

**HAMILTON COUNTY PERSONNEL/CIVIL SERVICE
IS NOW ACCEPTING APPLICATIONS FOR:**

SOCIAL WELFARE EXAMINER

Hamilton County Department of Social Services has an immediate opening for a Social Welfare Examiner. The position is in Indian Lake with a starting salary of \$39,849 - \$42,864. The position is a full-time, 35-hour work week with paid time off, paid holidays, New York State Retirement, and an excellent benefits package.

The incumbent determines financial eligibility for the various programs administered by a Social Services district and recommends amounts of assistance in accordance with established policies and procedures. The incumbent may perform any or a combination of assignments in connection with determining financial eligibility, categorical classification, continued financial eligibility and income maintenance depending on the size, organizational structure and work activity needs of the Social Services district. The work involves the review and evaluation of applications, records, and direct interviews with applicants.

Candidate chosen for the position will be given a Non-Competitive appointment through the NY HELPS Program. There will not be a Civil Service examination.

Minimum Qualifications:

Two years experience in examination, investigation or evaluating claims for assistance, veterans, or unemployment benefits, insurance or a similar program operating under established criteria for eligibility.

Note: Study in a regionally accredited college or university or one registered by New York State may be substituted for the experience on a year-for-year basis.

Proof of minimum qualifications are required at the time of application.

Download an application at: <https://www.hamiltoncounty.com/personnel>.

Hamilton County Personnel
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Lake Pleasant, NY 12108
(518) 548-6375 / personnel@hamiltoncountyny.gov

APPLICATIONS ACCEPTED UNTIL POSITION FILLED