

2025

SIXTH ANNUAL SESSION

DECEMBER 4, 2025

The Board convened at 10:30 A.M. in the Supervisors' Chambers at the Court House, Lake Pleasant, New York, with the Chairman, Clay J. Arsenault presiding. Mr. Arsenault led the members of the Board of Supervisors in the Pledge of Allegiance to the Flag, and an opening prayer.

The Clerk, Mrs. Laura Abrams, called the roll with the following Supervisors answering:

Arietta	Chris D. Rhodes
Benson	Phillip C. Snyder
Hope	Steven M. Tomlinson
Indian Lake	Brian E. Wells
Inlet	John Frey
Lake Pleasant	Betsy A. Bain
Long Lake	Clay J. Arsenault
Morehouse	Anthony Fernandez
Wells	ABSENT

Also present: County Attorney

A motion was made to accept the minutes of Nov. 6, 2025, Nov. 10, 2025, and Nov. 12, 2025 by Mr. Rhodes, seconded by Mr. Wells. Carried.

Public Comment: No one present.

County Attorney: No Report.

Reports of Standing/Special Committees:

Mr. Rhodes: Last month they met with RS Telecom and Nokia regarding the microwave design, monitoring, and maintenance. They have a solid plan to move forward with. They have been pushing C&S Engineers for bid documents; it has been a very frustrating process. C&S has had this on their agenda all summer and we are still waiting. We are a month behind schedule. We did receive a somewhat encouraging note from DHSES, they will review these older grants case by case and include our letter explaining the County's situation regarding APA related delays. The IDA and workforce housing contract with Oak Mt. needs to be addressed. They need to have an IDA meeting soon, which he has requested. The cabins seem to be working out well, but we need more. Working with Oak Mt., they came up with a solution for workforce occupying the Oak cabins for now. He would like to see some in other areas of the County. If any of the northern towns have any property/land available please reach out to him with the details and he will address it at the next IDA meeting. The County could use some cabins in Indian Lake. The original project has taught them some things to avoid, which will help to eliminate mistakes in future projects. Regarding the Arietta and Morehouse sites, there have been a lot of emails regarding the National Grid easements and the language. The property owners have their attorney reviewing and there

continues to be back and forth between attorneys.

The Chairman asked about the status of the Long Lake equipment. Mr. Rhodes stated that it has been ordered.

Mr. Wells: He went to Ohio yesterday for a Local Government Review Board (LGRB) meeting. It was the Annual Christmas meeting. They discussed the fact that the APA has called for an adjudicatory hearing concerning an unconventional concept in the Town of Lewis, Essex County. It is regarding a gentleman who brings in private and government military groups to do training. This is concerning firing mortars. There was also discussion that the LGRB is not going to take a stance on this at this time. The AATV membership meeting is Sunday night and Monday.

Mr. Fernandez: Thanked Mr. Rhodes for finding a place for our employee to stay since there was a problem with the cabin at Oak Mt. One of our employees had to move out. Mr. Tomlinson asked what the problem was. Mr. Rhodes stated that the original idea was for 6 cabins, 2 would be the IDA's for county or town use. The cabins were supposed to be ordered ahead of time and there wasn't any delivery fees built in. Oak Mt. wasn't comfortable doing 6 so it was changed to 5. The IDA never wavered from having 2 cabins. Somehow the contract went from 4/2 to 4/1, instead of 3/2 and got signed that way. He wants to have an IDA meeting with the lawyers and Oak Mt. to straighten it out. Our employee was gracious enough to move out because the Oak Mt. workforce doesn't have transportation. He wants to straighten the contract out, he feels 2 for the County is plenty in Speculator. He would like to see a couple of cabins in the northern part of the County.

Mr. Tomlinson: Reviewed resolutions on today's agenda for Public Works.

RESOLUTIONS:

RESOLUTION NO. 405-25

RESOLUTION TO SET DATE OF ORGANIZATION MEETING

DATED: DECEMBER 4, 2025

BY MR. RHODES:

RESOLVED, that the Organization Meeting of the Board of Supervisors will be held on Wednesday, January 7, 2026 at 2:00 P.M.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND FERNANDEZ

NAYS: NONE

ABSENT: HUNT

After the following resolution was placed on the floor, Mr. Rhodes asked if it was requested to have this stipulation removed. The Clerk of the Board stated yes. Frontier would remove this price adjustment, but the County would need to pay a higher monthly rate. It was decided, because of the price difference, that the County was in a better position by leaving the Producer Price Index Adjustment as part of the agreement.

RESOLUTION NO. 406-25

**AMENDING RESOLUTION NO. 369-25 - AUTHORIZING AGREEMENT WITH
FRONTIER FOR DEDICATED INTERNET ACCESS AT THE COUNTY OFFICE
BUILDING LOCATED IN INDIAN LAKE, NY**

DATED: DECEMBER 4, 2025

BY MR. WELLS:

WHEREAS, Resolution No. 369-25 dated November 6, 2025 authorized a three (3) year agreement with Frontier for internet access at the County Office Buildings located in Indian Lake, NY for \$581.00 per month, and

WHEREAS, the contract with Frontier includes the possibility of a Producer Price Index Adjustment that shall not exceed 9.5% in any year, be it

RESOLVED, that Resolution No. 369-25 be hereby amended to authorize the Chairman of the Board of Supervisors, with the County Attorney's approval, to sign an agreement with Frontier for a term of three (3) years for internet access at the County Office Buildings located in Indian Lake, NY for \$581.00 per month with the possibility of a Producer Price Index Adjustment that shall not exceed 9.5% in any year.

Seconded by Mr. Fernandez and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND
FERNANDEZ

NAYS: NONE

ABSENT: HUNT

RESOLUTION NO. 407-25

TRANSFER OF FUNDS FOR LEGAL SERVICES

DATED: DECEMBER 4, 2025

BY MR. WELLS:

WHEREAS, outside legal services were needed for a personnel matter, and

WHEREAS, outside legal services were not budgeted for, therefore, be it

RESOLVED, that the Treasurer is authorized to make the following transfer:

FROM: A1990.0401 Contingent Fund	\$2,747.50
TO: A1010.0407 Leg Bd. Miscellaneous	\$2,747.50

and be it further

RESOLVED, that the Treasurer and Personnel Officer be so notified.

Seconded by Mr. Fernandez and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND
FERNANDEZ

NAYS: NONE

ABSENT: HUNT

RESOLUTION NO. 408-25

AMENDING ACCOUNT CLERK POSITION TO CLERK – SHERIFF’S OFFICE

DATED: DECEMBER 4, 2025

BY MR. RHODES:

WHEREAS, Resolution No. 235-25 created the position of a full-time Account Clerk within the Hamilton County Sheriff’s Office, and

WHEREAS, the Personnel Officer has advertised for an Account Clerk and the Sheriff’s Office conducted interviews of possible applicants, and

WHEREAS, the Sheriff’s Office determined the one applicant that was the best applicant did not meet the qualifications for Account Clerk but does have the qualifications for the position of Clerk, therefore, be it

RESOLVED, that the Personnel Officer is authorized to create the position of Clerk within the Sheriff’s Office, and be it further

RESOLVED, that the County Treasurer is authorized to rename Account No. A3110.0108 Account Clerk to Clerk, and be it further

RESOLVED, that the Sheriff be so notified.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND
FERNANDEZ

NAYS: NONE

ABSENT: HUNT

RESOLUTION NO. 409-25

FULTON COUNTY INFORMATION SERVICES CONTRACT – PROBATION

DATED: DECEMBER 4, 2025

BY MS. BAIN:

WHEREAS, the Hamilton County Probation Department began contracting with the Fulton County Information Services Department to provide hosting and IT services for their Caseload Explorer Program on October 1, 2013, and

WHEREAS, the Probation Department wishes to continue receiving this service, and

WHEREAS, the Fulton County IT Department is willing to continue this service at the rate of \$2,600.00 per year, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign a contract between Hamilton County Probation Department and the Fulton County Information Services Department for \$2,600.00 per year, effective January 1, 2025 – December 31, 2025.

Seconded by Mr. Fernandez and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND
FERNANDEZ

NAYS: NONE

ABSENT: HUNT

RESOLUTION NO. 410-25

2025 TRANSFER OF FUNDS – PART TIME RN

DATED: DECEMBER 4, 2025

BY MR. FERNANDEZ:

WHEREAS, Tracey Hunt has been working as a part time RN For Public Health Nursing Service, and

WHEREAS, her payroll line needs to be increased to cover additional hours worked, be it

RESOLVED, that the County Treasurer be authorized to make the following transfer:

FROM: A1990.0401 Contingent Fund	\$ 7,500.00
TO: A4050.0125 CHHA Temp RN	\$ 7,500.00

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND
FERNANDEZ

NAYS: NONE

ABSENT: HUNT

After the following resolution was placed on the floor, Mr. Wells stated that he thought Glens Falls Hospital was no longer going to do this. The Clerk of the Board stated that Glens Falls Hospital sent her the contract.

RESOLUTION NO. 411-25

**AGREEMENT WITH GLENS FALLS HOSPITAL FOR MORGUE AND
LABORATORY SERVICES**

DATED: DECEMBER 4, 2025

BY MR. SNYDER:

BE IT RESOLVED, that with approval of the County Attorney the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign an Agreement with Glens Falls Hospital for morgue and laboratory services with a term of January 1, 2026 through December 31, 2026 with facility use at \$1,500 per case, and such other lab, radiology and storage fees at 50% scheduled rates at time of service.

Seconded by Mr. Wells and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND
FERNANDEZ

NAYS: NONE

ABSENT: HUNT

RESOLUTION NO. 412-25

AUTHORIZING CHAIRMAN TO SIGN NYS OFFICE OF INDIGENT LEGAL SERVICES GRANT CONTRACT – QUALITY IMPROVEMENT FOR FAMILY COURT REPRESENTATION

DATED: DECEMBER 4, 2025

BY MR. SNYDER:

WHEREAS, Hamilton County has received the NYS Office of Indigent Legal Services 3-year Quality Improvement for Family Court Representation Grant Contract No. CFAMCTREP20 in the amount of \$750,000.00, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign said Quality Improvement for Family Court Representation Grant Contract No. CFAMCTREP20 in the amount of \$750,000.00 with a term of January 1, 2026 through December 31, 2028.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND FERNANDEZ

NAYS: NONE

ABSENT: HUNT

RESOLUTION NO. 413-25

AUTHORIZING TRANSFER OF FUNDS - MACHINERY REPAIRS 2025

DATE: DECEMBER 4, 2025

BY MR. TOMLINSON:

WHEREAS, due to major equipment and vehicle repairs and cost increases to parts and supplies the County Machinery Fund Account No. DM5130.0401 Repairs is over expended and needs funding for the remainder of the fiscal year 2025, and

WHEREAS, the Superintendent had moved \$75,000.00 by Resolution No. 389-25 and estimated that would be enough to cover costs for the remainder to 2025, and

WHEREAS, the amount estimated by the Superintendent will not be enough to cover expenditures for the remainder of fiscal year 2025 and the Superintendent recommends the transfer of \$50,000.00 from the Unappropriated Machinery Fund balance to fund the County Machinery Repairs for the remainder of 2025, be it

RESOLVED, that \$50,000.00 be transferred from the Unappropriated Machinery Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to the County Machinery Account No. DM5130.0401 Repairs and that hereby the County Treasurer is authorized to make the said transfer and the Clerk of the Board and County DPW Superintendent be so notified.

Seconded by Mr. Frey and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND FERNANDEZ

NAYS: NONE

ABSENT: HUNT

RESOLUTION NO. 414-25

AUTHORIZING TRANSFER OF FUNDS – BUILDINGS HOLIDAY/OT 2025

DATED: DECEMBER 4, 2025

BY MR. TOMLINSON:

WHEREAS, Account No. A1620.0107 Holiday/OT is over expended, and

WHEREAS, the Superintendent recommends the transfer of \$7,500.00 from the Unappropriated General Fund balance to fund Account No. A1620.0107 for the remainder of 2025, be it

RESOLVED, that \$7,500.00 be transferred from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to the County Buildings Account No. A1620.0107 Holiday/OT and that hereby the County Treasurer is authorized to make the said transfer and the Clerk of the Board and County DPW Superintendent be so notified.

Seconded by Mr. Frey and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND FERNANDEZ

NAYS: NONE

ABSENT: HUNT

RESOLUTION NO. 415-25

AUTHORIZING DPW SUPERINTENDENT TO ORDER VEHICLES FOR 2026

DATED: DECEMBER 4, 2025

BY MR. TOMLINSON:

WHEREAS, the Public Works department will need to replace three (3) light duty trucks for 2026, and

WHEREAS, light duty trucks are available to order under New York State Contract for 2026 from Mangino Chevrolet in Amsterdam, NY as follows –

- 2026 Chevrolet 2500 Club Cab 4x4 - \$50,522.93, Contract PC68994
- 2026 Chevrolet 1500 Crew Cab 4x4 - \$52,902.93, Contract PC68994
- 2026 Chevrolet 3500 Club Cab Utility - \$65,170.93, Contract PC68994

and

WHEREAS, the 2026 County Budget has been duly adopted and the said budget includes funding for these light pickups and the Superintendent recommends ordering the vehicles now in order to receive them timely in 2026, and

WHEREAS, the Superintendent and the Public Works Committee recommend ordering the said vehicles as follows –

- 1 – 2026 Chevrolet 2500 Club Cab 4x4 - \$50,522.93, Highway
- 1 - 2026 Chevrolet 1500 Crew Cab 4x4 - \$52,902.93, Highway
- 1 - 2026 Chevrolet 3500 Club Cab w/Utility Body - \$65,170.93, Buildings

be it

RESOLVED, that the Public Works Superintendent is hereby authorized to issue a purchase order for the said 2026 light duty trucks from Mangino Chevrolet under NYS Contract for a total of \$168,596.79 for budget year 2026 delivered, and the Clerk of the Board, County Treasurer, and Public Works Superintendent be so notified.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND FERNANDEZ

NAYS: NONE

ABSENT: HUNT

RESOLUTION NO. 416-25

**TRANSFER OF FUNDS LANDFILL TECHNICIAN-IL AND RECYCLING LABOR
PART-TIME**

DATED: DECEMBER 4, 2025

BY MR. TOMLINSON:

WHEREAS, Account No. A8161.0101, Landfill Technician, IL, will be short at year-end of 2025 due to retirement payout of full-time employee in that position, and

WHEREAS, Account No. A8160.0104, Recycling Labor Part-Time will be over expended at year-end of 2025 due to extension of hours for the part-time employee who is now laid off, be it

RESOLVED, that the following transfer be made:

FROM:	A1990.0401 Contingent	\$6,005.00
TO:	A8161.0101, Landfill Technician, IL	\$2,400.00
	A8160.0104, Recycling Labor, Part-Time	\$3,605.00

and the DPW Superintendent, County Treasurer, Budget Officer, and Personnel Officer be so notified.

Seconded by Mr. Frey and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND FERNANDEZ

NAYS: NONE

ABSENT: HUNT

RESOLUTION NO. 417-25

TRANSFER OF FUNDS – BRIDGE PROJECTS AND CAPITAL PROJECTS 2025

DATED: DECEMBER 4, 2025

BY MR. TOMLINSON:

WHEREAS, funding adjustments are required within the Department of Public Works to properly allocate project expenses, and

WHEREAS, Account No. D5120.2003 – Coon Creek Bridge was created by Resolution No. 86-25 and initially funded at \$400,000 and additional funds are now needed to cover project costs, and

WHEREAS, available funds exist in Account D5112.0203 – Bridge Projects and it is necessary to transfer \$6,936.00 to Coon Creek Bridge (D5120.2003), and

WHEREAS, funding adjustments are also required for D5112.2541 – Old Piseco Road, which was established by Resolution No. 179-25, and

WHEREAS, available funds exist in D5112.0202 – Capital Projects, and it is necessary to transfer \$29,374.48 to properly fund the Old Piseco Road project (D5112.2541), therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes the County Treasurer to make the following transfers:

From: D5112.0203 – Bridge Projects	\$6,936.00
To: D5120.2003 – Coon Creek Bridge	\$6,936.00

and

From: D5112.0202 – Capital Projects	\$29,374.48
To: D5112.2541 – Old Piseco Road	\$29,374.48

and be it further

RESOLVED, that the County Treasurer, DPW Superintendent and Clerk of the Board be so notified.

Seconded by Mr. Frey and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND FERNANDEZ

NAYS: NONE

ABSENT: HUNT

RESOLUTION NO. 418-25

AUTHORIZING CHANGE OF DEPARTMENT NAME FROM COMMUNITY SERVICES TO MENTAL HEALTH AND COMMUNITY SERVICES

DATED: DECEMBER 4, 2025

BY MS. BAIN:

WHEREAS, the Hamilton County Community Services is the Local Government Unit under NYS Mental Hygiene Law, and

WHEREAS, the Hamilton County Community Services Department is the sole provider of mental health services for Hamilton County, and

WHEREAS, there has been some confusion expressed by the community about where to seek mental health services, be it

RESOLVED, that effective immediately the Department shall be named “The Department of Mental Health and Community Services” so that there is more clarity around the role of the Department.

Seconded by Mr. Fernandez and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND
FERNANDEZ

NAYS: NONE

ABSENT: HUNT

RESOLUTION NO. 419-25

**AUTHORIZING INSTALL OF ANCILLARY EQUIPMENT FOR SHERIFF VEHICLE -
2025**

DATED: DECEMBER 4, 2025

BY MR. TOMLINSON:

WHEREAS, the Sheriff's Office has a new 2026 Chevrolet Tahoe SSV, and this vehicle requires the installation of ancillary equipment such as, but not limited to, two-way radios, emergency lights, sirens, etc., and

WHEREAS, the County has received a written quote for the installation and purchase of the necessary parts for the ancillary equipment from JPJ Electronics, 1 W. Whitesboro St., Yorkville, NY, in the amount of \$22,641.50, and

WHEREAS, the Fleet Coordinator recommends moving forward with this equipment purchase and installation so the vehicle can be placed in service as quickly as possible in 2026, be it

RESOLVED, that Fleet Coordinator is hereby authorized to issue a Purchase Order to JPJ Electronics in the amount of \$22,641.50 for the equipment and install of the ancillary equipment, be it further

RESOLVED, that this will be a charge out of Account No. A3110.0203 BJ25-1095-D00 DCJS Grant and the Sheriff, Fleet Coordinator, County Treasurer and the Clerk of the Board be so notified.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND
FERNANDEZ

NAYS: NONE

ABSENT: HUNT

RESOLUTION NO. 420-25

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: DECEMBER 4, 2025

BY MR. SNYDER:

RESOLVED, that the bills in the Machinery Fund amounting to \$137,506.56 and bills in the County Road Fund amounting to \$422,047.66 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by Mr. Wells and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND FERNANDEZ

NAYS: NONE

ABSENT: HUNT

RESOLUTION NO. 421-25

APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND

DATED: DECEMBER 4, 2025

BY MR. FREY:

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$266,808.47 the following committees:

Public Works (Buildings) Committee.....	\$93,645.06
Public Works (Solid Waste).....	41,461.23
Finance Committee	38,238.56
Health Committee.....	23,127.55
Human Services Committee.....	20,816.02
Central Government Committee	25,492.87
Emergency Prep./Emergency Response.....	23,074.25
Internal Management Committee	952.93

are hereby approved.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, AND FERNANDEZ

NAYS: NONE

ABSENT: HUNT

Other Reports:

Mr. Wells: Thanked the Board for the committee meeting this morning. He felt it was a lively discussion and he appreciates everyone's honest opinions and he was happy with the outcome.

The Chairman stated that he wanted to take a moment to reflect on the work that everyone has just completed together. Every year the budget process asks a lot from us. It asks for patience, clarity, and collaboration. This year was no exception. In fact, he feels it asked a little extra from each department head and each supervisor. He extended his gratitude. To our department heads, thank you. You keep the gears turning, often before the sun is up and long after the rest of us have called it a night. Your leadership doesn't show up in our headlines but it absolutely shows up in the quality of life our residents feel every single day. Most of you know your budgets line by line and you know your people even better. Your commitment, professionalism, and your calm in the middle of the deadlines matters more than you realize. To the Board of Supervisors, thank you as well. You didn't just review the numbers, you wrestled with priorities, weighed competing needs, and asked difficult questions. You showed up meeting after meeting, determined to finish with a budget that reflects our values. You stayed the course when discussions grew long and kept your focus on what serves our communities best. We can't forget the people we ultimately serve, our taxpayers and our employees. This year's budget strikes a balance that isn't easy to achieve. It is fiscally responsible and respectful of the people that trust us with their hard-earned dollars and at the same time it reflects generosity and support for our employees. The individuals who make our county government move from idea into action. This balance doesn't happen by accident; it happens when thoughtful people do thoughtful work. As the County Chair, I am proud of the work we have done to deliver a budget that is stable, responsible, and forward looking. Let's carry this same spirit into the year ahead. Let's keep listening to one another, challenging one another, and supporting one another. And let's remember that everything we do, every line item, every late-night conversation, and every compromise is ultimately in service to the people who call this county home. Thank you all.

The Chairman recessed the meeting until December 18, 2025 at 10:30 AM.