEREAS, Roberta A Bly has provided the Hamilton County Board of Supervisors with the November 1, 2025 – October 31, 2026 Child & Family Services Plan Annual Update, be it

RESOLVED, that Roberta A Bly, Commissioner of Social Services & Executive Director of the County Youth Bureau; Amy Granger, Probation Director and the Chairman of the Hamilton County Board of Supervisors are authorized to sign.

Seconded by Mr. Fernandez and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 35-26**

**AWARD OF BID FOR DIESEL MOTOR FUEL FOR THE YEAR 2026**

**DATED: JANUARY 7, 2026**

**BY MR. TOMLINSON:**

WHEREAS, Hamilton County DPW solicited bids for the County's purchase of Diesel Engine Fuel pursuant to invitation to bidders and in accordance with Specification No. 14-2025, and

WHEREAS, two (2) bids were received in response to the said invitation to bidders, as follows:

1. G. A. Bove & Sons, Inc.  
1537 State Hwy 30  
Wells, NY 12190

Bid: All Locations - \$0.35 over "OPIS"

2. Petroleum Traders, Inc.  
Pointe Inverness Way  
Fort Wayne, Indiana 46804

Bid: All Locations - \$0.30 over "OPIS"

be it

RESOLVED, that award be made as follows:

All locations as shown hereon to: Petroleum Traders, Inc, 7120 Pointe Inverness Way, Fort Wayne, Indiana 46804, be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a purchase agreement with Petroleum Traders, Inc. for the fiscal year 2026 for Diesel Engine Fuel for all Hamilton County Owned Sites with the approval of the County Attorney, and the County PW Superintendent, Clerk of the Board and County Treasurer be so notified.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 36-26**

**AWARD OF BID FOR REGULAR UNLEADED GASOLINE FOR THE YEAR 2026**

**DATED: JANUARY 7, 2026**

**BY MR. TOMLINSON:**

WHEREAS, Hamilton County DPW solicited bids for the County's purchase of Regular Unleaded Gasoline pursuant to invitation to bidders and in accordance with Specification No. 15-2025, and

WHEREAS, two (2) bids were received in response to the said invitation to bidders, as follows:

1. G. A. Bove & Sons, Inc.  
1537 State Hwy 30  
Wells, NY 12190

Bid: All Locations - \$0.35 over "OPIS"

2. Petroleum Traders, Inc.  
Pointe Inverness Way  
Fort Wayne, Indiana 46804

Bid: All Locations - \$0.21 over "OPIS"

be it

RESOLVED, that award be made as follows:

All locations as shown hereon to: Petroleum Traders, Inc, 7120 Pointe Inverness Way, Fort Wayne, Indiana 46804, be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a purchase agreement with Petroleum Traders, Inc. for the fiscal year 2026 for Regular Unleaded Gasoline for all Hamilton County Owned Sites with the approval of the County Attorney, and the County PW Superintendent, Clerk of the Board and County Treasurer be so notified.

Seconded by Mr. Fernandez and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

#### **RESOLUTION NO. 37-26**

#### **AWARD OF BID FOR HEATING FUEL FOR THE YEAR 2026**

**DATED: JANUARY 7, 2026**

**BY MR. TOMLINSON:**

WHEREAS, Hamilton County DPW solicited bids for the County's purchase of Heating Fuel Oil and Kerosene for all owned County Buildings and Facilities pursuant to invitation to bidders and in accordance with Specification No. 16-2025, and

WHEREAS, three (3) bids were received in response to the said invitation to bidders, as follows:

1. G. A. Bove & Sons, Inc.  
1537 State Hwy 30  
Wells, NY 12190

Bid: All Locations - \$0.35 over "OPIS"

2. Buell Fuels

2676 State Route 12B  
Deansboro, NY 13328

Bid: Items 1-6 Locations - \$0.2975 over "OPIS"

Bid: Item 7 Location (I. L. School) - \$0.1395 over "OPIS"

3. Petroleum Traders, Inc.  
Pointe Inverness Way  
Fort Wayne, Indiana 46804

Bid: Items 1-6 Locations - No Bid

Bid: Item 7 Location(I.L. Scholl) - \$0.26 over "OPIS"

be it

RESOLVED, that award be made as follows:

All locations as shown hereon to: Buell Fuels, 2676 State Route 12B, Deansboro, NY 13328, be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a purchase agreement with Buell Fuels for the fiscal year 2026 for heating fuel for all Hamilton County Owned Sites with the approval of the County Attorney, and the County PW Superintendent, Clerk of the Board and County Treasurer be so notified.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

### **RESOLUTION NO. 38-26**

### **APPROVAL OF EXPENDITURES OF MATERIALS AND SUPPLIES FOR ROAD CONSTRUCTION AND MAINTENANCE PROJECTS - 2026**

**DATED: JANUARY 7, 2026**

**BY MR. TOMLINSON:**

WHEREAS, each year the DPW Superintendent needs to purchase materials and supplies for road construction projects, road maintenance projects and building projects have some inventory available for emergencies for the county road system, and

WHEREAS, in all instances the purchases are made through New York State Contract, Hamilton County awarded bids or through a piggyback contract bids from another county of New York State, and

WHEREAS, most of these purchases are over the threshold of the County Highway Superintendents authority to purchase without either Chairman's authorization or by board resolution authorizing the said purchases, and

WHEREAS, these materials and supplies include but not limited to stone items, culverts, hot mix asphalt, equipment rental, road striping and general construction items, be it

RESOLVED, that the Board of Supervisors does hereby authorize the County Highway Superintendent to purchase materials and supplies as needed without specific authorization for each purchase for county road construction and maintenance if it is within the current adopted budget for 2026 and the County Treasurer and Clerk of the Board be so advised.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

#### **RESOLUTION NO. 39-26**

#### **APPROVAL - USE OF COUNTY ROADS AS DESIGNATED FOR SNOWMOBILE USE FOR YEAR 2026**

**DATED: JANUARY 7, 2026**

**BY MR. TOMLINSON:**

RESOLVED, that the Board of Supervisors hereby authorizes any town within the county to designate any County Road or part thereof for snowmobile usage for the year 2026, be it further

RESOLVED, if a town chooses to designate a County Road or any part thereof within that particular towns boundary the town shall follow all rules and regulations of designating a road for snowmobile use per the guidelines set forth in New York State Office of Parks, Recreation and Historic Preservations Snowmobile Unit and also be subject to provide Hamilton County with an insurance certificate covering said use in favor of the County as an additional insured.

Seconded by Mr. Frey and adopted by the following vote:



AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 40-26**

**2025 - AUTHORIZING PAYMENT FOR TANDEM AXLE DUMP TRUCK – DPW**

**DATED: JANUARY 7, 2026**

**BY MR. TOMLINSON:**

WHEREAS, Resolution No. 181-25 authorized the purchase of a 2025 Western Star 49X Tandem Dump with Plow Equipment from Tracey Road Equipment, and

WHEREAS, the said truck has been delivered and the County Fleet Coordinator has inspected the said truck and confirms it meets specifications and recommends payment for said truck, be it

RESOLVED, the County Treasurer is hereby authorized to make payment to Tracey Road Equipment, 6803 Manlius Center Road, East Syracuse, NY 13057 in the amount of \$332,738.00 and the funds to be taken out of Account No. D5112.202 Capital Projects and the Fleet Coordinator and the Clerk of the Board be so notified.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 41-26**

**APPOINTMENTS TO BOARD OF DIRECTORS OF THE HAMILTON COUNTY SOIL  
AND WATER CONSERVATION DISTRICT**

**DATED: JANUARY 7, 2026**

**BY MR. FREY:**

WHEREAS, the Supervisors' Representatives to the Board of Directors of the Hamilton County Soil and Water Conservation District terminated December 31, 2025, and

WHEREAS, it is necessary to appoint two (2) Supervisors as representatives to the Board of Directors of the Hamilton County Soil and Water Conservation District, and

WHEREAS, the Hamilton County Board of Supervisors wishes to appoint Betsy Bain and Beth Hunt as Supervisors' Representatives for a term of one-year commencing January 1, 2026 terminating December 31, 2026, be it

RESOLVED, that Betsy Bain and Beth Hunt be appointed as Supervisors' Representatives for a term of one-year commencing January 1, 2026 and terminating December 31, 2026.

Seconded by Mr. Fernandez and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

#### **RESOLUTION NO. 42-26**

#### **AUTHORIZING CREATION OF MEDICAL RECORDS CLERK – PART TIME POSITION**

**DATED: JANUARY 7, 2026**

**BY MR. RHODES:**

WHEREAS, Hamilton County Sheriff's Office has determined that there is a need for a Part Time Medical Records Clerk, and

WHEREAS, the Personnel Officer has established the necessary job specifications for a Part Time Medical Records Clerk, and that under Civil Service Law §22, the appropriate civil service title for this position is: Medical Records Clerk - PT, therefore, be it

RESOLVED, that the Board of Supervisors approve the Personnel Officer to create the position of Medical Records Clerk-PT and be authorized to appoint Sandra Burch of Long Lake, New York as Medical Records Clerk-PT effective August 18, 2025, and be it further

RESOLVED, that the Treasurer be authorized to create Account No. A3150.0116, Medical Records Clerk-PT in the 2025 Budget and transfer \$5,000 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account A3150.0116 Medical Records Clerk-PT, and be it further

RESOLVED, that the Treasurer be authorized to disburse to Sandra Burch \$5,000.00 from Account No. A3150.0116 Medical Records Clerk-PT for 2025, and be it further

RESOLVED, that the Personnel Officer and Treasurer be so notified.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 43-26**

**AUTHORIZING CREATION OF 911 COORDINATOR POSITION**

**DATED: JANUARY 7, 2026**

**BY MR. RHODES:**

WHEREAS, Hamilton County Sheriff's Office has determined that there is a need for a 911 Coordinator, and

WHEREAS, the Personnel Officer has established the necessary job specifications for a 911 Coordinator, and that under Civil Service Law §22, the appropriate civil service title for this position is: 911 Coordinator, therefore, be it

RESOLVED, that the Board of Supervisors approve the Personnel Officer to create the position of 911 Coordinator and be authorized to appoint Justin W. Loomis of Johnstown, New York as 911 Coordinator effective immediately at an annual salary of \$3,000 from Account No. A3110.0120 911 Coordinator, and be it further

RESOLVED, that the Personnel Officer and Treasurer be so notified.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 44-26**

**AUTHORIZING CREATION OF JAIL ADMINISTRATOR POSITION**

**DATED: JANUARY 7, 2026**

**BY MR. RHODES:**

WHEREAS, Hamilton County Sheriff's Office has determined that there is a need for a Jail Administrator, and

WHEREAS, the Personnel Officer has established the necessary job specifications for a Jail Administrator, and that under Civil Service Law §22, the appropriate civil service title for this position is: Jail Administrator, therefore, be it

RESOLVED, that the Board of Supervisors approve the Personnel Officer to create the position of Jail Administrator and be authorized to appoint Sean P. O'Brien of Speculator, New York as Jail Administrator effective immediately at an annual salary of \$3,000 from Account No. A3150.0115 Jail Administrator, and be it further

RESOLVED, that the Personnel Officer and Treasurer be so notified.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 45-26**

**AUTHORIZING THE COMMISSIONER OF DEPARTMENT OF SOCIAL SERVICES  
AND THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO SIGN A CONTRACT  
FOR WELFARE FRAUD INVESTIGATIONS**

**DATED: JANUARY 7, 2026**

**BY MR. SNYDER:**

WHEREAS, the Commissioner of Social Services of the County of Hamilton (hereinafter the "Commissioner") is charged with the responsibility for the administration of all health and welfare services provided in Hamilton County, at public expense pursuant to the Statewide Managed Care Program, Chapter 165 of the Laws of 1991, directly or through an authorized agent, and

WHEREAS, it is economically and organizationally feasible for the HCDSS to contract with the Provider for the provision of Supportive Investigative Services for the Social Services Programs, and

WHEREAS, the new contract will commence from January 1, 2024 – December 31, 2026 at \$26.00 per hour not to exceed 20 hours on a bi-weekly basis, and

WHEREAS, the HCDSS and Provider are desirous of further specifying their mutual obligations and responsibilities owed under this Agreement, and

WHEREAS, the provider has secured liability insurance as part of the contract and the HCDSS is desirous of the provider to be reimbursed said expense to retain contract, be it

RESOLVED, that the Commissioner of the Department of Social Services and the Chairman of the Hamilton County Board of Supervisors, be and hereby are, authorized to enter into a contract between the Hamilton County Department of Social Services and the Welfare Fraud investigator to provide supportive investigative services for the Social Services Department.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

#### **RESOLUTION NO. 46-26**

#### **COOPERATIVE AGREEMENT BETWEEN THE COUNTY ATTORNEY AND THE DEPARTMENT OF SOCIAL SERVICES**

**DATED: JANUARY 7, 2026**

**BY MS. HUNT:**

WHEREAS, it is necessary for the Department of Social Services to enter into a cooperative agreement with the County Attorney in order to justify and obtain funding for such representation, and

WHEREAS, the Office of the County Attorney provides representation to the Department of Social Services through appointment of the Assistant County Attorney, be it

RESOLVED, that the Commissioner of the Hamilton County Department of Social Services, the Hamilton County Attorney and the Hamilton County Chairman of the Board of

Supervisors are hereby authorized to execute a Cooperation Agreement for the term of January 1, 2026 through December 31, 2026 between the Department of Social Services and the Hamilton County Attorney upon review of the Hamilton County Attorney.

Seconded by Mr. Fernandez and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 47-26**

**AGREEMENT WITH HAMILTON COUNTY DEPARTMENT OF SOCIAL SERVICES  
AND THE HAMILTON COUNTY DISTRICT ATTORNEY**

**DATED: JANUARY 7, 2026**

**BY MR. SNYDER:**

WHEREAS, the Commissioner of the Hamilton County DSS recognizes it is the statutory responsibility of the District Attorney to prosecute crimes committed in Hamilton County, and

WHEREAS, the District Attorney recognizes the Commissioner maintains the responsibility to investigate allegations of Welfare Fraud in all programs within the Department of Social Services and to recover overpayments of assistance that occur as the result of fraudulent activity, and

WHEREAS, the District Attorney recognizes the Commissioner is required by the NYS Office of Temporary and Disability Assistance to make referrals to the District Attorney to prosecute these cases, be it

RESOLVED, the Chairman of the Hamilton County Board of Supervisors, the Commissioner of the Department of Social Services and the District Attorney are hereby authorized to sign an agreement of behalf of the Hamilton County Department of Social Services and the Hamilton County District Attorney to investigate and prosecute cases of fraudulent activity against the Department of Social Services in Hamilton County.

Seconded by Mr. Fernandez and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 48-26**

**2026 - AUTHORIZING DPW SUPERINTENDENT TO PURCHASE A DUMP BODY**

**DATED: JANUARY 7, 2026**

**BY MR. TOMLINSON:**

WHEREAS, the DPW Superintendent has met with the Public Works Committee to discuss the department needing to purchase a dump body for a 2015 Mack Granite, and

WHEREAS, the Superintendent received a written quote for a Beau-Roc Dump Body from Viking Cives (USA) under Sourcewell Contract #062222-VCM for a cost of \$28,637.50, and

WHEREAS, the Superintendent and the Public Works recommend moving forward with the purchase of the said equipment, be it

RESOLVED, that the Public Works Superintendent is hereby authorized to issue a purchase order for the said Dump Body from Cives Corporation, dba Viking Cives, (USA) at cost of \$28,637.50 and it will be a charge to Account No. DM5130.201 Road Equipment, and the Clerk of the Board, County Treasurer, and Public Works Superintendent be so notified.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 49-26**

**APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS**

**DATED: JANUARY 7, 2026**

**BY MS. HUNT:**

RESOLVED, that the bills in the Machinery Fund amounting to \$94,062.59 and bills in the County Road Fund amounting to \$294,352.71 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE

ABSENT: BAIN

**RESOLUTION NO. 50-26**

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL  
PROJECT 2022-1 BIG BROOK BRIDGE**

**DATED: JANUARY 7, 2026**

**BY MS. HUNT:**

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$210,787.61 the following committees:

|   |             |
|---|-------------|
| Public Works (Buildings) Committee..... | \$21,728.05 |
| Public Works (Solid Waste).....         | 915.18      |
| Finance Committee .....                 | 21,322.23   |
| Health Committee.....                   | 37,609.96   |
| Human Services Committee.....           | 17,209.60   |
| Central Government Committee .....      | 6,116.88    |
| Emergency Prep./Emergency Response..... | 104,328.70  |
| Internal Management Committee .....     | 1,557.01    |

be it further

RESOLVED, that the bills audited this day in the following Capital Project:

|                       |             |
|-----------------------|-------------|
| Big Brook Bridge..... | \$ 2,112.44 |
|-----------------------|-------------|

are hereby approved.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, ARSENAULT, FERNANDEZ  
AND HUNT

NAYS: NONE



ABSENT: BAIN

2:40 PM - The Chairman called for a motion to close the Public Hearing for Proposed Local No. 1 of 2026 A Local Law to Provide Increases in the Compensation of Certain County Officers. Motion by Ms. Hunt, seconded by Mr. Rhodes. Carried.

Motion: Ms. Hunt

Second: Mr. Tomlinson

## LOCAL LAW NO. 1 OF THE YEAR 2026

### A LOCAL LAW TO PROVIDE INCREASES IN THE COMPENSATION OF CERTAIN COUNTY OFFICERS

BE IT ENACTED, by the Hamilton County Board of Supervisors as follows:

SECTION 1. As per Section 201 of County Law, the Board of Supervisors can only increase the salary of a county officer who is elected for a fixed term or appointed for a fixed term, in the middle of that term of office, if Section 24 (2)(h) of the Municipal Home Rule Law is complied with. In keeping with that compliance, Local Law No. 1 of 2026 is hereby enacted setting the annual salaries for the year 2026 for the following county officers who are elected or appointed for a fixed term, and whose terms did not expire on December 31, 2025.

| <u>POSITION</u>                 | <u>2026 ANNUAL SALARY</u> |
|---------------------------------|---------------------------|
| Director of Public Health       | \$148,248                 |
| Highway Superintendent          | \$136,493                 |
| Commissioner of Social Services | \$120,528                 |
| Real Property Tax Director      | \$103,427                 |
| Personnel Officer               | \$72,003                  |
| District Attorney               | \$142,448                 |
| County Treasurer                | \$109,600                 |
| County Clerk                    | \$94,863                  |

These salaries shall be effective as of January 1, 2026.

SECTION 2. This Local Law shall take effect forty-five (45) days from the date of adoption by the Board of Supervisors unless a petition is filed in accordance with Municipal Home Rule law, and after filing with the Secretary of State. All Department Head salary changes will be implemented uniformly after such filing.

AYES: ARIETTA (292), BENSON (221), HOPE (413), INDIAN LAKE (1,363), INLET (355), LONG LAKE (791), MOREHOUSE (92), WELLS (683) = 4,210

NAYS: NONE

ABSENT: LAKE PLEASANT (897) = 897

As there was no further business, motion to adjourn by Mr. Fernandez, seconded by Mr. Frey.  
Carried.