

AGENDA
TENTH SESSION
OCTOBER 2, 2025

10:30 AM Call to Order
 Pledge to Flag
 Opening Prayer
 Roll Call

 Accepting Minutes of September 4, 2025

 Public Comment Period

 Hamilton County Attorney: Charles R. Getty, Jr.

 Reports of Standing/Special Committees

11:00 AM Public Hearing – Proposed LL No. 5 of 2025 – A Local Law to Extend the
 Additional Mortgage Recording Tax within the County of Hamilton

11:15 AM Public Hearing – Proposed LL No. 6 of 2025 – A Local Law Superceding
 County Law Section 215 (4) and (6) and Authorizing the Lease of County
 Property to New York RSA 2 Cellular Partnership D/B/A Verizon Wireless

PROCLAMATION:

Linda Kennedy On the Occasion of Her Retirement September 30, 2025

RESOLUTIONS:

Finance Committee:

No. 1 Setting Annual Session Dates

Central Government Committee:

No. 2 Transfer of Funds – County Clerk

Public Health Committee:

No. 3 Authorizing Contract with Speech Therapist – Honora Biche

Human Services Committee:

- No. 4 County Pretrial Services Grant – School Presenter
- No. 5 Amend County Budget and Contract with the Hamilton, Fulton,
Montgomery Prevention Council

Public Works Committee:

- No. 6 Authorizing the Purchase and Installation of Exterior Doors with Panic Bar
and ADA Compliant Push Button – Hamilton County Indian Lake Complex
- 2025
- No. 7 Authorizing the Purchase and Installation of Door Access and Camera
Security System – District Attorney Offices, Indian Lake – 2025
- No. 8 Authorizing the Purchase and Installation of Door Access and Camera
Security System – Department of Social Services, Indian Lake – 2025
- No. 9 Authorizing the Purchase and Installation of Door Access System – Public
Health Department, Indian Lake – 2025
- No. 10 Authorizing Payment to Walter S. Pratt & Sons, Inc. for Trailer Mounted 8”
Water Pump – 2025
- No. 11 Authorizing Chairman to Sign Agreement Amendment B for Time &
Materials for State Snow & Ice Agreement 2024/2025

RESOLUTION NO.
SETTING ANNUAL SESSION DATES

DATED: OCTOBER 2, 2025

BY

RESOLVED, the following dates have been designated as the annual session for 2025:

November 6 1:00 P.M.
November 10 10:30 A.M.
November 12 10:30 A.M.
November 14 10:30 A.M.
November 17 10:30 A.M.
PUBLIC HEARING 11:00 A.M.
December 4 AUDIT 10:30 A.M.
December 18 AUDIT 10:30 A.M.

and be it further

RESOLVED, that any necessary changes will be subsequently arranged.

Seconded by

RESOLUTION NO.

TRANSFER OF FUNDS - COUNTY CLERK

DATED: OCTOBER 2, 2025

BY

WHEREAS, payroll line A1410.0107 was funded for Part Time help in the County Clerk office, and

WHEREAS, due to an underestimation of funds needed, the payroll line will be expended by Payroll #20, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$4,700.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No A1410.0107, Clerk, Temporary Clerk P/T.

Seconded by

RESOLUTION NO.

AUTHORIZING CONTRACT WITH SPEECH THERAPIST – HONORA BICHE

DATED: OCTOBER 2, 2025

BY

WHEREAS, the Hamilton County Public Health Nursing Service contracts with individual providers of speech and language pathologies for several programs, and

WHEREAS, Honora Biche of 170 Chartier Road, Northville, NY 12134, is a duly licensed Speech and Language Pathologist by the NYS Department of Education, Office of Professions and wishes to contract with the Nursing Service, and

WHEREAS, the term of this contract shall be from October 1, 2025 through September 30, 2026 and compensated at a rate of \$75.00 per visit, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Honora Biche, SLP to provide speech therapy to the residents of Hamilton County, for the period October 1, 2025 through September 30, 2026 at a rate of \$75.00 per visit, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

COUNTY PRETRIAL SERVICES GRANT- SCHOOL PRESENTER

DATED: OCTOBER 2, 2025

BY

WHEREAS, the Hamilton County Probation Department received a \$60,000 grant from DCJS to be used for Pretrial Services, and

WHEREAS, the Hamilton County Probation Department would like authorization to hire School Presenter, Chris Herren, Former NBA Boston Celtics player, to speak at Wells Central School to grades 7 to 12 students from Hamilton County regarding drug and alcohol addiction on November 6, 2025 at 10:00 am and is approximately 1hr and 15mins, and

WHEREAS, the cost of the training is \$11,000.00, which would be covered by the Pre Trial Services Grant, and

WHEREAS, the Hamilton County Probation Department would like the Treasurer's Office to be authorized to issue a check to be given to the Presenter on November 6, 2025, from Account No. A3140.0406 DCJS Pretrial Services Grant, be it

RESOLVED, with the approval of the County Attorney, the Chairman is hereby authorized to sign a contract with Herren Talks for a presentation on November 6, 2025 at the Wells Central School in the amount of \$11,000.00, and be it further

RESOLVED, that upon execution of said agreement, the County Treasurer is hereby authorized to issue a check for \$11,000.00 to be paid to Herren Talks from Account No. A3140.0406 DCJS Pretrial Services Grant to be given to the Hamilton County Probation Director to deliver to Herren Talks on November 6, 2025.

Seconded by

RESOLUTION NO
**AMEND COUNTY BUDGET AND CONTRACT WITH THE HAMILTON, FULTON,
MONTGOMERY PREVENTION COUNCIL**

DATED: OCTOBER 2, 2025

BY

WHEREAS, the County of Hamilton has approved the 2025 contract with the Hamilton, Fulton, Montgomery Prevention Council to provide Prevention Services to the residents of Hamilton County, and

WHEREAS, NYS OASAS funding was increased in the most recent State Aid Letter by \$3,352.00, and

WHEREAS, the current contract does not reflect this increase in the County's 2025 budget,
be it

RESOLVED, that Revenue Account No. A3484.0100 and Expenditure Account No. A4310.0425 both be increased by \$3,352.00, and be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby approves amending the County's 2025 contract with Hamilton, Fulton, Montgomery Prevention Council from \$201,377.00 to \$204,729.00, and the Treasurer be so advised

Seconded by

RESOLUTION NO.

**AUTHORIZING THE PURCHASE AND INSTALLATION OF EXTERIOR DOORS
WITH PANIC BAR AND ADA COMPLIANT PUSH BUTTON – HAMILTON COUNTY
INDIAN LAKE COMPLEX – 2025**

DATED: OCTOBER 2, 2025

BY

WHEREAS, Hamilton County recognizes the need to replace and upgrade the exterior doors at the Hamilton County Indian Lake Complex, 139 White Birch Lane, to ensure security, accessibility, and compliance with ADA standards, and

WHEREAS, the Superintendent has received a written proposal from Kelley Bros, LLC, Syracuse, New York, under Jefferson County JCC Cooperative Contract #2023B-5 in the amount of \$15,883.09 for the purchase and installation of exterior aluminum doors with panic bar hardware, ADA compliant automatic push button operators, and associated materials and labor, and

WHEREAS, the Public Works Committee has reviewed the proposal and supports the project, now, therefore, be it

RESOLVED, that the DPW Superintendent is hereby authorized to proceed with the purchase and installation of the exterior doors with panic bar hardware and ADA compliant push button system at the Hamilton County Indian Lake Complex, 139 White Birch Lane, at a total cost of \$15,883.09 from Kelley Bros, LLC, Syracuse, New York, and be it further

RESOLVED, that the County Treasurer is hereby authorized to transfer \$15,883.09 from the Building Reserve Fund to Account No. A1620.0413 Building Projects to cover said purchase, and be it further

RESOLVED, that the County Treasurer, DPW Superintendent, County Clerk, and Clerk of the Board are so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING THE PURCHASE AND INSTALLATION OF DOOR ACCESS AND
CAMERA SECURITY SYSTEM – DISTRICT ATTORNEY OFFICES, INDIAN LAKE –
2025**

DATED: OCTOBER 2, 2025

BY

WHEREAS, Hamilton County recognizes the need to provide secure door access and video surveillance for the District Attorney's Offices located in Indian Lake, and

WHEREAS, the Superintendent has received a written quote from LINSTAR, Inc. under New York State Contract No. PT-68825 in the amount of \$6,353.65 for the purchase and installation of a video intercom door access and camera system, which includes cabling, installation, programming, and client software for the District Attorney's Office PC, with an optional annual maintenance agreement available at \$970.00, and

WHEREAS, the Public Works Committee has reviewed the proposal and supports the installation, now, therefore, be it

RESOLVED, that the DPW Superintendent is hereby authorized to proceed with the purchase and installation of the door access and camera security system for the District Attorney's Offices in Indian Lake, at a total cost of \$7,323.65 from LINSTAR, Inc., 430 Lawrence Bell Drive, Buffalo, NY 14221, and be it further

RESOLVED, that the County Treasurer is hereby authorized to transfer \$7,323.65 from the Building Reserve Fund to Account No. A1620.0413 Building Projects to cover said purchase, and be it further

RESOLVED, that the County Treasurer, DPW Superintendent, County Clerk, District Attorney, and Clerk of the Board are so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING THE PURCHASE AND INSTALLATION OF DOOR ACCESS AND
CAMERA SECURITY SYSTEM – DEPARTMENT OF SOCIAL SERVICES, INDIAN
LAKE – 2025**

DATED: OCTOBER 2, 2025

BY

WHEREAS, Hamilton County recognizes the need to provide secure door access and video surveillance for the Department of Social Services located in Indian Lake, and

WHEREAS, the Superintendent has received a written quote from LINSTAR, Inc. under New York State Contract No. PT-68825 in the amount of \$11,416.70, which includes the purchase and installation of two access-controlled doors, video intercom, desk stations, cabling, programming, integration to the existing Galaxy Access Control system, and an annual maintenance agreement, and

WHEREAS, the Public Works Committee has reviewed the proposal and supports the installation, now, therefore, be it

RESOLVED, that the DPW Superintendent is hereby authorized to proceed with the purchase and installation of the door access and camera security system for the Department of Social Services in Indian Lake, at a total cost of \$11,416.70 from LINSTAR, Inc., 430 Lawrence Bell Drive, Buffalo, NY 14221, and be it further

RESOLVED, that the County Treasurer is hereby authorized to transfer \$11,416.70 from the Building Reserve Fund to Account No. A1620.0413 Building Projects to cover said purchase, and be it further

RESOLVED, that the County Treasurer, DPW Superintendent, County Clerk, Commissioner of Social Services, and Clerk of the Board are so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING THE PURCHASE AND INSTALLATION OF DOOR ACCESS
SYSTEM – PUBLIC HEALTH DEPARTMENT, INDIAN LAKE – 2025**

DATED: OCTOBER 2, 2025

BY

WHEREAS, Hamilton County is standardizing a common key fob door access system for security across all county buildings, and

WHEREAS, most county buildings already utilize a key fob access system installed by LINSTAR, Inc., and

WHEREAS, the Public Health Department located in Indian Lake requires installation of the same system to ensure consistency and security, and

WHEREAS, the Superintendent has received a written quote from LINSTAR, Inc. under New York State Contract No. PT68825 in the amount of \$5,161.45 for the purchase and installation of a Dual Reader Module (DRM) controlled key fob access system, including a one-year maintenance agreement, and

WHEREAS, the Public Works Committee has reviewed the proposal and recommends moving forward with the installation, now, therefore, be it

RESOLVED, that the DPW Superintendent is hereby authorized to proceed with the purchase and installation of the keyless door access security system as quoted, at a total cost of \$5,161.45, from LINSTAR, Inc., 430 Lawrence Bell Drive, Buffalo, NY 14221, and be it further

RESOLVED, that the cost shall be charged to Account No. A1620.0413 Building Projects, with the understanding that reimbursement may be sought, if deemed eligible, from Account No. A4189.4106 HRI PH Infrastructure Grant 7549-01, and be it further

RESOLVED, that the County Treasurer, DPW Superintendent, County Clerk, Public Health Director, and Clerk of the Board are so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING PAYMENT TO WALTER S. PRATT & SONS, INC. FOR TRAILER
MOUNTED 8" WATER PUMP – 2025**

DATED: OCTOBER 2, 2025

BY

WHEREAS, Resolution No. 289-25 awarded the bid for one (1) new trailer mounted 8" water pump for general dewatering to Walter S. Pratt & Sons, Inc. of Rensselaer, New York, in the amount of \$75,844.00, and

WHEREAS, the said pump has now been delivered to Hamilton County, inspected by the Highway Superintendent, found to be fully operational, and accepted, and

WHEREAS, in accordance with Resolution No. 289-25, payment is due to the vendor within thirty (30) days of delivery and acceptance, now, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to make payment to Walter S. Pratt & Sons, Inc., 317 Columbia Street, Rensselaer, NY 12144, in the amount of \$75,844.00 for the trailer mounted 8" water pump, and be it further

RESOLVED, that said payment be made from Account No. D5112.0202 Capital Projects, and be it further

RESOLVED, that the County Treasurer, Highway Superintendent, and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN AGREEMENT AMENDMENT B FOR TIME & MATERIALS FOR STATE SNOW & ICE AGREEMENT 2024/2025

DATED: OCTOBER 2, 2025

BY

WHEREAS, because of the severity of the winter during 2024/2025, Hamilton County requests that the Municipal Snow & Ice Agreement (Contract No. D014765) estimated expenditure be revised, and

WHEREAS, all the terms and conditions of the original contract extension remain in effect except as follows:

ADDITIONAL S&I OPERATIONS	
Original 24/25 Estimated Expenditure	\$ 900,347.53
Final Snow & Ice Voucher	\$ 1,350,891.94
Adjustment	\$ 450,544.41

TOTAL CONTRACT ADJUSTMENTS	
Final Snow & Ice Voucher	\$ 1,350,891.94
Amount Paid for 24/25 Season	\$ 900,347.53
Contract Adjustment	\$ 450,544.41

and

WHEREAS, this agreement has been executed by the State, acting by and through the duly authorized representative of the Commissioner of Transportation and the Municipality, which has caused this Agreement to be executed by its duly authorized officer on the date and year first written in the original contract extension, and

WHEREAS, the County Budget for 2025 must be amended to reflect this contract adjustment, now, therefore, be it

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized to sign Amendment B (Supplemental Agreement No. 4) to the State Snow & Ice Agreement (Contract No. D014765), in a form approved by the County Attorney, and be it further

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Revenue:
D2302.00 – Snow Removal Services, Other Govts +\$450,544.41

Expenditure:

D5144.0401 – State Snow, Equipment Rental +\$450,544.41

and be it further

RESOLVED, that the County Treasurer, Clerk of the Board, and Highway Superintendent be so notified.

Seconded by