

AGENDA
ORGANIZATION MEETING
JANUARY 7, 2026

2:00 PM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

First Order of Business – Selection of Temporary Chairman

Appointment of Permanent Chairman for the Year 2026

No. 1 Appointment of Deputy Chairman

Accepting Minutes of December 18, 2025

Public Comment

Reports of Standing/Special Committees

‘State of County’ – Clay J. Arsenault

2:15 PM Public Hearing – Proposed Local Law No. 1 of 2026

RESOLUTIONS:

Finance Committee:

No. 2 Rules of Order

No. 3 Resolution to Name Clerk of the Board

No. 4 Appointment of County Attorney

No. 5 Appointment of Budget Officer

No. 6 Investment Policy for the County of Hamilton

No. 7 Resolution Authorizing Towns of Benson, Hope, Lake Pleasant, and Morehouse Shared Services Contracts for Accounting in 2026

No. 8 Approval of Payment – 2026 Workers Compensation

No. 9 Approval of Payment – 2026 County Insurance Package and Cyber Insurance

- No. 10 Authorizing Transfer of 2025 Funds – Employee Benefits, Retirees Over 65 Insurance
- No. 11 Setting Rate for Travel Allowance – 2026
- No. 12 Authorizing Chairman to Execute Agreement with the Adirondack Park Local Government Review Board – 2026
- No. 13 Agreement with Cornell Cooperative Extension Association of Hamilton County
- No. 14 Approval of Contract with the Hamilton County Federation of Sportsmen's Clubs, Inc.
- No. 15 Appointments to the Lake Champlain-Lake George Regional Planning Board
- No. 16 2025 Transfer of Funds – Community College
- No. 17 2025 Transfer of Funds – Computer Maintenance
- No. 18 2026 – Authorizing Payment for IT Contract – C&L Enterprises

Internal Management Committee:

- No. 19 Appointment to Board of Ethics

Central Government Committee:

- No. 20 Appointment of County Historian
- No. 21 Appointment of Weights & Measurers Director

Emergency Preparedness/Emergency Response Committee:

- No. 22 Authorization to Hire Five Boat Patrolmen to Serve in Sheriff's Office
- No. 23 Authorizing Renewal Agreement with Hamilton County Emergency Medical Services Council, Inc.
- No. 24 Authorizing Chairman to Enter into Renewal of Inter-Municipal Agreement with Essex County for E911 Service
- No. 25 Establishing Grade for Emergency Services Manager

Health Committee:

- No. 26 Medicaid and Medicare Cost Reports

- No. 27 Authorizing Chairman to Sign Agreement for Provider Services with Adirondack Health Institute on behalf of Public Health Nursing Service
- No. 28 Authorizing Chairman to Sign Contract with Bee Bright Therapy, SLP, PLLC to Provide Services for the Preschool Special Education Program
- No. 29 Authorizing Chairman to Sign "Certification Statement for Provider Utilizing Electronic Billing"
- No. 30 Contract with Laura Davis, Pharmaceutical Consultant for the Year 2026
- No. 31 Authorizing Chairman to Sign Contract with Whispering Pines Preschool to Provide Services for the Preschool Special Education Program
- No. 32 Appointments to the Continuing Quality Improvement Committee
- No. 33 Appointments to Professional Advisory Committee

Human Services Committee:

- No. 34 Authorizing the 2025 Child & Family Services Plan Annual Update

Public Works Committee:

- No. 35 Award of Bid for Diesel Motor Fuel for the Year 2026
- No. 36 Award of Bid for Regular Unleaded Gasoline or the Year 2026
- No. 37 Award of Bid for Heating Fuel for the Year 2026
- No. 38 Approval of Expenditures of Materials and Supplies for Road Construction and Maintenance Projects – 2026
- No. 39 Approval – Use of County Roads as Designated for Snowmobile Use for Year 2026
- No. 40 2025 – Authorizing Payment for Tandem Axle Dump Truck - DPW

RESOLUTION NO.

APPOINTMENT OF DEPUTY CHAIRMAN

DATED: JANUARY 7, 2026

BY

BE IT RESOLVED, that Supervisor _____ is hereby appointed Deputy Chairman for the year 2026.

Seconded by

RESOLUTION NO.

RULES OF ORDER

DATED: JANUARY 7, 2026

BY

WHEREAS, the Hamilton County Board of Supervisors pursuant to Section 153 subdivision 8 of the County Law is required to adopt the Rules of its Proceedings,

NOW, THEREFORE, BE IT

RESOLVED, that the Hamilton County Board of Supervisors does hereby adopt the Rules of Order of the Board of Supervisors of Hamilton County 2026-2027, and be it further

RESOLVED, that the aforesaid rules shall be applicable to the proceedings of the Hamilton County Board of Supervisors for the years 2026 and 2027.

Seconded by

RESOLUTION NO.

RESOLUTION TO NAME CLERK OF THE BOARD

DATED: JANUARY 7, 2026

BY

BE IT RESOLVED, that Laura A. Abrams be and hereby is named Clerk of the Hamilton County Board of Supervisors for a term of two years commencing January 1, 2026 ending December 31, 2027 and the County Treasurer and Personnel Officer be so advised.

Seconded by

RESOLUTION NO.

APPOINTMENT OF COUNTY ATTORNEY

DATED: JANUARY 7, 2026

BY

WHEREAS, Section 500 of Article 11 of the County Law of the State of New York provides that the Board of Supervisors of each County shall appoint a County Attorney, be it hereby

RESOLVED, that the Board of Supervisors of the County of Hamilton, State of New York, hereby appoints Attorney Charles R. Getty, Jr. of the Town of Lake Pleasant, County of Hamilton, as County Attorney of the County of Hamilton, as provided by Section 500, Subdivision 1 of the County Law for a term of office commencing January 1, 2026 ending December 31, 2027, and be it further

RESOLVED, that the salary of the County Attorney be paid from County Attorney Account No. A1420.0101 Personal Services \$106,445.56 per annum in bi-weekly installments and the County Treasurer and Personnel Officer be so advised.

Seconded by

RESOLUTION NO.

APPOINTMENT OF BUDGET OFFICER

DATED: JANUARY 7, 2026

BY

BE IT RESOLVED, that Barry Baker is hereby appointed Budget Officer for a term of January 1, 2026 ending December 31, 2026.

Seconded by

RESOLUTION NO.
INVESTMENT POLICY FOR THE COUNTY OF HAMILTON
DATED: JANUARY 7, 2026

BY

WHEREAS, the Investment Policy for the County of Hamilton is to be renewed on an annual basis, and

WHEREAS, the County Treasurer recommends the banks where monies are deposited and the maximum amount as follows:

NBT: \$10,000,000.00 (Ten Million)
Community Bank: \$2,000,000.00 (Two Million)
Key Banc: \$5,000,000.00 (Five Million)
JP Morgan: \$1,000,000.00 (One Million)
Bank of America: \$5,000,000.00 (Five Million)
T.D. Bank: \$1,000,000.00 (One Million)
The Bank of New York Mellon: \$10,000,000.00 (Ten Million)
Modern Bank, NA: \$10,000,000.00 (Ten Million)

be it

RESOLVED, that the above listed amendments be adopted and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**RESOLUTION AUTHORIZING TOWNS OF BENSON, HOPE, LAKE PLEASANT AND
MOREHOUSE SHARED SERVICES CONTRACTS FOR ACCOUNTING IN 2026**

DATED: JANUARY 7, 2026

BY

WHEREAS, the Hamilton County Board of Supervisors set the agenda for developing a Shared Services Plan with all the Towns, Villages, and School Districts within Hamilton County, and

WHEREAS, the Hamilton County Treasurer's Office has been providing Back Office functions, including but not limited to Accounting and Payroll, and

WHEREAS, Hamilton County Treasurer's Office would like to continue these functions, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into agreements with the Towns of Benson, Hope, Lake Pleasant and Morehouse to provide Bookkeeping Services for the year 2026, with the approval of the County Attorney, and be it further

RESOLVED, that the Contracts will be in the following amounts:

Benson	\$ 10,000.00
Hope	\$ 11,000.00
Lake Pleasant	\$ 15,000.00
Morehouse	\$ 10,000.00

and be it also

RESOLVED, that the County Treasurer be so authorized, and the Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

APPROVAL OF PAYMENT – 2026 WORKERS COMPENSATION

DATED: JANUARY 7, 2026

BY

WHEREAS, the Hamilton County Board of Supervisors awarded the County Workers Compensation package to PERMA for 2026, and

WHEREAS, the County has determined that taking advantage of the three-year contract rate discount, with a guaranteed cost (excluding NYS Assessments) for year two and a loss ratio rate based on year two for year three, are all benefits to Hamilton County, and

WHEREAS, the County is in receipt of the year three annual premium for 2026 from PERMA for Workers Compensation in the amount of \$98,167.00, be it

RESOLVED, that the 2026 premium be paid in the amount of \$98,167.00 from the 2026 Budget charging the several accounts so noted for Employee Benefits Workers Compensation and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

**APPROVAL OF PAYMENT – 2026 COUNTY INSURANCE PACKAGE AND CYBER
INSURANCE**

DATED: JANUARY 7, 2026

BY

WHEREAS, the Board of Supervisors awarded the County Insurance Package to NFP with NYMIR Insurance as the carrier, and

WHEREAS, the current premiums are due and payable at this time, be it

RESOLVED, that payment due in the amount of \$250,638.85 for the period January 1, 2026 – January 1, 2027 for the County Insurance Package and \$17,948.75 for Cyber Insurance be hereby approved, and be it further

RESOLVED, that the County Treasurer is authorized to make payment at this time by issuing a check to NFP, in the amount of \$250,638.85 for Invoice No. 917005 and \$17,948.75 for Invoice No. 918604 from the several accounts for insurance.

Seconded by

RESOLUTION NO.

**AUTHORIZING TRANSFER OF 2025 FUNDS - EMPLOYEE BENEFITS, RETIREES
OVER 65 INSURANCE**

DATED: JANUARY 7, 2026

BY

WHEREAS, the 2025 Budget lacks sufficient funds to cover the 2025 expenditures for the Employee Benefits, Retirees over 65 Insurance Account No. A9060.0802, be it

RESOLVED, that \$13,640.00 be transferred from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A9060.0802, Employee Benefits Retirees over 65 Insurance, and the Treasurer be so authorized and the Clerk of the Board and the Personnel Officer be so notified.

Seconded by

RESOLUTION NO.

SETTING RATE FOR TRAVEL ALLOWANCE – 2026

DATED: JANUARY 7, 2026

BY

RESOLVED, that Hamilton County will, effective January 1, 2026, compensate auto mileage incurred by employees on behalf of the County at the rate of \$.725 per mile and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO EXECUTE AGREEMENT WITH THE
ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD – 2026**

DATED: JANUARY 7, 2026

BY

BE IT RESOLVED, that the Chairman is hereby authorized to execute an Agreement with the Adirondack Park Local Government Review Board for the 2026 appropriation in the amount of Three Thousand Dollars (\$3,000.00), charging Account No. A6326.0403, and is hereby approved for payment and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**AGREEMENT WITH CORNELL COOPERATIVE EXTENSION ASSOCIATION OF
HAMILTON COUNTY**

DATED: JANUARY 7, 2026

BY

WHEREAS, the Hamilton County Board of Supervisors has appropriated the sum of Fifty-eight Thousand Four Hundred Eighty-five Dollars (\$58,485.00) for the support and maintenance of the Cornell Cooperative Extension Association of Hamilton County,

NOW, THEREFORE, BE IT

RESOLVED, that pursuant to Subdivision 8 of Section 224 of the County Law, the Hamilton County Board of Supervisors does hereby authorize the Chairman of the Board of Supervisors to enter into a memorandum agreement with the Cornell Cooperative Extension Association of Hamilton County for the fiscal year of January 1, 2026 through December 31, 2026 in the amount of Fifty-eight Thousand Four Hundred Eighty-five Dollars (\$58,485.00), and be it further

RESOLVED, the Hamilton County Board of Supervisors does hereby authorize payment of Fifty-eight Thousand Four Hundred Eighty-five Dollars (\$58,485.00) to the Cornell Cooperative Extension Association of Hamilton County in one payment, on or about February 5, 2026 and said amount shall be paid from Account No. A8750.0401, and the Hamilton County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**APPROVAL OF CONTRACT WITH THE HAMILTON COUNTY FEDERATION OF
SPORTSMEN'S CLUBS, INC.**

DATED: JANUARY 7, 2026

BY

WHEREAS, this Board desires to enter into a contract with the Hamilton County Federation of Sportsmen's Clubs, Inc., for the year 2026, and

WHEREAS, the "Federation" has an established program, for promotion and education with respect to wildlife and environmental conservation, and

WHEREAS, the "Federation" through the relationships they have established with the local Fish & Game or Rod & Gun Clubs has an ability to provide a needed service to the County, and

WHEREAS, such service is anticipated to be promotion and education surrounding wildlife, fishing, and environmental conservation, and

WHEREAS, there are opportunities to provide these services through existing camps, kids fishing derbies, etc.,

NOW, THEREFORE, BE IT

RESOLVED, that the County Attorney be authorized to prepare a contract to pay One Thousand Five Hundred Dollars (\$1,500.00) to the Hamilton County Federation of Sportsmen's Clubs, Inc., giving them authority to carry on a program including conservation education, and be it further

RESOLVED, that the Chairman be authorized to execute such contract and that One Thousand Five Hundred Dollars (\$1,500.00) be paid on or about March 5, 2026 from Fish and Game Account No. A8720.0402 Federal Fish and Game, and that the Fish & Game Account No. A8720.0402 be charged for any and all other expenses authorized herein, and be it also

RESOLVED, that Hamilton County would provide funding for up to 8 local Hamilton County Fish & Game or Rod & Gun Clubs at up to \$500.00 per club for promotional or educational programs as above defined approved by the Committee of the Hamilton County Federation of Sportsmen's Clubs, Inc. and also be covered by this contract, and be it further

RESOLVED, that all expenses under Fish and Game Account No. A8720.0402 Fish & Game will be reimbursements to the Federation for expenses already paid under the \$500.00 per club formula, and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

**APPOINTMENTS TO THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL
PLANNING BOARD**

DATED: JANUARY 7, 2026

BY

WHEREAS, the by-laws of the Lake Champlain – Lake George Regional Planning Board state that each member-county shall appoint six directors to the Board with the Chairperson of the Board of Supervisors, the Chief Financial Officer and the Highway Superintendent of each member county being Ex-Officio members and three additional directors shall be appointed by the Chairperson of the Board of Supervisors of each member county, and

WHEREAS, the tenure of Ex-Officio Officers shall be consistent with their terms of office and the additional three (3) members shall be appointed to terms of three (3) years and staggered so that one director term shall expire each year, be it

RESOLVED, that the following appointments be made to the Lake Champlain-Lake George Regional Planning Board:

Chairman of the Board of Supervisors
County Treasurer
Highway Superintendent

Beth Hunt – Term of January 1, 2024 – December 31, 2026
Christy Wilt – Term January 1, 2025 – December 31, 2027
Anthony Fernandez – Term of January 1, 2026 – December 31, 2028

Seconded by

RESOLUTION NO.

2025 TRANSFER OF FUNDS – COMMUNITY COLLEGE

DATED: JANUARY 7, 2026

BY

WHEREAS, there is a shortage of funds in the 2025 Community College Account, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$44,000.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A2490.0401 Community College.

Seconded by

RESOLUTION NO.

2025 TRANSFER OF FUNDS – COMPUTER MAINTENANCE

DATED: JANUARY 7, 2026

BY

WHEREAS, Hamilton County established an IT Department in 2025, and

WHEREAS, due to the transition period from a contract to a County Department there is a shortage of funds in the 2025 Computer Maintenance Account, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$21,000.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A1040.0410 Computer Maintenance.

Seconded by

RESOLUTION NO.

2026 -AUTHORIZING PAYMENT FOR IT CONTRACT – C&L ENTERPRISES

DATED: JANUARY 7, 2026

BY

WHEREAS, the payment for the January 2026 base hours for the IT contract with C&L Enterprises is now due, be it

RESOLVED, that the County Treasurer is hereby authorized to pay C&L Enterprises \$2,000.00 for Invoice # 6790.

Seconded by

RESOLUTION NO.

APPOINTMENT TO BOARD OF ETHICS

DATED: JANUARY 7, 2026

BY

WHEREAS, the term of office of John (Jack) Fitterer, member of the Hamilton County Board of Ethics terminates December 31, 2025, and

WHEREAS, it is the desire of the Board of Supervisors that John (Jack) Fitterer continue as a member of the Board of Ethics, be it

RESOLVED, that John (Jack) Fitterer be appointed to the Hamilton County Board of Ethics for a term commencing January 1, 2026 terminating December 31, 2030.

Seconded by

RESOLUTION NO.

APPOINTMENT OF COUNTY HISTORIAN

DATED: JANUARY 7, 2026

BY

WHEREAS, the Education Law, Section 148, of the State of New York provides that the Board of Supervisors of each County shall appoint a County Historian, be it hereby

RESOLVED, that the Board of Supervisors of the County of Hamilton, State of New York, hereby appoints Ernest D. Virgil of Lake Pleasant, NY as County Historian for a term of two years commencing January 1, 2026 and ending on December 31, 2027, at an annual salary of \$15,025.28 paid from Account No. A7510.0101 in bi-weekly installments and the County Treasurer and Personnel Officer be so advised.

Seconded by

RESOLUTION NO.
APPOINTMENT OF WEIGHTS & MEASURES DIRECTOR
DATED: JANUARY 7, 2026

BY

BE IT RESOLVED, that Herbert W. Schmid is hereby appointed Weights & Measurers Director for a term January 1, 2026 ending December 31, 2027 at annual salary of \$20,868.62 paid from Account No. A6610.0101 and the County Treasurer and Personnel Officer be so advised.

Seconded by

RESOLUTION NO.

**AUTHORIZATION TO HIRE FIVE BOAT PATROLMEN TO SERVE IN SHERIFF'S
OFFICE**

DATED: JANUARY 7, 2026

BY

WHEREAS, the Sheriff has reported to this Board there is a need for five boat patrolmen to patrol lakes in Hamilton County during the 2026 Summer Season (June through September), therefore, be it

RESOLVED, that the Sheriff be authorized to hire five boat patrolmen for the 2026 Summer Season beginning June 19th with any advance required training authorized, and be it further

RESOLVED, that the County Treasurer be authorized to prepare proper contracts to submit to the State of New York to meet the requirements of the State for reimbursement.

Seconded by

RESOLUTION NO.

**AUTHORIZING RENEWAL AGREEMENT WITH HAMILTON COUNTY
EMERGENCY MEDICAL SERVICES COUNCIL, INC.**

DATED: JANUARY 7, 2026

BY

WHEREAS, Hamilton County EMS Council, Inc. places significant emphasis on training ambulance personnel, and

WHEREAS, the Emergency Management Division has observed the training and the necessity regarding the need to contract with Hamilton County EMS Council, Inc. for training, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes an agreement with Hamilton County EMS Council, Inc. to provide training for 2026 in the amount of \$5,000.00, and be it further

RESOLVED, that the Hamilton County Treasurer is hereby authorized to issue a check to the Hamilton County Emergency Medical Services Council, Inc. for \$5,000.00, from Account No. A3640.0403 EMS Training.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO ENTER INTO RENEWAL OF INTER-MUNICIPAL
AGREEMENT WITH ESSEX COUNTY FOR E911 SERVICE**

DATED: JANUARY 7, 2026

BY

WHEREAS, the Hamilton County Board of Supervisors adopted Resolution No. 145-04 on June 3, 2004 supporting the Town of Long Lake in participation in the Essex County E911 system, and

WHEREAS, by Resolution No. 131-05 adopted on June 2, 2005 the Hamilton County Board of Supervisors authorized the Chairman to enter into an inter-municipal agreement with Essex County for 911 service for the Town of Long Lake, and

WHEREAS, the Town of Long Lake has requested the County authorize renewal of the Essex County 911 agreement for 2026, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign a renewal of the inter-municipal agreement on behalf of Hamilton County for the provision of E911 service to the Town of Long Lake through Essex County, upon the approval of the County Attorney.

Seconded by

RESOLUTION NO.

ESTABLISHING GRADE FOR EMERGENCY SERVICES MANAGER

DATED: JANUARY 7, 2026

BY

WHEREAS, it has been determined that the Emergency Services Manager will be a full-time position in 2026 and should be placed on the Grade and Step scale, and

WHEREAS, the Sheriff and Personnel Officer have discussed the placement of the title, and agree that it is most appropriate for the title to be a Grade 7 on the Sheriff's Grade and Step scales, therefore, be it

RESOLVED, that the Personnel Officer is approved to add the title Emergency Services Manager to the Sheriff's Grade and Step scales at Grade 7, and be it further

RESOLVED, that the Sheriff and Personnel Officer be so notified.

Seconded by

RESOLUTION NO.
MEDICAID AND MEDICARE COST REPORTS
DATED: JANUARY 7, 2026

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to submit the following Cost Reports annually for all services provided by the Nursing Service:

Certified Home Health Agency Medicare Cost Report
Certified Home Health Agency Medicaid Cost Report
Diagnostic and Clinic Services (AHCF) Medicaid Cost Report

and

WHEREAS, the current contracted provider of accounting services for the Nursing service is McCarthy and Conlon, LLP, and

WHEREAS, Michael McCarthy, CPA will complete the reports within appropriate timeframes and review results with the Public Health Nursing Service, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign the Medicaid and Medicare Cost Reports for Year 2025.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN AGREEMENT FOR PROVIDER SERVICES
WITH ADIRONDACK HEALTH INSTITUTE ON BEHALF OF PUBLIC HEALTH
NURSING SERVICE**

DATED: JANUARY 7, 2026

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to perform periodic full and updated Community Health Assessments (CHA), and

WHEREAS, the Hamilton County Public Health Nursing Service supported and participated in development and implementation of a regional community health assessment, through grant funding obtained by the Adirondack Health Institute, for completion of the Community Health Assessment, and

WHEREAS, the cost share for the Hamilton County Public Health Nursing Service to remain a part of this valuable regional process is \$5,000.00, which has been proposed in the 2026 Municipal Budget and is reimbursable through the State Aid process at 100%, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into an agreement on behalf of the Public Health Nursing Service with the Adirondack Health Institute, not to exceed \$5,000.00, for the period January 1, 2026 through December 31, 2026 upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH BEE BRIGHT THERAPY,
SLP, PLLC TO PROVIDE SERVICES FOR THE PRESCHOOL SPECIAL
EDUCATION PROGRAM**

DATED: JANUARY 7, 2026

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for special education and related services for children aged 3 – 5 who reside in Hamilton County and have a developmental delay as defined through a comprehensive evaluation through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Bee Bright Therapy, SLP, PLLC, 375 Commack Road, Suite 211, Deer Park, NY 11729-5515 is an approved provider of speech therapy through the New York State Department of Education, and

WHEREAS, the frequency and duration of services for each child is based on the findings of the comprehensive evaluation and rules applying to section 4410 of the New York State Education Law, as determined by the CPSE committee in preparing an Individualized Education Plan (IEP), and

WHEREAS, the compensation for special education and related services are set at rates in conjunction with the Rate Setting Unit of the NYS Department of Education, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into contract with said provider to provide the aforesaid services for the period of January 1, 2026 through December 31, 2026 pursuant to an aforesaid IEP for each eligible child, with compensation for each eligible child, with compensation for services rendered at the current approved rates set forth for Hamilton County by the Rate Setting Unit of the NYS Education Department, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN “CERTIFICATION STATEMENT FOR
PROVIDER UTILIZING ELECTRONIC BILLING”**

DATED: JANUARY 7, 2026

BY

WHEREAS, the Hamilton County Public Health Nursing Service submits electronic claims to the State’s Medicaid Fiscal Agent, and

WHEREAS, the agency maintains 3 programs for which one or more “Certification Statement for Provider Utilizing Electronic Billing” forms is required as follows:

Preschool Special Education Program:

ETIN: 6N8 – Medicaid Provider Number 03085178 - Expires May.

ETIN: BE56 – Medicaid Provider Number 03085178 – Expires December.

Early Intervention Program:

ETIN: NY7 – Medicaid Provider Number 02960992, NPI 1528197894 – Early Intervention Service Coordination. Expires October.

ETIN: 00E8 – Medicaid Provider Number 02960992, NPI 1528197894 – Hamilton County Public Health Early Intervention Service Coordination. Expires May.

Hamilton County Public Health Nursing Service (CHHA):

ETIN: NY7 – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires October.

ETIN: OZ7 – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires February.

ETIN: J5T (BlackTree) – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires October.

ETIN: CLHF – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires July.

be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign each “Certification Statement for Provider Utilizing Electronic Billing” for the Hamilton County Public Health Nursing Service, as needed, for the period January 1, 2026 through December 31, 2026.

Seconded by

RESOLUTION NO.

**CONTRACT WITH LAURA DAVIS, PHARMACEUTICAL CONSULTANT FOR THE
YEAR 2026**

DATED: JANUARY 7, 2026

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to have a Pharmaceutical Consultant to ensure compliance with all federal and state regulations relative to the storage of pharmaceuticals within the Agency, and

WHEREAS, providers qualified to perform these services are limited within Hamilton County, and

WHEREAS, Laura Davis, 212 Meriline Avenue, Scotia, NY 12302 has agreed to perform the services for the Hamilton County Public Health Nursing Service at a charge of Two Hundred Fifty Dollars (\$250.00) per visit to the County plus mileage at the prevailing county rate, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into contract with Laura Davis, upon approval of the County Attorney, to perform Pharmaceutical Consultant Services for the Hamilton County Public Health Nursing Service pursuant to 10NYCRR Section 752.5, as delineated above for the period of January 1, 2026 through December 31, 2026 and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH WHISPERING PINES
PRESCHOOL TO PROVIDE SERVICES FOR THE PRESCHOOL SPECIAL
EDUCATION PROGRAM**

DATED: JANUARY 7, 2026

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for special education and related services for children aged 3 – 5 who reside in Hamilton County and have a developmental delay as defined through a comprehensive evaluation through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Whispering Pines Preschool is an approved provider of special education and related services through the New York State Department of Education, and

WHEREAS, the frequency and duration of services for each child is based on the findings of the comprehensive evaluation and rules applying to section 4410 of the New York State Education Law, as determined by the CPSE committee in preparing an Individualized Education Plan (IEP), and

WHEREAS, the compensation for special education and related services are set at rates in conjunction with the Rate Setting Unit of the NYS Department of Education, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into contract with said provider to provide the aforesaid services for the period of January 1, 2026 through December 31, 2026 pursuant to an aforesaid IEP for each eligible child, with compensation for each eligible child, with compensation for services rendered at the current approved rates set forth for Hamilton County by the Rate Setting Unit of the NYS Education Department, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

APPOINTMENTS TO THE CONTINUING QUALITY IMPROVEMENT COMMITTEE

DATED: JANUARY 7, 2026

BY

WHEREAS, the Public Health Nursing Service/Home Health Agency's certification requires Hamilton County Board of Supervisors to appoint members from the Professional Advisory Committee to the Quality Improvement Committee, and

WHEREAS, the Public Health Service/Home Health Agency's Professional Advisory Committee has named the following members for appointment:

Russell Rider, MD
Medical Director

Leila Lewis
Community Member

Ellen Kleppang
Community Member

Gail Ludin
Community Member

RESOLVED, that said members be appointed to the Continuing Quality Improvement Committee for the two-year period of 2025 and 2026, and be it further

RESOLVED, that the Medical Director, Director of Public Health, and Director of Patient Services will serve during tenure of their employment to Hamilton County Public Health Nursing Service.

Seconded by

RESOLUTION NO.

APPOINTMENTS TO PROFESSIONAL ADVISORY COMMITTEE

DATED: JANUARY 7, 2026

BY

WHEREAS, the Public Health Nursing Service/Certified Home Health Agency's certification requires Hamilton County Board of Supervisors to appoint members to the Professional Advisory Committee (PAC), and

WHEREAS, the Public Health Nursing Service/Home Health Agency's Professional Advisory Committee has named the following members for appointment:

Abigail Eichler
Department of Social Services

Deanna Parks
Office for the Aging

Deborah Ameden
Community Action

Gail Ludin
Community Member

Russell Rider, MD
Medical Director

Leila Lewis
Community Member

Kathy Hutchins
Community Member

Robert Kleppang
Community Member

Ellen Kleppang
Community Member

Jamila Page
Cornell Cooperative Extension

Lynette Greene
Department of Community Services

Kristen Sayers
NYSDOH Regional Environmental Health

Ben Strader
Blue Mt. Center/Hamilton Helps

be it

RESOLVED, that said members be appointed to the Professional Advisory Committee for the two-year period of 2025 and 2026, and be it further

RESOLVED, that terms will include: (1) Chairman of the Health Committee of the Hamilton County Board of Supervisors, and be it further

RESOLVED, that the Medical Director, Director of Public Health, and Director of Patient Services will serve during tenure of their employment to Hamilton County Public Health Nursing Service.

Seconded by

RESOLUTION NO.

AUTHORIZING THE 2025 CHILD & FAMILY SERVICES PLAN ANNUAL UPDATE

DATED: JANUARY 7, 2026

BY

WHEREAS, Resolution No. 355-24 adopted November 15, 2024 authorized the November 1, 2024 - October 31, 2029 Child & Family Services Plan, and

WHEREAS, Roberta A Bly has provided the Hamilton County Board of Supervisors with the November 1, 2025 – October 31, 2026 Child & Family Services Plan Annual Update, be it

RESOLVED, that Roberta A Bly, Commissioner of Social Services & Executive Director of the County Youth Bureau; Amy Granger, Probation Director and the Chairman of the Hamilton County Board of Supervisors are authorized to sign.

Seconded by

RESOLUTION NO.

AWARD OF BID FOR DIESEL MOTOR FUEL FOR THE YEAR 2026

DATED: JANUARY 7, 2026

BY

WHEREAS, Hamilton County DPW solicited bids for the County's purchase of Diesel Engine Fuel pursuant to invitation to bidders and in accordance with Specification No. 14-2025, and

WHEREAS, two (2) bids were received in response to the said invitation to bidders, as follows:

1. G. A. Bove & Sons, Inc.
1537 State Hwy 30
Wells, NY 12190

Bid: All Locations - \$0.35 over "OPIS"

2. Petroleum Traders, Inc.
Pointe Inverness Way
Fort Wayne, Indiana 46804

Bid: All Locations - \$0.30 over "OPIS"

be it

RESOLVED, that award be made as follows:

All locations as shown hereon to: Petroleum Traders, Inc, 7120 Pointe Inverness Way, Fort Wayne, Indiana 46804, be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a purchase agreement with Petroleum Traders, Inc. for the fiscal year 2026 for Diesel Engine Fuel for all Hamilton County Owned Sites with the approval of the County Attorney, and the County PW Superintendent, Clerk of the Board and County Treasurer be so notified.

Seconded by

RESOLUTION NO.

AWARD OF BID FOR REGULAR UNLEADED GASOLINE FOR THE YEAR 2026

DATED: JANUARY 7, 2026

BY

WHEREAS, Hamilton County DPW solicited bids for the County's purchase of Regular Unleaded Gasoline pursuant to invitation to bidders and in accordance with Specification No. 15-2025, and

WHEREAS, two (2) bids were received in response to the said invitation to bidders, as follows:

1. G. A. Bove & Sons, Inc.
1537 State Hwy 30
Wells, NY 12190

Bid: All Locations - \$0.35 over "OPIS"

2. Petroleum Traders, Inc.
Pointe Inverness Way
Fort Wayne, Indiana 46804

Bid: All Locations - \$0.21 over "OPIS"

be it

RESOLVED, that award be made as follows:

All locations as shown hereon to: Petroleum Traders, Inc, 7120 Pointe Inverness Way, Fort Wayne, Indiana 46804, be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a purchase agreement with Petroleum Traders, Inc. for the fiscal year 2026 for Regular Unleaded Gasoline for all Hamilton County Owned Sites with the approval of the County Attorney, and the County PW Superintendent, Clerk of the Board and County Treasurer be so notified.

Seconded by

RESOLUTION NO.

AWARD OF BID FOR HEATING FUEL FOR THE YEAR 2026

DATED: JANUARY 7, 2026

BY

WHEREAS, Hamilton County DPW solicited bids for the County's purchase of Heating Fuel Oil and Kerosene for all owned County Buildings and Facilities pursuant to invitation to bidders and in accordance with Specification No. 16-2025, and

WHEREAS, three (3) bids were received in response to the said invitation to bidders, as follows:

1. G. A. Bove & Sons, Inc.
1537 State Hwy 30
Wells, NY 12190

Bid: All Locations - \$0.35 over "OPIS"

2. Buell Fuels
2676 State Route 12B
Deansboro, NY 13328

Bid: Items 1-6 Locations - \$0.2975 over "OPIS"

Bid: Item 7 Location (I. L. School) - \$0.1395 over "OPIS"

3. Petroleum Traders, Inc.
Pointe Inverness Way
Fort Wayne, Indiana 46804

Bid: Items 1-6 Locations - No Bid

Bid: Item 7 Location(I.L. Scholl) - \$0.26 over "OPIS"

be it

RESOLVED, that award be made as follows:

All locations as shown hereon to: Buell Fuels, 2676 State Route 12B, Deansboro, NY 13328, be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a purchase agreement with Buell Fuels for the fiscal year 2026 for heating fuel for all Hamilton County Owned Sites with the approval of the County Attorney, and the County PW Superintendent, Clerk of the Board and County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**APPROVAL OF EXPENDITURES OF MATERIALS AND SUPPLIES FOR ROAD
CONSTRUCTION AND MAINTENANCE PROJECTS - 2026**

DATED: JANUARY 7, 2026

BY

WHEREAS, each year the DPW Superintendent needs to purchase materials and supplies for road construction projects, road maintenance projects and building projects have some inventory available for emergencies for the county road system, and

WHEREAS, in all instances the purchases are made through New York State Contract, Hamilton County awarded bids or through a piggyback contract bids from another county of New York State, and

WHEREAS, most of these purchases are over the threshold of the County Highway Superintendents authority to purchase without either Chairman's authorization or by board resolution authorizing the said purchases, and

WHEREAS, these materials and supplies include but not limited to stone items, culverts, hot mix asphalt, equipment rental, road striping and general construction items, be it

RESOLVED, that the Board of Supervisors does hereby authorize the County Highway Superintendent to purchase materials and supplies as needed without specific authorization for each purchase for county road construction and maintenance if it is within the current adopted budget for 2026 and the County Treasurer and Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

**APPROVAL - USE OF COUNTY ROADS AS DESIGNATED FOR SNOWMOBILE USE
FOR YEAR 2026**

DATED: JANUARY 7, 2026

BY

RESOLVED, that the Board of Supervisors hereby authorizes any town within the county to designate any County Road or part thereof for snowmobile usage for the year 2026, be it further

RESOLVED, if a town chooses to designate a County Road or any part thereof within that particular towns boundary the town shall follow all rules and regulations of designating a road for snowmobile use per the guidelines set forth in New York State Office of Parks, Recreation and Historic Preservations Snowmobile Unit and also be subject to provide Hamilton County with an insurance certificate covering said use in favor of the County as an additional insured.

Seconded by

RESOLUTION NO.

2025 - AUTHORIZING PAYMENT FOR TANDEM AXLE DUMP TRUCK – DPW

DATED: JANUARY 7, 2026

BY

WHEREAS, Resolution No. 181-25 authorized the purchase of a 2025 Western Star 49X Tandem Dump with Plow Equipment from Tracey Road Equipment, and

WHEREAS, the said truck has been delivered and the County Fleet Coordinator has inspected the said truck and confirms it meets specifications and recommends payment for said truck, be it

RESOLVED, the County Treasurer is hereby authorized to make payment to Tracey Road Equipment, 6803 Manlius Center Road, East Syracuse, NY 13057 in the amount of \$332,738.00 and the funds to be taken out of Account No. D5112.202 Capital Projects and the Fleet Coordinator and the Clerk of the Board be so notified.

Seconded by