

2025

SEVENTH ANNUAL SESSION

DECEMBER 18, 2025

The Board convened at 10:30 A.M. in the Supervisors' Chambers at the Court House, Lake Pleasant, New York, with the Chairman, Clay J. Arsenault presiding. Mr. Arsenault led the members of the Board of Supervisors in the Pledge of Allegiance to the Flag, and an opening prayer.

The Clerk, Mrs. Laura Abrams, called the roll with the following Supervisors answering:

Arietta	Chris D. Rhodes
Benson	Phillip C. Snyder
Hope	Steven M. Tomlinson
Indian Lake	Brian E. Wells
Inlet	John Frey
Lake Pleasant	Betsy A. Bain
Long Lake	Clay J. Arsenault
Morehouse	ABSENT
Wells	Beth Hunt

Also present: Tracy Eldridge-Highway Superintendent, Caitlin Stewart, Katie WhitKovits and Lenny Croote

A motion was made to accept the minutes of Nov. 14, 2025, Nov. 17, 2025, and Dec. 4, 2025 by Mr. Rhodes. Seconded by Ms. Bain. Carried.

Public Comment: No one present.

Reports of Standing/Special Committees:

Mr. Rhodes: There is a resolution on the agenda today to authorize going out to bid for the Arietta and Morehouse towers. Mr. Rhodes discussed changing wording in the resolution so that the project is contingent on the grant being extended, not going out to bid. They are continuing to work on the utility easements for both tower sites. Yesterday they received the signed easement agreement for the Arietta site, but the Morehouse site is being delayed by a request from the owner's attorney. DANC is still researching options for additional funding, they have a meeting at the end of the month so hopefully we will have an update in the start of the new year. There has been no progress on the agreement with the IDA and Oak Mt. regarding the cabins, specifically the quantity that is to be available to the County.

Mr. Snyder: There are two resolutions for the Central Government Committee on the agenda for your consideration.

Ms. Hunt: The Treasurer's Office has been working on the Board Room, hallway, and Treasurer's Office renovation. They have met with CPL Architecture Firm. Mr. Eldridge explained that they

have the bid documents and they should be able to go to bid in January. Ms. Hunt further explained that she will be presenting two resolutions at the end of the meeting, one for the Treasurer's Office and one for Public Health.

Mr. Tomlinson: There are a few resolutions on the agenda for Public Works.

Bid Openings:

Mr. Eldridge opened the following bids.

Spec. 14-2025 Regular No. 2 Diesel Motor Fuel:

1. GA Bove & Sons, Inc., Rt. 30, Wells, NY
Fixed Price over OPIS \$.35
2. Petroleum Traders, Corp., Fort Wayne, IN
Fixed Price over OPIS \$.30

Motion to accept bids and refer to committee by Mr. Tomlinson, seconded by Ms. Hunt. Carried.

Spec. 15-2025 Regular Unleaded Gasoline

1. GA Bove & Sons, Inc., Rt. 30 Wells, NY
Fixed Price over OPIS \$.35
2. Petroleum Traders, Corp., Fort Wayne, IN
Fixed Price over OPIS \$.21

Motion to accept bids and refer to committee by Mr. Tomlinson, seconded by Mr. Snyder. Carried.

Spec. 16-2025 #2 Fuel Oil & Kerosene

1. Buell Fuel, Deansboro, NY

Item 1-6 (County Locations)	Fixed Price over OPIS \$.2975
Item 7 (Indian Lake Central School)	Fixed Price over OPIS \$.1395
2. GA Bove & Sons, Inc., Rt. 30 Wells, NY

Item 1-6 (County Locations)	Fixed Price over OPIS \$.35
Item 7 (Indian Lake Central School)	Fixed Price over OPIS \$.35
3. Petroleum Traders, Corp., Fort Wayne, IN

Item 1-6 (County Locations)	No Bid
Item 7 (Indian Lake Central School)	Fixed Price over OPIS \$.26

Motion to accept bids and refer to committee by Mr. Tomlinson, seconded by Ms. Bain. Carried.

Mr. Eldridge left at this time.

The Chairman introduced Caitlin Stewart, District Manager, Hamilton County Soil & Water District.

Ms. Stewart gave an Autumn Update for the Hamilton County Soil & Water District. Ms. Stewart explained that Lenny Croote, District Senior Technician and Katie WhitKovits, Technician, are with her today. Ms. Stewart reviewed the handout she had given the Board regarding the Hazard Mitigation Plan grant, the Septic System Replacement Fund and the 46th Annual Conservation Field Day. Ms. Stewart discussed the Septic System Replacement Fund Grant Awards by town breakdown, that was also handed out. There is not a date for the release of Round 5 for the Septic System Replacement Fund, but if the County would like them to, they are willing to administer Round 5. The current Hazard Mitigation Plan expires in October 2026. The purpose of the plan is to effectively reduce future disaster damages, public expenditures, private losses, and community vulnerability to natural disasters, technology, and manmade hazards. The Plan is used for preference points on DEC grant applications. The grant funds they are applying for will support hiring a consultant to develop the plan. Ms. WhitKovits gave an update on the 46th Annual Conservation Field Day event. Ms. Stewart thanked Ms. Bain and Ms. Hunt for serving as Directors on their Board and the Board of Supervisors for their support. At this time Ms. Stewart showed a video regarding the Shaw Brook restoration.

The Hamilton County Soil & Water District team left at this time.

RESOLUTIONS:

REPORT OF TAX COMMITTEE

Your Tax Committee has examined the several tax rolls of the County of Hamilton and finds that the taxes as set forth therein have been properly and accurately extended and it, therefore, recommends that the amounts as set forth as the taxes in said rolls be levied, assessed and fixed and determined as the taxes due from such persons, corporations and parcels of land set forth in the tax rolls. Your committee has also examined the tax warrants of each of the tax districts, as attached to said tax rolls and finds that the forms of said tax rolls are in accord with the provisions of the Real Property Tax Law, Sections 900 and 904, and that the amounts set forth in said Warrants be examined by the Clerk and Chairman of the Board, the County Seal affixed thereto and said rolls be delivered to the collectors of the several tax districts of the County.

Dated: December 18, 2025

RESOLUTION NO. 422-25

RESOLUTION ACCEPTING REPORT OF TAX COMMITTEE

DATED: DECEMBER 18, 2025

BY MS. HUNT:

RESOLVED, that the Report of Tax Committee dated December 18, 2025 be accepted and that the several recommendations therein contained be adopted as the act and determination of this Board, that the Chairman and the Clerk be authorized to sign and seal said warrants for collections of said taxes on or before the first day of April 2026.

Seconded by Mr. Frey and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND
HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 423-25

**LEVYING 2026 COUNTY AND TOWN TAXES AND ASSESSMENTS, APPROVING
THE COMPLETED TAX ROLLS, AND DIRECTING THE EXECUTION AND
DELIVERY OF THE TAX WARRANTS**

DATED: DECEMBER 18, 2025

BY MS. HUNT:

WHEREAS, there has been presented to this Board of Supervisors a duly certified copy of the annual budget for each of the nine towns of Hamilton County for the fiscal year commencing January 1, 2026, and

WHEREAS, the Hamilton County Board of Supervisors has duly adopted its annual budget for the fiscal year 2026 on November 17, 2025, which budget provides for appropriation of funds in the total amount of \$29,215,527.00 and for a total tax levy of \$10,502,538.00, therefore, be it

RESOLVED, that pursuant to Town Law §115, the amounts specified in the annual town budgets, as adopted by the respective Town Boards, to be raised by tax or assessment shall be levied, assessed, raised and collected against, from, and upon the real property of the respective towns liable therefore at the time and in the manner provided by law for the levy of county taxes, and be it further

RESOLVED, that pursuant to County Law §360, the amounts specified in the 2026 County budget to be raised by tax, amounting to \$10,502,538.00 be levied, assessed, raised and collected against, from, and upon the real property of the County liable therefore at the time and in the manner provided by law, and be it further

RESOLVED, that the Town and County taxes be extended against each parcel on said rolls, with such taxes as extended being hereby determined to be the taxes due on each such parcel as set forth thereon, and be it further

RESOLVED, that there be annexed to each of said rolls a tax warrant in the form prepared by the Director of Real Property, as provided by Real Property Tax Law §904, that such warrants should be in the respective amounts heretofore authorized to be levied upon said rolls, that under the seal of Hamilton County Board of Supervisors the said rolls with said warrants are to be forthwith collected within and from the several tax districts of the County, and be it further

RESOLVED, that such taxes and assessments, when collected, shall be paid to the Supervisor of the respective town and to the Hamilton County Treasurer in the amounts as shown on the Contents of Collectors Warrants for distribution by them in the manner provided by law.

Seconded by Mr. Frey and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 424-25

AUTHORIZING THE RELEVY OF UNPAID SCHOOL TAXES AND VILLAGE OF SPECULATOR TAXES ON THE 2026 TAX ROLLS

DATED: DECEMBER 18, 2025

BY MS. BAIN:

WHEREAS, the School Districts within Hamilton County have transmitted to the Hamilton County Treasurer the amounts of unpaid school taxes duly verified and certified as provided by Real Property Law §§1330, and

WHEREAS, the unpaid school taxes, together with an additional 7% thereon, are subject to re-levy and collection pursuant to Real Property Tax Law §§1330, and

WHEREAS, the Village of Speculator has transmitted to the Hamilton County Treasurer the amounts of unpaid school taxes duly verified and certified as provided by Real Property Law §§1442, and

WHEREAS, the unpaid Village of Speculator taxes, together with an additional 7% thereon, are subject to re-levy and collection pursuant to Real Property Tax Law §§1442, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes and directs that the amounts of 2025-2026 School Taxes remaining unpaid as of December 1, 2025 be re-levied upon the 2026 tax roll, and that any payments which are mailed and contain a postmark as of December 1, 2025 shall be deemed to have been actually received by the County Treasurer on said date, and be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes and directs that the amounts of 2025-2026 Village of Speculator Taxes remaining unpaid as of November 1, 2025 be re-levied upon the 2026 tax roll, and that any payments which are mailed and contain a

postmark as of November 1, 2025 shall be deemed to have been actually received by the County Treasurer on said date.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 425-25

AUTHORIZING THE LEVY OF CHARGEBACKS TO TOWNS

DATED: DECEMBER 18, 2025

BY MS. HUNT:

BE IT RESOLVED, that the Clerk of the Board of Supervisors is hereby authorized and directed to levy, from towns as accumulated charge backs accrued, consisting of charge backs from corrections to the tax bills and for tax refunds, as well as any other incidental charges to the towns of Hamilton County as follows:

Town	Drug and Alcohol Testing	Assessment Roll/Bill Printing	Election Expenses	Refund Overpays Court Orders Clerical Errors
Arietta	880.22	2,420.92	5,970.88	
Benson	572.92	944.59	4,720.62	
Hope	634.38	1,159.29	5,501.14	
Indian Lake	695.84	5,063.83	9,951.31	
Inlet	1,126.06	2,717.36	5,475.42	
Lake Pleasant	1,064.60	3,127.77	6,289.52	
Long Lake	880.22	3,995.28	10,878.28	
Morehouse	634.38	2,129.64	5,067.14	
Wells	1,003.14	2,255.89	6,832.02	
TOTALS	\$7,491.76	\$23,814.57	\$60,686.33	\$0.00

BE IT FURTHER RESOLVED, that the charge backs be included in the appropriate town's share of the 2026 County tax levy and to be included in the County tax rate applicable to each town.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 426-25

RESOLUTION TO PAY 2026 SALARIES

DATED: DECEMBER 18, 2025

BY MS. HUNT:

WHEREAS, this Board on November 17, 2025 adopted the Budget for 2026, and

WHEREAS, such Budget sets up salaries to be paid during the year 2026, therefore, be it

RESOLVED, that the County Treasurer be authorized to pay said salaries bi-weekly, as set up in the Adopted Budget for 2026.

Seconded by ALL and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

After the following resolution was placed on the floor, the Chairman noted that the Election Commissioners are not included in this local law, which will leave their salaries at the 2025 rate.

RESOLUTION NO. 427-25

**AUTHORIZING PUBLIC HEARING FOR PROPOSED LOCAL LAW NO. 1 OF 2026 – A
LOCAL LAW TO PROVIDE INCREASES IN THE COMPENSATION OF CERTAIN
COUNTY OFFICERS**

DATED: DECEMBER 18, 2025

BY MR. SNYDER:

BE IT RESOLVED, that proposed Local Law No. 1 of the year 2026 entitled, “A Local Law to Provide Increases in the Compensation of Certain County Officers” be and the same is hereby introduced to the Board of Supervisors, and be it further

RESOLVED, that a copy of the aforesaid proposed Local Law be laid upon the desks of each member of the Hamilton County Board of Supervisors, and be it further

RESOLVED, that the Hamilton County Board of Supervisors shall hold a public hearing on the said proposed Local Law at the County Office Complex, Route 8, Lake Pleasant, New York, on the 7th day of January 2026, at 2:15 PM, and be it further

RESOLVED, that the Chairman of the County Board of Supervisors publish or cause to be published a public notice in the official newspaper of the County of said public hearing at least five (5) days prior thereto.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

PROPOSED LOCAL LAW NO. 1 OF THE YEAR 2026

A LOCAL LAW TO PROVIDE INCREASES IN THE COMPENSATION OF CERTAIN COUNTY OFFICERS

BE IT ENACTED, by the Hamilton County Board of Supervisors as follows:

SECTION 1. As per Section 201 of County Law, the Board of Supervisors can only increase the salary of a county officer who is elected for a fixed term or appointed for a fixed term, in the middle of that term of office, if Section 24 (2)(h) of the Municipal Home Rule Law is complied with. In keeping with that compliance, Local Law No. 1 of 2026 is hereby enacted setting the annual salaries for the year 2026 for the following county officers who are elected or appointed for a fixed term, and whose terms did not expire on December 31, 2025.

<u>POSITION</u>	<u>2026 ANNUAL SALARY</u>
Director of Public Health	\$148,248
Highway Superintendent	\$136,493
Commissioner of Social Services	\$120,528
Real Property Tax Director	\$103,427
Personnel Officer	\$72,003
District Attorney	\$142,448
County Treasurer	\$109,600
County Clerk	\$94,863

These salaries shall be effective as of January 1, 2026.

SECTION 2. This Local Law shall take effect forty-five (45) days from the date of adoption by the Board of Supervisors unless a petition is filed in accordance with Municipal Home Rule law, and after filing with the Secretary of State. All Department Head salary changes will be implemented uniformly after such filing.

RESOLUTION NO. 428-25

RESOLUTION TO DESIGNATE OFFICIAL NEWSPAPER FOR THE YEAR 2026

DATED: DECEMBER 18, 2025

BY MS. BAIN:

RESOLVED, that pursuant to Section 214 Subdivision 1 of the County Law, the Hamilton County Express be designated as the official Newspaper for the year 2026 for the County of Hamilton for publishing of official publications and notices and that this designation be filed with the Clerk of the Board of Supervisors and notice of the designation be forwarded to the Secretary of State before January 1, 2026.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 429-25

CALENDAR SCHEDULE OF REGULAR SESSIONS FOR THE YEAR 2026

DATED: DECEMBER 18, 2025

BY MS. HUNT:

RESOLVED, that the attached calendar as submitted by the Chairman of the Hamilton County Board of Supervisors be set up through November 5, 2026 with dates for the Annual Session determined at a later date, and be it further

RESOLVED, that Committee meetings shall be held on the Tuesday, nine days prior to the regular Board meeting.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

HAMILTON COUNTY BOARD OF SUPERVISORS
COURTHOUSE
Lake Pleasant, New York 12108

2026 Annual Meeting Calendar presented December 18, 2025
All meetings will start at 10:30 A.M. except when otherwise stated.

	MEETING DATE	CUT OFF DATE SUBMISSION OF BILLS
Organization Meeting 2PM	January 7, 2026	December 31, 2025
February Meeting	February 5	January 27, 2026
March Meeting	March 5	February 24
April Meeting	April 2	March 24
May Meeting	May 7	April 28
June Meeting	June 4	May 26
July Meeting	July 2	June 23
August Meeting	August 6	July 28
September Meeting	September 3	August 25
October Meeting	October 1	September 22
November Meeting	November 5	October 27

Committee meetings shall be held on the Tuesday, nine days prior to the regular Board meeting.

RESOLUTION NO. 430-25

CONTRACT FOR INDIRECT COST REIMBURSEMENT PLAN 2025

DATED: DECEMBER 18, 2025

BY MS. HUNT:

WHEREAS, Thomas J. Faughnan has prepared indirect cost allocation plans for the County of Hamilton for many years, and

WHEREAS, Thomas J. Faughnan has made a proposal to implement the indirect cost allocation plan for the fiscal year 2025 at a cost of \$4,100.00, which is the same cost as the last contract, and

WHEREAS, the County Treasurer recommends the County contract with Thomas J. Faughnan for the professional service for one year,

NOW, THEREFORE, BE IT

RESOLVED, that the County of Hamilton contract with Thomas J. Faughnan to prepare the indirect cost allocation program for the County of Hamilton for the fiscal year 2025. The County shall pay and Thomas J. Faughnan agrees to accept the sum of Four Thousand One Hundred Dollars (\$4,100.00) for the preparation of the program for the year 2025, and be it further

RESOLVED, that the Chairman be authorized to sign the necessary contract on behalf of the County.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

After the following resolution was placed on the floor, the Chairman stated that this is a fantastic conference and encouraged everyone to attend.

RESOLUTION NO. 431-25

AUTHORIZATION TO ATTEND THE 2026 NYSAC LEGISLATIVE CONFERENCE

DATED: DECEMBER 18, 2025

BY MS. HUNT:

WHEREAS, the New York State Association of Counties (NYSAC) will conduct the 2026 Legislative Conference in Albany, N.Y. March 16 – March 18, 2026, therefore, be it

RESOLVED, that all Supervisors and County Officials be granted permission to participate in the above-mentioned Conference and that the actual and reasonable expenses of the officers attending such meeting shall be a County charge and be audited by this Board in the same manner as other County charges.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 432-25

2025 INCREASE PUBLIC SAFETY ACCOUNT

DATED: DECEMBER 18, 2025

BY MS. HUNT:

WHEREAS, there will be a shortage of funds in Account No. A3020.0401 Public Safety, Communications System, be it

RESOLVED, that the County Treasurer is hereby authorized to increase Account No. A3020.0401 Public Safety, Communications System by \$676.05 to be totally offset by increasing Revenue Account No. A2260.0100 911 System by \$676.05.

Seconded by Mr. Frey and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND
HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 433-25

TRANSFER OF FUNDS - COUNTY CLERK

DATED: DECEMBER 18, 2025

BY MR. SNYDER:

WHEREAS, payroll line A1410.0107 was funded for Part Time help in the County Clerk's Office, and

WHEREAS, due to an underestimation of funds needed, the payroll line was over-expended for Payroll #23, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$299.01 from Account No A1410.0108 Additional Hours to Account No A1410.0107 Temporary Clerk P/T.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND
HUNT

NAYS: NONE

ABSENT: FERNANDEZ

After the following resolution was placed on the floor, Mr. Rhodes asked if this contract will be necessary in the future now that we have an IT Department. The Clerk of the Board stated that the plan is that this contract will not be needed in the near future.

RESOLUTION NO. 434-25

**AUTHORIZING 2025 CONTRACT WITH FULTON COUNTY FOR I.T. SERVICES -
HAMILTON COUNTY BOARD OF ELECTIONS**

DATED: DECEMBER 18, 2025

BY MR. SNYDER:

WHEREAS, Hamilton County entered into an agreement with Fulton County for providing server and support services for the Hamilton County Board of Elections, and other services as necessary/mutually agreeable for Hamilton County Board of Elections, and

WHEREAS, the Board of Elections is recommending continuing to contract with Fulton County for I.T. Services, and

WHEREAS, Fulton County has made a proposal for a new contract for the server support services which includes: Operation and maintenance of the BOE server(s), Remote access to BOE systems in the event of an emergency, Regular backup of BOE Data, Remote and, if necessary on-site support for PC's to access BOE software, Assistance with certifying compliance with NY State Cybersecurity regulations for \$8,500.00 annually for support, server operation, and backups, billed immediately and on-site of \$60.00 per hour, plus mileage at the current IRS mileage reimbursement rate at the time of service, and

WHEREAS, the majority of the associated cost is hereby determined to be a professional service, now, therefore, be it

RESOLVED, that upon approval of the County Attorney, the Hamilton County Board of Supervisors does hereby authorize the Chairman of the Board of Supervisors to enter into contract with Fulton County, for said services for a term of January 1, 2025 through December 31, 2025.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND
HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 435-25

TRANSFER FOR LEGAL SERVICES

DATED: DECEMBER 18, 2025

BY MR. WELLS:

WHEREAS, outside legal services were needed for a personnel matter, and

WHEREAS, outside legal services were not budgeted for, therefore, be it

RESOLVED, that the Treasurer is authorized to make the following transfer:

FROM:	A1990.0401, Contingent Fund	\$1,662.50
TO:	A1010.0407, Leg Bd. Miscellaneous	\$1,662.50

and be it further

RESOLVED, that the Treasurer and Personnel Officer be so notified.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND
HUNT

NAYS: NONE

ABSENT: FERNANDEZ

After the following resolution was placed on the floor, Mr. Rhodes recommended changing the language to make the project contingent on the grant extension, not the authorization to bid. Seconder agreed. Adopted with updated language.

RESOLUTION NO. 436-25

**AUTHORIZATION TO ADVERTISE FOR BIDS TO CONSTRUCT
COMMUNICATIONS TOWERS IN THE TOWNS OF ARIETTA AND MOREHOUSE**

DATED: DECEMBER 18, 2025

BY MR. RHODES:

WHEREAS, the Hamilton County Sheriff's Office has been awarded the New York State Division of Homeland Security and Emergency Services (DHSES) Grant Project ST18-1005-D00 in the amount of \$6,000,000.00 with a term of 12/1/18-11/30/25, and

WHEREAS, the Hamilton County Sheriff's Office has requested an extension to said grant,
and

WHEREAS, the County has obtained all necessary plans, permits, and approvals for both the Arietta and Morehouse tower locations, and

WHEREAS, going to bid within the coming weeks will enable the construction of both tower sites within the 2026 construction season, be it

RESOLVED, that the project is contingent upon the Hamilton County Sheriff's Office obtaining an extension to New York State Division of Homeland Security and Emergency Services (DHSES) Grant Project ST18-1005-D00, and be it further

RESOLVED, that the Hamilton County Sheriff's Office is hereby authorized to advertise for public bids to build towers in the Towns of Arietta and Morehouse and the County Treasurer and Clerk of the Board be so notified.

Seconded by Mr. Frey and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 437-25

APPROVAL OF VETERANS SERVICES CONTRACT - 2026

DATED: DECEMBER 18, 2025

BY MS. BAIN:

BE IT RESOLVED, that upon approval of the County Attorney, the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign a contract with Fulton County, within the meaning of Section 800 of County Law, to provide assistance to members of the armed forces and veterans and their dependents in Hamilton County in obtaining any benefits and awards to which they may be entitled under any Federal, State or local legislation, and be it further

RESOLVED, that said contract shall be effective January 1, 2026 through December 31, 2026, and be it further

RESOLVED, that Hamilton County shall pay to Fulton County the sum of \$16,500.00 per annum in quarterly installments on March 31, June 30, September 30 and December 31, 2026, plus expenses incurred by the Director for travel, postage, telephone, office supplies, printing, flags and markers, miscellaneous, conferences, schools and seminars not to exceed \$900.00.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 438-25

**AUTHORIZING REPLACING TITLE OF CLINICAL SOCIAL WORKER WITH THE
TITLE OF MENTAL HEALTH THERAPIST**

DATED: DECEMBER 18, 2025

BY MS. BAIN:

WHEREAS, the Director of Community Services has met with the Human Services Committee to discuss allowable credentials for clinical mental health services, and

WHEREAS, the Director of Community Services has justified the change of title to be inclusive of all qualified health professions to provide mental health services, and

WHEREAS, the Human Services Committee recommends this change, now, therefore, be it

RESOLVED, that the Personnel Officer is authorized to replace the title of Clinical Social Worker with Mental Health Therapist to be inclusive of employing Social Workers, Mental Health Counselors, Marriage and Family Therapists and Creative Arts Therapists who are eligible for NYS Licensure.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND
HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 439-25

**RESOLUTION TO CONTRACT WITH THE HAMILTON FULTON MONTGOMERY
PREVENTION COUNCIL TO PROVIDE A PREVENTION PROGRAM IN HAMILTON
COUNTY**

DATED: DECEMBER 18, 2025

BY MS. BAIN:

WHEREAS, the Hamilton County Community Services Board (HCCSB), the HCCSB's Alcohol and Substance Abuse Subcommittee, and the Hamilton County Community Services

Department has identified a need for chemical dependency related prevention programming in Hamilton County, and

WHEREAS, The New York State Office of Alcohol and Substance Abuse Services (NYS OASAS) has approved The Hamilton Fulton Montgomery Prevention Council's (HFM Prevention Council), 86 Briggs St., Suite 5, Johnstown, NY 12095, budget for \$204,729.00, annualized, in recurring funding to support a chemical dependency prevention program in Hamilton County, and

WHEREAS, NYS OASAS has determined that it will provide this funding to the HFM Prevention Council through Hamilton County's OASAS funding, be it

RESOLVED, that the Hamilton County Chairman of the Board of Supervisors, upon approval of the County Attorney, is hereby authorized to enter into a contract with HFM Prevention Council for the purpose of providing chemical dependency prevention services in Hamilton County, and be it further

RESOLVED, that the designated funding will be paid in quarterly installments based upon the annualized amount of \$204,729.00 when confirmed in Hamilton County's OASAS state aid letter for the contracted period, and be it further

RESOLVED, that said contract would be in effect from January 1, 2026 until December 31, 2026.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 440-25

APPROVAL OF ENGAGEMENT LETTER WITH DRESCHER AND MALECKI, LLP TO AUDIT ANNUAL CONSOLIDATED FISCAL REPORTS FOR HAMILTON COUNTY MENTAL HEALTH AND COMMUNITY SERVICES

DATED: DECEMBER 18, 2025

BY MS. BAIN:

WHEREAS, Hamilton County Mental Health and Community Services (HCMHCS) is required annually to file a full Consolidated Fiscal Report (CFR) for the previous state fiscal year by May 1st, and

WHEREAS, a full CFR under Mental Hygiene Regulations requires that it be audited by an independent auditor and a Compliance Review Letter signed by the independent auditor be submitted with each CFR, be it

RESOLVED, that Hamilton County will sign a letter of engagement with the accounting firm Drescher and Malecki, LLP to perform these audits at a cost of between \$125.00 and \$275.00 per hour dependent upon the staff used to perform each audit and provide a Compliance Letter for each CFR, and be it further

RESOLVED, that the cost of this service is not to exceed \$5,900.00 and that it be charged to Account No. A4310.0403 Supplies and Service, and be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes the Chairman to sign the letter of engagement.

Seconded by Mr. Frey and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 441-25

AUTHORIZING CONTRACTS BETWEEN THE DEPARTMENT OF SOCIAL SERVICES, MENTAL HEALTH AND COMMUNITY SERVICES AND SHERIFF'S OFFICE FOR RAISE THE AGE SERVICES - HAMILTON COUNTY SCHOOL AND COMMUNITY PREVENTION INITIATIVE

DATED: DECEMBER 18, 2025

BY MR. FREY:

WHEREAS, in 2018 NYS approved legislation to raise the age of criminal responsibility to 18 years of age; New York State was previously one of only two states that automatically prosecuted 16 and 17 year-olds as adults, and

WHEREAS, the Hamilton County Department of Social Services, Hamilton County Sheriff's Office and the Hamilton County Probation Department have applied for funding for prevention of placement of these Raise the Age Youth, and

WHEREAS, Mental Health and Community Services has developed a Hamilton County School and Community Prevention Initiative that offers Hamilton County Schools Clinical Social Worker and Resource Officer services, and

WHEREAS, the Department of Social Services has been approved to use Raise the Age

Funding for this program, be it

RESOLVED, that upon approval of the County Attorney, Hamilton County Mental Health and Community Services is hereby authorized to contract with the Hamilton County Department of Social Services for the Hamilton County School and Community Prevention Initiative for an amount not to exceed \$80,000 annually effective January 1, 2026-December 31, 2026, and be it further

RESOLVED, that upon approval of the County Attorney, Hamilton County Mental Health and Community Services is hereby authorized to contract with the Hamilton County Sheriff's Office for the services of a Resource Officer, for an amount not to exceed \$40,000 annually effective January 1, 2026-December 31, 2026.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 442-25

CONTRACT WITH 820 RIVER STREET, INC, TO PROVIDE THE DELIVERY OF SUBSTANCE ABUSE TREATMENT SERVICES IN HAMILTON COUNTY

DATED: DECEMBER 18, 2025

BY MS. BAIN:

WHEREAS, the Hamilton County Community Services Board and the Hamilton County Department of Mental Health and Community Services has identified a need for substance abuse services in Hamilton County, and

WHEREAS, 820 River Street, Inc, through its Baywood Outpatient Clinic, of 551 Bay Road, Queensbury, NY 12804 has agreed to maintain licensed substance abuse services in Hamilton County, and

WHEREAS, 820 River Street, Inc. will provide services to Hamilton County residents through its mobile clinic, at Mental Health and Community Services locations in Indian Lake and Lake Pleasant as well as at the Hamilton County Jail, and

WHEREAS, this program will provide quarterly reports of services provided to the Local Government Unit and other supports necessary to comply with applicable state and federal regulations, be it

RESOLVED, that a contract with 820 River Street, Inc, in the amount of \$25,000 annualized be made, and the Chairman be authorized to sign said contract upon approval of the County Attorney, for the purpose of operating this Clinic, to be paid in monthly installments, and be it further

RESOLVED, that said contract would be in effect from January 1, 2026 until December 31, 2026, and the County Treasurer so be advised.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 443-25

TRANSFER OF FUNDS - SOCIAL SERVICES

DATED: DECEMBER 18, 2025

BY MS. BAIN:

WHEREAS, funds will be exhausted in Hamilton County Department of Social Services Account No. A6142.0401, and there is funding available in Account No. A6140.0401 at the end of the 2025 Budget year, therefore, be it

RESOLVED, that the following transfers be made:

From:	A6140.0401	Safety Net	\$ 5,000.00
To:	A6142.0401	Emergency Aid to Adults	\$ 5,000.00

and the County Treasurer be so authorized.

Seconded by Mr. Wells and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 444-25

AUTHORIZING TRANSFER OF FUNDS – SOCIAL SERVICES

DATED: DECEMBER 18, 2025

BY MS. BAIN:

WHEREAS, there is a shortage of funds in some of the Social Services accounts for 2025, therefore, be it

RESOLVED, that the County Treasurer be hereby authorized to transfer \$7,665.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to the following accounts:

Account No. A6010.0105 – S/S Admin, Social Welfare Examiner D	\$1,890.00
Account No. A6010.0107 – S/S Admin, Account Clerk	\$3,530.00
Account No. A6010.0120 – S/S Admin, Social Welfare Examiner C	<u>\$2,245.00</u>
	\$7,665.00

Seconded by Mr. Frey and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 445-25

**AUTHORIZING HIGHWAY EMPLOYEE PROMOTIONS – PUBLIC WORKS FOR
2026**

DATED: DECEMBER 18, 2025

BY MR. TOMLINSON:

WHEREAS, the DPW Superintendent has gone through the process with the Personnel Officer, Public Works Chairman and Public Works Committee to recommend the following employees being promoted,

- Jerry Roblee, Heavy Equipment Operator, Grade 13 to Road Supervisor I, Grade 15 at his current Step 4 at \$28.67 per hour - Budget Line DM5130.0101, effective 1/1/2026
- Greg Puterko, Road Supervisor I, Grade 15 to Road Supervisor II, Grade 17 at his current Step 4 at \$30.00 per hour – Budget Line D5110.0101, effective 1/1/2026
- Chris Gallagher, Senior Custodian, Grade 16 to Maintenance Mechanic, Grade 20, at his current Step 6 at \$32.68 per hour – Budget Line A1620.0108

and

WHEREAS, the promotions stated hereon have been budgeted for in the 2026 adopted county budget and the Public Works and Personnel Officer recommend these promotions, be it

RESOLVED, that hereby the Personnel Officer is authorized to make the changes as stated hereon effective January 1, 2026, and the DPW Superintendent, County Treasurer and Clerk of the Board be so notified.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 446-25

AUTHORIZING PAYMENT FOR SOLID WASTE EJECTOR TRAILERS – DPW

DATED: DECEMBER 18, 2025

BY MR. TOMLINSON:

WHEREAS, Resolution No. 291-25 awarded bid and authorized the County Solid Waste Coordinator to purchase two (2) 2026 Ejector Trailers manufactured by Spector Manufacturing for use by the Public Works Solid Waste Division, and

WHEREAS, the said trailers were delivered and the County Fleet Coordinator has inspected the said trailers and confirms they are accepted and meet specifications and recommends payment for said trailers, be it

RESOLVED, the County Treasurer is hereby authorized to make payment to Spector Manufacturing, Inc., PO Box 158 Industrial Park Road, St. Clair, PA 17970 in the amount of \$227,402.00 and the funds to be taken out of Account No. A8189.0401 Solid Waste Reserve Expenditure and the Fleet Coordinator and the Clerk of the Board be so notified.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 447-25

AUTHORIZING DPW SUPERINTENDENT TO ORDER ONE (1) SEDAN FOR 2026

DATED: DECEMBER 18, 2025

BY MR. TOMLINSON:

WHEREAS, the Public Works department needs to replace one (1) vehicle for 2026, and

WHEREAS, 2026 Nissan Altimas are available under State Contract PC70324, 23166 in the amount of \$27,532.50 delivered, and

WHEREAS, the adopted 2026 budget has funding budgeted for this purchase, and

WHEREAS, the Fleet Coordinator recommends the purchase of one (1) sedan for use in 2026 as follows per NYS Contract PC703324 mini-bid #23166 Vehicles, and

WHEREAS, the vehicle that will be replaced will be utilized as a pool vehicle, be it

RESOLVED, that the Public Works Superintendent is hereby authorized to issue a purchase order for the said 2026 vehicle from Romeo Nissan for a cost of \$27,532.50 delivered in 2026 for budget year 2026, and the Clerk of the Board, County Treasurer, and Public Works Superintendent be so notified.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 448-25

AUTHORIZING FLEET COORDINATOR TO PURCHASE ONE VEHICLE FOR PUBLIC HEALTH 2026

DATED: DECEMBER 18, 2025

BY MR. TOMLINSON:

WHEREAS, the Fleet Coordinator has determined that Public Health needs to purchase one (1) new vehicle for 2026, and

WHEREAS, 2026 Nissan Altimas are available under State Contract PC70324, 23166 in the amount of \$27,532.50, and

WHEREAS, the Fleet Coordinator recommends the purchase of one (1) sedan for use in 2026 as follows per NYS Contract PC703324 mini-bid #23166 Vehicles:

(1) 2026 Nissan Altima AWD 4 door sedan – \$27,532.05 ea.

be it

RESOLVED, that the Fleet Coordinator is hereby authorized to order one (1) 2026 Nissan Altima for Public Health mentioned herein for a total not to exceed \$27,532.50 delivered from Romeo Nissan of Kingston, NY, be it further

RESOLVED, this purchase will be an expense that comes out of the adopted 2026 budget and that payment be made within thirty (30) days of delivery of said vehicle and the Public Health Director, Fleet Coordinator, County Treasurer and the Clerk of the Board be so notified.

Seconded by Mr. Frey and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 449-25

**AUTHORIZING FLEET COORDINATOR TO PURCHASE ONE VEHICLE FOR
SOCIAL SERVICES 2026**

DATED: DECEMBER 18, 2025

BY MR. TOMLINSON:

WHEREAS, the Fleet Coordinator has determined that Social Services needs to purchase one (1) new vehicle for 2026, and

WHEREAS, 2026 Nissan Altimas are available under State Contract PC70324, 23166 in the amount of \$27,532.50, and

WHEREAS, the Fleet Coordinator recommends the purchase of one (1) sedan for use in 2026 as follows per NYS Contract PC703324 mini-bid #23166 Vehicles:

(1) 2026 Nissan Altima AWD 4 door sedan – \$27,532.05 ea.

be it

RESOLVED, that the Fleet Coordinator is hereby authorized to order one (1) 2026 Nissan Altima for Social Service mentioned herein for a total not to exceed \$27,532.50 delivered from Romeo Nissan of Kingston, NY, be it further

RESOLVED, this purchase will be an expense that comes out of the adopted 2026 budget and that payment be made within thirty (30) days of delivery of said vehicle and the Social Service Commissioner, Fleet Coordinator, County Treasurer and the Clerk of the Board be so notified.

Seconded by Mr. Frey and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 450-25

AUTHORIZING DPW TO EXTEND CHANGE OF HOURS OF FULL-TIME SENIOR ACCOUNT CLERK FOR 2026

DATED: DECEMBER 18, 2025

BY MR. TOMLINSON:

WHEREAS, Resolution No. 413-24 authorized the change of hours to 30 hours per week for the DPW Full-Time Senior Account Clerk for personal reasons, and

WHEREAS, the employee is requesting a continuation of said schedule through 12/31/2026 and the DPW Superintendent approves and recommends the continuation, be it

RESOLVED, that hereby the DPW Superintendent is authorized to extend the schedule change for 2026, and the Personnel Officer and County Treasurer be so notified.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 451-25

EXTENSION OF SHARED SERVICES CONTRACT BETWEEN HAMILTON COUNTY AND TOWNS AND VILLAGE

DATED: DECEMBER 18, 2025

BY MR. TOMLINSON:

WHEREAS, by Resolution No. 223-17 the County Board of Supervisors adopted a 5-year Shared Service agreement between Hamilton County and the nine towns and one village of the county, and

WHEREAS, the agreement was intended to be extended at the end of 2022 for another 5 years, but the said agreement extension was overlooked and not officially extended, and

WHEREAS, the County, towns, and village continued to share services as normal, and

WHEREAS, the County intended on extending this agreement as sharing services is in the best interests of the residents of Hamilton County and the Superintendent recommends the agreement be extended, be it

RESOLVED, that the Chairman of the Board of Supervisors be so authorized to enter into an agreement extension for Shared Services between Hamilton County and the nine towns and one village for the period of five (5) years from 1/1/2023 to 12/31/27 at the same terms and conditions and the County Superintendent, County Treasurer, and Clerk of the Board be so notified.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 452-25

**AUTHORIZING PAYMENT APPLICATION NO. 6 TO BIRDSALL EXCAVATION
FOR BIG BROOK BRIDGE PROJECT**

DATED: DECEMBER 18, 2025

BY MR. TOMLINSON:

WHEREAS, the Big Brook Bridge Replacement Project has been substantially completed and Payment Application No. 6 has been submitted by Birdsall Excavation and Construction, LLC for approved work to date, and

WHEREAS, Payment Application No. 6 is a partial payment and does not constitute final payment, which will be withheld pending final reconciliation and closeout of all project costs, and

WHEREAS, the Payment Application No. 6 has been certified and approved by Greenman-Pedersen, Inc. (GPI) engineer for this project, and

WHEREAS, the Public Works Superintendent recommends payment of Pay Application No. 6 of \$91,318.10 be made to the contractor, be it

RESOLVED, that the County Treasurer is hereby authorized to make a check payable to Birdsall Excavation and Construction, 15 Tower Lane, Clarksville, NY 12041 in the amount of \$91,318.10 for the Payment Application No. 6, and the funds be taken out of Account H1.5112.207 Big Brook Bridge Project and the Highway Superintendent and Clerk of the Board be so notified.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 453-25

AUTHORIZING DPW SUPERINTENDENT TO PURCHASE A SCISSOR LIFT

DATED: DECEMBER 18, 2025

BY MR. TOMLINSON:

WHEREAS, the DPW Superintendent has met with the Public Works Committee to discuss the department purchasing a scissor lift, and

WHEREAS, the Superintendent received a written quote from Admar Construction Equipment for Skyjack Model SJ6826RT under Sourcewell Contract #020923-SKJ for a cost of \$45,605.40 which includes a Cold Weather Start Kit and a 5-year, 5,000 hour extended warranty, and

WHEREAS, the Superintendent and the Public Works recommend moving forward with the purchase of the said equipment, be it

RESOLVED, that the Public Works Superintendent is hereby authorized to issue a purchase order for the said Skyjack Scissor lift from Admar Construction Equipment & Supplies, 878 Old Albany Shaker Road, Latham, NY 12110 at cost of \$45,605.40 delivered and it will be a charge to Account No. D5112.0202 Capital Projects, and the Clerk of the Board, County Treasurer, and Public Works Superintendent be so notified.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND

HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 454-25

**AUTHORIZING CREATION OF BUILDING MAINTENANCE MECHANIC POSITION
– INDIAN LAKE FACILITY - PUBLIC WORKS FOR 2026**

DATED: DECEMBER 18, 2025

BY MR. TOMLINSON:

WHEREAS, the DPW Superintendent has met with the Personnel Officer, Public Works Chairman and Public Works Committee to create a Building Maintenance Mechanic position at the Indian Lake Buildings within the Public Works department, and

WHEREAS, the Personnel Officer has approved the creation of the said position per Civil Service law and the Public Works Committee and Superintendent recommend the creation of the Building Maintenance Mechanic position within the Buildings Division at the Indian Lake facility, be it

RESOLVED, that hereby the Personnel Officer is authorized to create the position of Building Maintenance Mechanic per Civil Service law as stated hereon effective January 1, 2026, and the DPW Superintendent, County Treasurer and Clerk of the Board be so notified.

Seconded by Mr. Frey and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND
HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 455-25

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: DECEMBER 18, 2025

BY MS. HUNT:

RESOLVED, that the bills in the Machinery Fund amounting to \$33,249.42 and bills in the County Road Fund amounting to \$53,333.50 presented by the County Superintendent of

Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

RESOLUTION NO. 456-25

APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL PROJECT 2022-1 BIG BROOK BRIDGE

DATED: DECEMBER 18, 2025

BY MS. HUNT:

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$277,638.05 the following committees:

Public Works (Buildings) Committee.....	\$10,588.89
Public Works (Solid Waste).....	22,639.04
Finance Committee	85,337.20
Health Committee.....	14,606.16
Human Services Committee.....	46,778.64
Central Government Committee	19,726.55
Emergency Prep./Emergency Response.....	77,961.57
Internal Management Committee	-0-

be it further

RESOLVED, that the bills audited this day in the following Capital Project:

Big Brook Bridge.....	\$39,231.94
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are hereby approved.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND HUNT

NAYS: NONE

ABSENT: FERNANDEZ

Ms. Hunt introduced the following resolution and explained that this was funded in the adopted 2026 budget. The Board has a copy on their desk.

RESOLUTION NO. 457-25

**AUTHORIZING GRADE CHANGE FOR THE POSITION OF DEPUTY COUNTY
TREASURER**

DATED: DECEMBER 18, 2025

BY MR. ARSENAULT:

WHEREAS, the County Treasurer has met with the Finance Committee and requested a grade change for the position of Deputy County Treasurer, and

WHEREAS, the County Treasurer has justified said change and the committee approved the change in grade for the Deputy County Treasurer, be it

RESOLVED, the Hamilton County Personnel Officer be authorized to change the grade of the Deputy County Treasurer from Grade 12 to Grade 14 effective January 1, 2026.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND
HUNT

NAYS: NONE

ABSENT: FERNANDEZ

Ms. Hunt introduced the following resolution and explained that this was funded in the adopted 2026 budget. The Board has a copy on their desk.

RESOLUTION NO. 458-25

**AUTHORIZING EXTENDING INCREASE IN SCHEDULED WORK HOURS FOR
MARGIE RAJCA**

DATED: DECEMBER 18, 2025

BY MR. RHODES:

WHEREAS, Resolution No. 282-24 authorized Margie Rajca's work week be increased from 35 hours to 40 hours for 2025, and

WHEREAS, there has been a significant increase in CHHA revenue and Margie Rajca will continue to assist with billing and training staff, in addition to her current duties with added work for the five-year Children and Youth with Special Needs Grant, be it

RESOLVED, that Margie Rajca's work week be increased from 35 hours to 40 hours permanently, effective January 1, 2026.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND
HUNT

NAYS: NONE

ABSENT: FERNANDEZ

Other Reports:

Ms. Bain: Thanked the County for offering its excess computers to the Towns.

Mr. Frey: Stated he was very happy coming out of the Committee meeting this morning, the discussion on respite care was good to hear. He further wished everyone a Merry Christmas.

The Chairman thanked everyone for their time, effort, professionalism, hard work, and dedication they gave to the County this year. The work you do, often behind the scenes, matters. It makes a real difference to the people we serve. He truly appreciates all of their commitment and for the opportunity to work alongside such a thoughtful and hardworking Board. This year has been especially meaningful to him as his first year as Chairman. He is grateful for all of their guidance, cooperation, and support along the way. He is never too proud to get advice from anyone; it is always good to hear other people's views and angles. He is truly thankful for the opportunity to serve alongside all of you. He wished everyone a Merry Christmas and a Happy and Healthy New Year.

As there was no further business, motion to adjourn by Ms. Bain, seconded by Mr. Frey. Carried.